

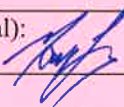
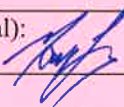
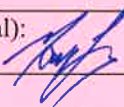
# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19766

Sponsor(s): Dennis Waits

Date: March 12, 2018

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution to transfer \$13,000 from the General Fund Reserve Operating Account to the General Fund Non-Departmental Other Professional Services account for criminal and driving background checks for employment candidates from Validity Screening Solutions.</u></p>															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="331 558 1529 932"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$13,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$13,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td><u>FROM ACCT:</u> 001-8006-56835 Reserve - Operating</td> <td><u>FROM AMOUNT</u> \$ 13,000</td> </tr> <tr> <td><u>TO ACCT:</u> 001-5101-56080 Other Professional Services</td> <td><u>TO AMOUNT</u> \$ 13,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$  Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$13,000	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$13,000	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		<u>FROM ACCT:</u> 001-8006-56835 Reserve - Operating	<u>FROM AMOUNT</u> \$ 13,000	<u>TO ACCT:</u> 001-5101-56080 Other Professional Services	<u>TO AMOUNT</u> \$ 13,000
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PRIOR LEGISLATION	<p>Prior ordinances and (date):  Prior resolutions and (date):</p>															
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Mark Lang, Budget Officer, 881-3851</p>															
REQUEST SUMMARY	<p>This Resolution will transfer funds from a Reserve Operating account into Non-Departmental Other Contractual Services account for criminal and driving background checks for employment candidates from Validity Screening Solutions.</p>															
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>															
ATTACHMENTS																
REVIEW	<table border="1" data-bbox="315 1633 1546 1881"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i> </td> <td>Date: 3/6/18</td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>		Department Director:	Date:	Finance (Budget Approval): <i>If applicable</i> 	Date: 3/6/18	Division Manager:	Date:	County Counselor's Office:	Date:						
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Division Manager:	Date:															
County Counselor's Office:	Date:															

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: March 6, 2018

RES # 19766

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>General Fund - 001</b>			
<u>8006 - Reserve</u>	<u>56835 - Reserve - Operating</u>	<u>\$ 13,000</u>	<u>\$ -</u>
<u>5101 - Non-Departmental</u>	<u>56080 - Other Professional Svcs.</u>		<u>13,000</u>
		<u>\$ 13,000</u>	<u>\$ 13,000</u>

3/6/18  
 County Auditor / Budget Officer