

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$1,390.00 within the 2015 General Fund and authorizing an increase to the contract with Legal Files Software of Springfield, IL, for the furnishing of an additional user license for the Legal Files Case and Matter Management System for use by the Office of County Counselor, at an additional cost to the County not to exceed \$1,390.00.

RESOLUTION NO. 18891, July 27, 2015

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, by Resolution 17684, dated September 26, 2011, the Legislature did award a contract for Legal Files Case and Matter Management System services for use by the Office of County Counselor to Legal Files Software, of Springfield, Illinois, as a sole source purchase, at a cost to the County not to exceed \$67,914.00; and,

WHEREAS, by Resolution 17874, dated April 2, 2012, and by Resolution 17982, dated September 24, 2012, the Legislature did authorize the purchase of additional licenses and related services because the Office of the County Counselor increased its staff, at a cost to the County not to exceed \$7,526.00; and,

WHEREAS, by Resolution 18013, dated October 29, 2012, the Legislature authorized a test environment license for use by the Information Technology Department for the efficient operation of the software system, at an additional cost to the County not to exceed \$1,500.00; and,

WHEREAS, by Resolution 18247, dated August 26, 2013, the Legislature authorized the addition of an email notification module, at an additional cost to the County not to

exceed \$5,745.00; and,

WHEREAS, the Office of the County Counselor has added an outside attorney position and an additional Legal Files user licenses and related services are needed, at an additional cost to the County not to exceed \$1,390.00; and,

WHEREAS, a transfer is necessary to place the necessary funds in the appropriate spending account; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2015 General Fund be and is hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund County Counselor 001-1101	56790 – Other Contractual Svcs	\$1,390	
General Fund County Counselor 001-1101	56661 – Software Purchases		\$1,390

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that the increase to the contract with Legal Files Software of Springfield, Illinois, in the amount of \$1,390.00 for the furnishing of an additional user license and related services

for use by the Office of County Counselor is hereby authorized, and that the Director of Finance and Purchasing be and is hereby authorized to execute for the County any documents necessary for the accomplishment of the increase, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including the increase and final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18891 of July 27, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of the Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 1101 56790
ACCOUNT TITLE: General Fund
County Counselor
Other Contractual Services
NOT TO EXCEED: \$1,390.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1101 56661
ACCOUNT TITLE: General Fund
County Counselor
Software Purchase
NOT TO EXCEED: \$1,390.00


Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18891

Sponsor(s): Scott Burnett

Date: July 27, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$1,390.00 within the Counselor's Office budget and authorizing the purchase of an additional software license for the Legal Files Case and Matter Management System for the County Counselor's Office from Legal Files Software of Springfield, Illinois in the amount of \$1,390.00 as a Sole Source.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 1,390.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$ 1,390.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$ 1,390.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Transfer from: 001-1101-56790 General Fund, Counselor's Office, Other Contractual Services</td> <td>\$ 1,390.00</td> </tr> <tr> <td>Transfer to: 001-1101-56661 General Fund, Counselor's Office, Software Purchases</td> <td>\$ 1,390.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$ 1,390.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$ 1,390.00	Amount budgeted for this item * (including transfers):	\$ 1,390.00	Source of funding (name of fund) and account code number:		Transfer from: 001-1101-56790 General Fund, Counselor's Office, Other Contractual Services	\$ 1,390.00	Transfer to: 001-1101-56661 General Fund, Counselor's Office, Software Purchases	\$ 1,390.00
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Transfer from: 001-1101-56790 General Fund, Counselor's Office, Other Contractual Services	\$ 1,390.00														
Transfer to: 001-1101-56661 General Fund, Counselor's Office, Software Purchases	\$ 1,390.00														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): #17874, April 2, 2012, #18013, Oct. 29, 2012 Prior resolutions and (date): 18247, August 26, 2013, #18247, August 26, 2013, #17684 Sept 26, 2011</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>														
<p>REQUEST SUMMARY</p>	<p>Resolution No. 17684 was approved on September 27, 2011 authorizing a contract for a Legal Files Case and Matter Management System for the County Counselor's Office to Legal Files Software of Springfield, Illinois as a Sole Source. The following Resolutions have been approved for additional purchases for this system:</p> <p>17874 approved April 10, 2012 for additional user licenses; 17982 approved September 24, 2012 for additional user licenses; 18013 approved October 29, 2012 for a test environment user license; 18247 approved September 3, 2013 for an email notification module.</p> <p>The County Counselor's Office requires an additional license for the Legal Files Case and Matter Management System due to a new staff position.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing requests the authorization for an amendment to the contract for the purchase of an additional license for the Legal Files Case and Matter Management System for use by the County Counselor's Office from Legal Files Software of Springfield, Illinois in the amount of \$1,390.00 as a Sole Source. The Director of Finance and Purchasing has determined that this software license can only be obtained from one source.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$1,390.00 within the Counselor's budget as follows:</p>														

		FROM: TO:
	001-1101-56790 General Fund, Counselor's Office, Other Contractual Services	\$1,390.00
	001-1101-56661 General Fund, Counselor's Office, Software Purchases	\$1,390.00
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Resolutions No. 17684, 17874, 17982, 18013 and 18247	
REVIEW	Department Director:	Date:
	<i>Jay Hadenfauver</i> Finance (Budget Approval): <i>Mary Rasmussen</i>	Date: 7/15/15
	If applicable Division Manager: <i>Mary Lou Brock</i>	Date: 7/21/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Legal Files Software, Inc.
 801 S. Durkin Drive
 Springfield, IL 62704

Res. 18891

Invoice
 Invoice Number:
 7804

Invoice Date:
 Jun 29, 2015

Voice: 217-726-6000
 Fax: 217-726-7777

Page:
 1

Sold To:
 Jackson County, MO
 Attn: Steve Nixon
 415 E. 12th Street, Ste. 200
 Kansas City, MO 64106

Ship to:

Customer ID		Customer PO		Payment Terms	
JACKSON01				Net 30 Days	
Sales Rep ID		Shipping Method		Ship Date	Due Date
22					7/29/15
Quantity	Item	Description	Unit Price	Extension	
1.00		Legal Files User License	1,190.00	1,190.00	
1.00		Prorated Maintenance and Support	200.00	200.00	

	Subtotal	1,390.00
	Sales Tax	
	Total Invoice Amount	1,390.00
Check/Credit Memo No	Payment/Credit Applied	
	TOTAL	1,390.00

After 30 days, a 1.5% per month late fee (18% per annum) will be assessed.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract for the furnishing of on-line legal research services for use by the Department of Corrections to Thomson Reuters (Westlaw) of St. Paul, MN, as a sole source purchase.

RESOLUTION NO. 18892, July 27, 2015

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, section 1030.1 also requires notification of and approval by the Legislature on such sole source purchases exceeding \$25,000.00; and,

WHEREAS, the Director of Finance and Purchasing recommends a term and supply contract with Thomson Reuters (Westlaw) of St. Paul, MN, for the furnishing of on-line legal research services for use by the Department of Correction's Inmate Law Library; and,

WHEREAS, the Director of Finance and Purchasing further recommends that it not take competitive bids with regard to said contract for the reason that Thomson Reuters is the only supplier of its proprietary Westlaw on-line legal research services, which services best meet the needs of the Detention Center; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18892 of July 27, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.



Date



Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18892

Sponsor(s): Alfred Jordan

Date: July 27, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the furnishing of Legal Research Services for Case Law for the Inmates Law Library at the Jackson County Detention Center from Thomson Reuters/West Law of St. Paul, Minnesota as a Sole Source</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Department of Corrections Estimated Use: \$25,841.68</p> <p>This RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value</p> <p>Prior Year Budget (if applicable): \$25,841.68 Prior Year Actual Amount Spent (if applicable): \$25,841.68</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
Amount authorized by this legislation this fiscal year:	\$										
Amount previously authorized this fiscal year:	\$										
Total amount authorized after this legislative action:	\$										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:											
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): 18576, July 28, 2014</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
<p>REQUEST SUMMARY</p>	<p>The Department of Corrections requires a term and supply contract for Legal Research Services for Case Law for the Inmate Law Library at the Jackson County Detention Center. Research by the Department of Corrections and the Purchasing Department has determined that there is no other vendor currently providing these services.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for the furnishing of Legal Research Services for Case Law for the Inmate Law Library at the Jackson County Detention Center to Thomson Reuters/West Law of St. Paul, Minnesota as a Sole Source.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>ATTACHMENTS</p>	<p>Memorandum from Ms. Laura Scott, Manager of Jail Services for the Department of Corrections and the Subscription Agreement from Thomson Reuters/West Law.</p>										

REVIEW	Department Director: <i>Joe Piccinini</i>	Date: <i>7-13-15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>N/A Mary Rasmussen</i>	Date: <i>7/13/15</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>7/21/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County Department of Corrections
MEMO



To: Barbara Casamento, Purchasing Supervisor
CC: Joseph Piccinini, Acting Director
Marvin Walker, S.S. Supervisor
Date: 06/11/15
From: L. J. Scott, Manager of Jail Services
Subject: Sole Source

Thompson Reuters – Westlaw Correctional Facilities - is currently the sole source provider of case law for the inmate law library at JCDC. This system provides inmates with legal reference material as required by federal law. Case law is provided via software, internet services, and supplemental book updates. This is the exclusive vendor providing the National Reporter System; the National Digest System; the West Key Number System; Editorial Enhancements; a Correction and Verification Process; KeyCite Citator Service and 24/7 technical support. Corrections would like to renew this contract for one year.

The base contract fee for the next 12 months is \$24,841.44, however supplemental book purchases up to \$1,000 will also be made. This contract and supplemental purchases are funded in account 001-2701- 57020.

**WEST ORDER FORM - For Law Enforcement Agencies
and Correctional Facilities Only**
610 Opperman Drive, P.O. Box 64833
St. Paul, MN 55164-1803
Tel: 651/687-8000



THOMSON REUTERS

Check West account status below as applicable:				Rep Name & Number <u>montgomery 0012820</u>	
New <input type="checkbox"/> (NACI Form attached)		Existing with Increase Credit Limit <input type="checkbox"/> (NACI Form attached)			
Existing with no changes <input type="checkbox"/>		Existing with changes <input checked="" type="checkbox"/> (Permanent name change must attach a Customer Name Change Form)			
Acct #	<u>1003394299</u>	Quote #		PO #	
				Date	<u>5/2015</u>
Name/Subscriber	<u>JACKSON COUNTY CORR DEPT</u>			Bill To Acct #	
Order Confirmation Contact Name	<u>Laura J Scott</u>				
E-Mail	<u>ljscott@jacksongov.org</u>				
Password Contact Name (for password delivery)	<u>same</u>				
E-Mail					
Permanent Address Change <input type="checkbox"/> One-Time Ship To <input type="checkbox"/> Additional Ship To <input type="checkbox"/> Additional Bill To <input type="checkbox"/>					
Name				Attn:	
Address				Suite/Floor	<u>40152833</u>
City		State		County	
				Zip	

REQUIRED

IF NEEDED

Subscriber Certifications (must be completed for every order, including renewals)

Subscriber by his/her initials below certifies and acknowledges understanding and acceptance of the security limits of Westlaw and Premise or other West software (for CD-ROM/DVD or West Reporter DVD-Archival orders) and Subscriber's responsibility for controlling Internet and network access:

- Subscriber's Initials.** Functionality of Westlaw cannot and does not limit access to non-West Internet sites. It is the responsibility of Subscriber to control network access to the Internet or internal correctional sites. By his/her initials, Subscriber acknowledges its understanding and acceptance of the security limits of Westlaw and Subscriber's responsibility for controlling Internet and network access.
- Subscriber's Initials.** Subscriber certifies that it shall be responsible for controlling network access to the Internet or internal Subscriber sites. Subscriber agrees to provide its own firewall, proxy servers or other security technologies as well as desktop security to limit access to the Westlaw URL and other West software (including CD-ROM/DVD or West Reporter DVD-Archival orders). Subscriber must design, configure and implement its own security configuration.
- Subscriber's Initials.** Subscriber shall not use any Data, and shall not distribute any Data to a third party for use, in a manner contrary to or in violation of any applicable federal, state, or local law, rule or regulation or in any manner inconsistent with the Subscriber Agreement.
- Subscriber's Initials.** In the event Subscriber uses any West software to access CD-ROM/DVD-ROM or West Reporter DVD-Archival products, Subscriber agrees to maintain the most current version of the West software for security purposes.

Subscriber, by his/her initials below, certifies that the following is current and accurate and that Subscriber shall provide West with prompt written notice should the status of any of the following certifications change. West may restrict access to certain databases, Features or services at any time.

Westlaw (including access as a link from CD-ROM products) will be accessed by and/or Data provided to (please initial only one):

- Non-inmates/administrative staff with no direct research results provided to inmates (including work product created as part of inmates' legal representation).
- Internal access and/or inmate-requested research with access for employees only, for administrative or internal use as well as for research on behalf of or at the request of inmates, for example:
 - Employee conducts Westlaw research online and provides printed Westlaw documents to inmates.
 - Employee conducts Westlaw research online and posts printed Westlaw documents in the prison.
 - Employee conducts Westlaw research online and makes printed Westlaw documents available for check-out from the inmate library.

All such access use will fully comply with the following restrictions:

- In no event shall inmates be provided direct access to or control of the terminal.
- Westlaw terminals will be located in a secured location that does not provide inmate access.
- Access shall only be given to Subscriber employees.
- No access shall be outsourced or otherwise provided to third parties.
- Subscriber shall be solely responsible for ensuring that no sensitive information is provided to inmates.

Direct access by inmates (including access for pro se legal representation), by third parties on behalf of inmates with results (print or electronic) delivered/provided to inmates, or by employees in circumstances where an inmate may have access to or control of the terminal.

Subscribers that provide direct access to Westlaw must purchase/order the Westlaw Correctional Facilities Product and complete the following

Name of Technical Contact (please print): _____

Telephone: _____

E-Mail Address: _____

Current Account #: _____

IP Address: _____

One IP Address per terminal Additional pages may be attached if needed

IP Address Range _____

* Orders submitted without IP Address information may delay set up and access

Number of terminals which will be used for the Westlaw Correctional Facilities product: _____

WestlawPRO™/CD-ROM Products/Practice Solutions/Software

Full Svc #	WestlawPRO/ CD-ROM Products/Practice Solutions/Software	Quantity *	Mo. Banded/ Base Rate	Per User/Conc. User Rate	Other	Total Monthly Charges

Notes:

* Fill in the maximum number of Passwords, Users, Seats, FTEs, Students, Terminals, CD/Conc. Patron Users, Active Legal Holds, Quantity of Additional Storage.

Total Monthly Charges \$ _____

Monthly Charges and the minimum term shall begin on the date West processes Subscriber's order and continue for a minimum of 12 complete calendar months ("Minimum Term"). If Subscriber elects a longer Minimum Term the Monthly Charges will be calculated as set forth herein.

Subscription Terms for WestlawPRO™/Practice Solutions/Software Products

_____**Subscriber's Initials for 24 Month Minimum Term.** Subscriber agrees to commit to a Minimum Term of 24 months and the Monthly Charges for the second 12 months not to increase by more than _____% over the Monthly Charges for the initial 12 months.

_____**Subscriber's Initials for 36 Month Minimum Term.** Subscriber agrees to commit to a Minimum Term of 36 months and the Monthly Charges for the second 12 months not to increase by more than _____% over the Monthly Charges for the initial 12 months and the Monthly Charges for the third 12 months not to increase by more than _____% over the Monthly Charges for the second 12 months.

Automatic Renewal Term(s) for Non-Government Subscribers Only. Upon conclusion of the Minimum Term, the respective Subscriber Agreement and this Order Form will automatically renew for consecutive 12-month periods ("Renewal Term"), and the Monthly Charges for the Renewal Term(s) will increase 7% per year unless either party gives written notice of cancellation to the other party at least 30 days in advance of the expiration of the then-current Term. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein. Additionally, West may at its discretion provide Subscriber with notice at least 60 days in advance of any Renewal Term of a Monthly Charge increase different from 7% after which Subscriber shall have 30 days to provide West with written notice of cancellation if Subscriber does not wish to renew. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement (as defined herein). Subscriber is responsible for all Excluded Charges as incurred.

Government Subscribers Post Minimum Term. Upon conclusion of the Minimum Term, Monthly Charges are billed thereafter at up to then-current rates. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement (as defined herein). Monthly Charges may be modified upon 30 days notice to Subscriber. Subscriber is responsible for all Excluded Charges as incurred. Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein.

Subscription Terms and Additional Terms for CD-ROM Products

_____**Subscriber's Initials for Subscription Services for CD-ROM Products.** Upon conclusion of the Minimum Term, Subscriber requests that West provide subscription services for the above designated CD-ROM products which shall be at then-current rates. Any additional users added to any existing Per User CD-ROM product licensed by Subscriber from West shall be tied to the Minimum Term of the underlying Order Form for such product(s). Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein. Subscription services consists of automatic shipments of updates and/or supplements to the service, including but not limited to, updates, replacement or supplemental CD-ROMs and online updates. West's sales representatives will provide information regarding frequency and updates.

For Transportation Charges and Returns and Refunds see "Additional Terms" herein

_____**CD-ROM/DVD annual billing (please check if requested)**

	Subscriber Initials for Banded Products	
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____ Subscriber's Initials _____ attorneys are employed by Subscriber at the location identified above (for WestlawPRO and CD-ROM case law orders). If West learns that the actual number exceeds the number certified above, West reserves the right to increase Subscriber's charges as applicable.

	WestlawPRO/Practice Solutions/Software Renewals	
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Sub Matl #	WestlawPRO/Practice Solutions/Software Products	Current Monthly Charges*
40152833	WL PRO CORR ALL PRIM W/KC PER USR	\$2070.12

Notes:

X _____ Subscriber's Initials for 12 Month Renewal Term. ** Subscriber agrees to commit to an additional 12 months and the Monthly Charges for such additional 12 months shall be 7 % more than the Monthly Charges in effect at the end of the current Minimum Term and/or current Renewal Term.

_____ Subscriber's Initials for 24 Month Renewal Term. ** Subscriber agrees to commit to an additional 24 months. The Monthly Charges for the first additional 12 months shall be _____ % more than the Monthly Charges in effect at the end of the current Minimum Term and/or current Renewal Term and the Monthly Charges for the second additional 12 months shall be _____ % more than the Monthly Charges for the first additional 12 months.

_____ Subscriber's Initials for 36 Month Renewal Term. ** Subscriber agrees to commit to an additional 36 months. The Monthly Charges for the first additional 12 months shall be _____ % more than the Monthly Charges in effect at the end of the current Minimum Term and/or current Renewal Term and the Monthly Charges for the second additional 12 months shall be _____ % more than the Monthly Charges for the first additional 12 months. The Monthly Charges for the third additional 12 months shall be _____ % more than the Monthly Charges for the second additional 12 months.

*Current Monthly Charges is/are rate(s) in effect as of the date of this Order Form and may not be the rate(s) in effect when rate(s) for the Renewal Term is/are calculated, depending on the length of the current Minimum Term or current Renewal Term.

**Effective at the end of the current Minimum Term or current Renewal Term.

Automatic Renewal Term(s) for Non-Government Subscribers Only. Upon conclusion of the Renewal Term designated above, the respective Subscriber Agreement and this Order Form will automatically renew for consecutive 12-month periods, and the Monthly Charges for the Renewal Term(s) will increase 7% per year unless either party gives written notice of cancellation to the other party at least 30 days in advance of any Renewal Term. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein. Additionally, West may at its discretion provide Subscriber with notice at least 60 days in advance of any Renewal Term of a Monthly Charge increase different from 7% after which Subscriber shall have 30 days to provide West with written notice of cancellation if Subscriber does not wish to renew. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement. Subscriber is responsible for all Excluded Charges as incurred.

Government Subscribers Post Minimum Term. Upon conclusion of the Renewal Term designated above, Monthly Charges are billed thereafter at then current rates. Excluded Charges (as defined in Schedule A) may be modified as set forth in the respective Subscriber Agreement. Monthly Charges may be modified upon 30 days notice to Subscriber. Subscriber is responsible for all Excluded Charges as incurred. Either party may provide the other party with 30 days prior written notice of cancellation. Subscriber's notice of cancellation should be sent to the attention of Customer Service at the address set forth herein.

	Passwords and QuickView+	
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Last Name	First Name, M.I.	Jdg	Clrk	Atty	Lib	Para	Other	Product(s)

Subscriber shall authorize which Westlaw password(s) shall have access to QuickView+. Actual charges billed by West may vary from charges reported on QuickView+. Subscriber shall pay charges as billed. West does not warrant and has no liability with respect to accuracy of charges or other information on QuickView+.

Authorized Westlaw Password Holder for Westlaw QuickView+

Last Name _____ First Name _____ E-mail _____

West's DVD Viewer/West's Reporter DVDs - Archival							
Full Svc#	Products	Locations (up to #)	Users (up to #)	Qty	List Charges	Other	Charges
40647050 *	NRS PDF Viewer (with Westlaw access)						
40647551 **	NRS PDF Viewer (without Westlaw access)						

Notes: * For non-correctional and non-law enforcement customers only
 ** For correctional and law enforcement customers only

Total Charges \$ _____

Additional Terms

Subscriber Auto Charge Credit Card / Electronic Funds Transfer Election Payment Terms. Subscriber may separately authorize West to automatically charge a credit card ("Auto Charge") or electronic fund transfer ("EFT"), to pay charges for charges due on Subscriber's account. If Subscriber currently subscribes to Auto Charge or EFT, subscription charges incurred from this order will be Auto Charged or debited through EFT (as elected) in accordance with existing terms and conditions.

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Full Svc #	Online/CD-ROM Products to be Lapsed	# of Passwords
	Online/CD-ROM Products	

Notes:

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Archival Products (located at <http://static.legalsolutions.thomsonreuters.com/static/agreement/Wests DVDs LA.pdf>) (for DVD Viewer/West's Reporter DVD Products) individually or jointly, as applicable, ("Subscriber Agreement and Schedule A") is/are hereby incorporated by reference and made part of this Order Form. In the event there is a conflict between the terms and conditions of the Subscriber Agreement and Schedule A and the terms and conditions of this Order Form, the terms and conditions of this Order Form shall control. Subscriber by his/her signature below, acknowledges his/her understanding and acceptance of the terms and conditions of the Subscriber Agreement and Schedule A and this Order Form.

AUTHORIZED REPRESENTATIVE FOR ORDER FORM

Printed Name _____
X Title _____
Date _____
Signature X _____

For Credit Card Transactions only:		Visa _____	Master Card _____	Am Ex _____
Card # _____	Expir. Date _____	Total Amt. to Charge for this Order _____		
Subscription charges for this order will be billed to Subscriber's West account unless automatic credit card or electronic funds transfers have been separately authorized.				

For Internal Use Only:	
CVM approval for Westlaw Correctional Facilities Order Form	
Signature _____	Date _____
Printed Name _____	Title _____

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$16,500.00 within the 2015 Anti-Drug Sales Tax Fund and awarding a contract to Data Driven Consulting, LLC, of Kansas City, MO, for the furnishing of project consulting services for use by the Prosecuting Attorney's Office, at an actual cost to the County not to exceed \$24,500.00, as a sole source purchase.

RESOLUTION NO. 18893, July 27, 2015

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Prosecuting Attorney's Office is in need of consulting services to evaluate the alignment of its office units as part of its crime reduction programs and to provide a detailed and academic evaluation of the Teens in Transition Program; and,

WHEREAS, section 1030.1, Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of project consulting services for use by the Prosecuting Attorney's Office, to Data Driven Consulting, LLC, of Kansas City, MO, at a cost to the County not to exceed \$24,500.00; and,

WHEREAS, the Director further recommends that he not take competitive bids for these services, for the reason that Data Driven Consulting is the only company in the area with the extensive knowledge and expertise in the area of focused deterrence; and,

WHEREAS, a transfer is necessary to place funds needed for this contract in the appropriate spending account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2015 Anti-Drug Sales Tax Fund be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Anti-Drug Sales Tax Fund Prosecutor's Anti-Violence Initiative			
008-4102	56790 – Other Contractual Srvs	\$16,500	
008-4102	56080 – Other Professional Srs		\$16,500

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing; and,

BE IT FURTHER RESOLVED that the County Executive be, and is hereby, authorized to execute for the County any documents necessary for the accomplishment of the award, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment, on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18893 of July 27, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of the Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 4102 56790
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Prosecutor's Anti-Violence Initiative
Other Contractual Services
NOT TO EXCEED: \$16,500.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4102 56080
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Prosecutor's Anti-Violence Initiative
Other Professional Services
NOT TO EXCEED: \$16,500.00

ACCOUNT NUMBER: 001 4105 56080
ACCOUNT TITLE: General Fund
Teens in Transition
Other Professional Services
NOT TO EXCEED: \$8,000.00

July 17, 2015
Date

[Signature]
Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18893

Sponsor(s): Dennis Waits

Date: July 27, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$16,500.00 within the Prosecuting Attorney's budget and authorizing the Award of a Contract for the furnishing of Project Consulting Services for the Prosecuting Attorney's Office to Data Driven Consulting of Kansas City, Missouri (Platte County) as a Sole Source.</u></p>																		
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="324 567 1437 955"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$24,500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$24,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$24,500.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>001-4105-56080 General Fund, Teens in Transition Program , Other Professional Services</td> <td>\$ 8,000.00</td> </tr> <tr> <td>Transfer From: 008-4102-56790 Anti-Drug Fund, Prosecutor's Anti-Violence, Other Contractual Services</td> <td>\$16,500.00</td> </tr> <tr> <td>Transfer To: 008-4102-56080 Anti-Drug Fund, Prosecutor's Anti-Violence , Other Professional Services</td> <td>\$16,500.00</td> </tr> <tr> <td>TOTAL</td> <td>\$24,500.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$24,500.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$24,500.00	Amount budgeted for this item * (including transfers):	\$24,500.00	Source of funding (name of fund) and account code number:		001-4105-56080 General Fund, Teens in Transition Program , Other Professional Services	\$ 8,000.00	Transfer From: 008-4102-56790 Anti-Drug Fund, Prosecutor's Anti-Violence, Other Contractual Services	\$16,500.00	Transfer To: 008-4102-56080 Anti-Drug Fund, Prosecutor's Anti-Violence , Other Professional Services	\$16,500.00	TOTAL	\$24,500.00
Amount authorized by this legislation this fiscal year:	\$24,500.00																		
Amount previously authorized this fiscal year:																			
Total amount authorized after this legislative action:	\$24,500.00																		
Amount budgeted for this item * (including transfers):	\$24,500.00																		
Source of funding (name of fund) and account code number:																			
001-4105-56080 General Fund, Teens in Transition Program , Other Professional Services	\$ 8,000.00																		
Transfer From: 008-4102-56790 Anti-Drug Fund, Prosecutor's Anti-Violence, Other Contractual Services	\$16,500.00																		
Transfer To: 008-4102-56080 Anti-Drug Fund, Prosecutor's Anti-Violence , Other Professional Services	\$16,500.00																		
TOTAL	\$24,500.00																		
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																		
REQUEST SUMMARY	<p>The Prosecuting Attorney's Office requires the assistance of experts on the following projects: (1) realigning the office units as part of its crime reduction programs; and (2) a detailed and academic evaluation of the "Teens in Transition Program". Research by the Prosecuting Attorney's Office and the Purchasing Department indicates Data Driven Consulting is the only company in the area with the extensive knowledge and expertise required in the area of focus deterrence.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for the furnishing of Project Consulting Services for the Prosecuting Attorney's Office to Data Driven Consulting of Kansas City, Missouri (Platte County) as a Sole Source.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$16,500.00 within the Prosecuting Attorney's budget as follows:</p> <p style="text-align: right;">FROM: TO:</p> <p>008-4102-56790 Anti-Drug Fund, Prosecutor's Anti-Violence, Other Contractual Svcs \$16,500.00 008-4102-56080 Anti-Drug Fund, Prosecutor's Anti-Violence, Other Professional Svcs \$16,500.00</p>																		

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Memorandum from Mr. Caleb Clifford of the Prosecuting Attorney's Office and the proposals from Data Driven Consulting	
REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>7/15/15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: <i>7/15/15</i>
	Division Manager: <i>Mary Jo Boud</i>	Date: <i>7/21/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date:	July 15, 2015	PC# _____	RES # 18893
<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Anti Drug Sales Tax Fund - 008			
4102 - Prosecutor's Anti-Violence	56790 - Other Contractual Services	16,500	
4102 - Prosecutor's Anti-Violence	56080 - Other Professional Services		16,500

Fiscal Note:

Date:	July 15, 2015	RES #	<u>Not to Exceed</u>
<u>Department / Division</u>	<u>Character/Description</u>		
Anti Drug Sales Tax Fund - 008			
4102 - Prosecutor's Anti-Violence	56080 - Other Professional Services		16,500
General Fund - 001			
4105 - Teens in Transition	56080		8,000
			<u>24,500</u>

Mary Rasmussen
Budgeting

JACKSON COUNTY PROSECUTOR'S INTEROFFICE MEMORANDUM

TO: MS. BARBARA CASAMENTO
FROM: JACKSON COUNTY PROSECUTOR'S OFFICE
SUBJECT: REQUEST FOR PROPOSALS
DATE: MAY 29, 2015
CC:

Ms. Casamento:

Our office would like consideration of the following vendor as a sole source provider to provide assistance with the following three (3) projects in the Prosecutor's Office: Geographic Prosecution Manual, Geographic Prosecution Implementation Plan, and Teens in Transition Evaluation.

1. Summary:

- a. The Jackson County Prosecutor's Office is considering realigning the office's units as part of its' crime-reduction programs, most notably KC NoVA. In consultation with experts and prosecutors from across the country, the office has determined that a geographic, instead of the traditional and current "pure" crime-type basis for alignment, may be beneficial to reducing crime. In order to determine if this move is feasible the office is in need of the assistance of outside experts to develop a coordinated plan for the move to geographically based units. Specifically:
 - i. Geographic Prosecution Manual- A detailed guide that would serve as the office's policies and practices relating to, but not limited to case assignment, case-flow and reporting structure.
 - ii. Geographic Implementation Plan- A detailed guide that would serve as the office's blueprint for moving the current structure into a geographic based prosecutor's office.
- b. The Jackson County Prosecutor's Office is conducting a youth crime-prevention program in conjunction with its' violence-reduction program KC NoVA. As part of the program a detailed and thorough academic evaluation needs to be conducted. The evaluation will provide information regarding the outcomes of the program as well as a guide for any improvements or further research the experts believe would be beneficial.

These projects require the assistance of experts with the following required experience and/or knowledge:

- I. Must have extensive knowledge and understanding of Intelligence-Driven or "smart" criminal justice programs
 - a. Both Dr. Novak and Dr. Fox have extensive experience and knowledge regarding "smart" programs, have presented internationally, advised governmental agencies

and have published numerous studies about these programs and associated projects.

2. Must have extensive knowledge of focused deterrence:
 - a. Dr. Novak and Dr. Fox have extensive experience and knowledge regarding focused deterrence. Dr. Novak helped formulate a focused deterrence project, KCNoVA, in Kansas City and has been an integral partner throughout. Since arriving in Kansas City, Dr. Fox has been extensively involved in KC NoVA, in addition to prior research and work on focused deterrence projects. Both Dr. Novak and Dr. Fox have published on the topic, presented at conferences and for law enforcement agencies, and have assisted in focused deterrence projects.
3. Must have an extensive understanding of KC NoVA, experience working with the partner agencies of KC NoVA, and experience working with KC NoVA:
 - a. Dr. Novak and Dr. Fox have extensive experience and knowledge regarding KC NoVA. Dr. Novak and Dr. Fox are the only two criminologists that have worked intimately with KC NoVA since its' inception and their relationship continues today. Dr. Novak and Dr. Fox have been instrumental in drafting the policies and practices of KC NoVA and have advised all partner agencies throughout the project. In addition, Dr. Novak and Dr. Fox have published an evaluation of the project and presented on KC NoVA across the country.
4. Summary:
 - a. Dr. Novak and Dr. Fox are the only qualified experts that would be eligible for this contract. They have the required experience, knowledge and expertise to execute this contract effectively.

As summarized below in each partners' bio, both possess extensive knowledge and expertise in the area of focus deterrence.

Kenneth J. Novak's (Ph.D., Criminal Justice, University of Cincinnati, 1999) scholarship has revolved around issues related to policing in America, with particular focus on community policing, problem solving, officer decision making, citizens' attitudes toward the police and effectiveness of crime prevention strategies. His research involves facilitating close partnerships with local criminal justice agencies, and has had an ongoing partnership with the KCPD since 1999. He has expertise in research partnerships including serving as the PSN Research Partner for the Western District of Missouri (2004-2006), Smart Policing Initiative (2011-2014) and the Byrne Criminal Justice Innovation (2013-present).

Andrew M. Fox (Ph.D., Criminology and Criminal Justice, Arizona State University, 2013) is currently serving as the Research Partner for the Kansas City No Violence Alliance (NoVA) (since 2012), and is co-RP (with Novak) on the aforementioned Smart Policing Initiative and BCJI program. He is an embedded researcher, actively involved in the evaluation, intelligence gathering, planning and implementation of this focused-deterrence model program. His methodological

expertise in program evaluation and social network analysis has provided NoVA with the foundational information to construct an evidence-based approach to addressing violent crime in Kansas City. Within this role he has regular collaborations with KCPD, the Jackson County Prosecutor's Office. Both Novak and Fox have worked with the Jackson County Prosecutor's Office and have approval to work with law enforcement sensitive data. They are both the current research partners for the KC NoVA project.

Attached are the three (3) proposals submitted for each project. After careful consideration, our office has determined that it is in the best interest of our office and the County to engage in a contract discussions and execution based on their direct experience and qualifications.

Funding for the three (3) proposals are budgeted in the following accounts:

Program Evaluation (Teens in Transition) 001-4105-56080 and 008-4102-56790

Geographic Prosecution Manual and Implementation Plan 008-4102-56790

For further information, please contact:

Gina Robinson, COO

or

Caleb Clifford, APA

**Proposal Title: Evaluating the impact of Teens in Transition: 2015 Kansas City Youth
Violence Prevention Program**

April 26, 2015

Overview:

The main research question to be addressed is: Did the Teens in Transition program have an impact on criminal behavior? During the summer of 2015, KC NoVA will start a program to intervene in the lives of at-risk youth. The proposed evaluation will provide a brief overview of the project and present an impact analysis. Success can be defined in different ways, but ultimately the goal is a reduction in crime generally, and violence specifically. The research team will provide the evaluation of Teens in Transition after program implementation and will utilize statistical analysis to better understand the participants of the program and the juveniles that do not participate.

Approximately 120 high-risk juveniles will be identified through the NoVA group audit. A selection process of the individuals who will participate in the program will be developed to ensure that juveniles in and out of the program are not inherently different. NoVA staff have agreed to randomize the selection process of the individuals into the summer program. The random selection process will allow the program to get some of the most high-risk juveniles, as well as provide a comparison group to adequately assess the program. NoVA staff have agreed to allow the researchers to have access to both the program and data to allow for the evaluation. Data sources will come from collected police contact data, and researchers will attempt to utilize family court data. The researchers will contact KCPD in September of 2015 to collect police contact data on both the comparison group (juveniles who were not selected for participation in

program) and the program participants. The researchers will also contact the Jackson County Family Court in September of 2015 for data about those in the program and the control group. The data will then be compared before and during the program to see if the participants have significantly reduced their police contact. Fieldwork (observations) and field notes will be taken throughout the program. The fieldwork will allow for researchers to talk with program members (e.g., ask informal questions, engage in routine conversation, and so forth). The observation portion of the study will aim to ensure program fidelity and understand exactly what is going on within the program, in order to better understand the treatment and how it will be delivered. A statistical analysis will be conducted to compare the two groups (treatment and non-treatment) over time. A baseline of police contacts and level of negative police contact will be established during the implementation and immediately after the project, for those who participated and those who did not. The evaluation deliverable will be presented as an evaluation brief, with policymakers as the target audience.

Data for this evaluation will include a review of all internal and public documentation created during the project, observations of the program during implementation, analyses of police contact data (arrest and field interview forms) for all youth eligible to participate in Teens in Transition, and analyses of family court data for all youth eligible to participate in Teens in Transition (pending approval).

Timeline and payment

To date, we have met with stakeholders to discuss participant selection and we have received approval for the evaluation study. Observations of the program will be conducted during implementation. Data will be requested from the appropriate agencies at the beginning of August 2015. The first draft of the evaluation will be submitted to the stakeholders on November

30th, 2015 and after receiving feedback from stakeholders, the final draft will be available by December 31st, 2015. This contract will be with Data Driven Consulting, LLC. The primary consultant for this project will be Dr. Andrew Fox. Data Driven Consulting, LLC might also use additional contractors, as needed, to complete the work. The total fee for the Teens in Transition Evaluation will be \$8,500. The first payment would be made on May 1st, 2015 in the amount of \$6,000. The final payment of \$2,500 will be made upon completion of the evaluation.

Proposal Title: Geographic Prosecution Manual

April 26, 2015

Overview

The Jackson County Prosecutor's Office has recently expressed more interest in implementing evidence-based practices to address, and hopefully reduce, crime. Their ability to implement evidence-based practices relies primarily on having data about the crime problem, and secondarily on having the organizational capacity to respond based on analyses of the data. Implementing innovative strategies to reduce crime commonly involves the local police department, however, there are many ways the county prosecutor contributes to and leads innovation. New and innovative strategies that more effectively reduce crime and build stronger bonds between law enforcement and the community, while also positioning cities to improve public safety (especially in its most crime-ridden neighborhoods) and enhance the legitimacy of local criminal justice actors in the eyes of the public should be pursued at any cost.

In order to effectively and efficiently implement evidence-based strategies that focus on specific areas, the prosecutor's office will need to organize around geography. This approach, focusing on places (i.e. neighborhoods or hot spots) and engaging in problem solving, has generated support in the criminological best-practices literature base. "Research accordingly suggests that it is time for police to shift from person-based policing to place-based policing," wrote noted criminologist David Weisburd (2008) in *Place-Based Policing*. "While such a shift is largely an evolution in trends that have begun over the last few decades, it will nonetheless demand radical changes in data collection in policing, in the organization of police activities, and particularly in the overall world view of the police. It remains true today that police officers see the key work of policing as catching criminals." Weisburd continued, "It is time to change that

world view so that police understand that the key to crime prevention is in ameliorating crime at place.”

The first step in planning the organizational transition to geographic prosecution will be to write the manual for the new organizational structure. We propose to assist the Jackson County Prosecutor’s Office in drafting the geographic prosecution manual. This will include facilitating focus groups with key members of the office and drafting the manual for key stakeholders to review. Focus group meetings will be organized around topics including case flow, staffing, roles and responsibilities, and other topics as they arise in the planning process. The completed guide will also briefly discuss the literature supporting geographic prosecution.

Timeline and payment

Based on a May 1st, 2015 start date, the first draft of the geographic prosecution manual will be given to key stakeholders by June 30th, 2015. We will hold meetings and compile feedback during July 2015. The final manual will be provided to the Jackson County Prosecutor’s Executive Staff by July 31st, 2015. The dates are based on a May 1st approval date and will be adjusted if this changes.

This contract will be with Data Driven Consulting, LLC. The two primary consultants for this project will be Dr. Andrew Fox and Dr. Ken Novak. Data Driven Consulting, LLC might also use additional contractors, as needed, to complete the work. The total fee for the geographic prosecution manual will be \$8,000. The first payment will be made on May 1st, 2015 in the amount of \$5,000. The final payment of \$3,000 will be made upon completion of the manual that is accepted by the prosecutor’s Executive Staff.

Proposal Title: Geographic Prosecution Implementation Plan

April 26, 2015

Implementation of a new strategy must be carefully considered, specifically as it relates to organizational change. After the geographic prosecution manual has been created, the next step in the process is to create an implementation plan. This plan will outline, step-by-step, the process of moving from the current organizational structure and processes to those outlined in the geographic prosecution manual. There can be a lot of anxiety associated with change; this plan will help everyone to be on the same page in regard to how the office will get from its current organization to that outlined in the new geographic prosecution manual.

The first step in creating the implementation plan will be to establish a transition committee. The committee will meet regularly to identify and address the concerns related to transitioning the office to geographic prosecution. The transition committee, guided by Dr. Fox and Dr. Novak, will draft an implementation plan. This plan will document the transition steps, focusing on the needed changes related to personnel, office space and equipment, data files, and scheduling.

The transition team will be identified by the Executive Staff to ensure representation of the office. The transition team will stay in place through December 2016 to ensure robust implementation. As issues and concerns about the new organizational structure arise, the transition team will be in place to identify solutions and update the geographic prosecution manual and implementation plan, as needed. This contract will cover the consultants' time through the completion of the implementation plan, scheduled for October 31st, 2015.

Timeline and payment

Based on an August 1st, 2015 start date, the first draft of the implementation plan will be given to the Executive Staff by October 31st, 2015. This contract will be with Data Driven Consulting, LLC. The two primary consultants for this project will be Dr. Andrew Fox and Dr. Ken Novak. Data Driven Consulting, LLC might also use additional contractors, as needed, to complete the work. The total fee for the geographic prosecution implementation plan will be \$8,000. The first payment would be made on August 1st, 2015 in the amount of \$5,000. The final payment of \$3,000 will be made upon completion of the plan that is accepted by Executive Staff.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing a Second Addendum to the Agreement with Mattie Rhodes Center funded by the Anti-Drug Sales Tax Fund, for its treatment program, at no additional cost to the County.

RESOLUTION NO. 18894, July 27, 2015

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, by Resolution 18403, dated February 17, 2014, the Legislature did authorize the execution of agreements with certain outside agencies which engage in anti-drug treatment activities and purposes through December 31, 2014; and,

WHEREAS, by Resolution 18746, dated March 2, 2015, the Legislature did authorize a six-month extension to the Agreement with Mattie Rhodes Center for its anti-drug treatment program; and,

WHEREAS, Mattie Rhodes Center has been unable to use its anti-drug treatment allocation from 2014 and has submitted a request for an additional extension through September 30, 2015; and,

WHEREAS, the Drug Commission recommends that the County Executive be authorized to execute a Second Addendum to the Agreement with the Mattie Rhodes Center, at no additional cost to the County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute an extension to the agreement with the

Mattie Rhodes Center, until September 30, 2015, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the agreements.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18894 of July 27, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18894

Sponsor(s): Dennis Waits

Date: July 27, 2015

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authoring a second extension of the agreement with Mattie Rhodes Center funded by the Anti-Drug Sales Tax Fund, to engage in anti-drug treatment, and /or anti-violence activities, at no additional cost to the County.</p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 562 1198 873"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> <td></td> </tr> <tr> <td></td> <td>TO ACCT</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:		\$	Total amount authorized after this legislative action:		\$	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT			TO ACCT	
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): #18746 March 2, 2015 #18403 February 17, 2014, #18398, February 17, 2014, #18402, February 17, 2014, #18335, December 9, 2013</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Carol Lillis, Office Administrator , 881-1415</p>																		
<p>REQUEST SUMMARY</p>	<p>A Resolution authorizing a second extension to the 2014 agreement with Mattie Rhodes outside agency funded by the Anti-Drug Sales Tax Fund, which engages in anti-drug treatment, at no additional cost to the County.</p> <p>Background: The Anti-Drug Sales Tax Fund authorizes the County to execute agreements and contracted services for the purpose of providing substance abuse treatment, and other anti-drug and anti-violence initiatives in the community.</p> <p>Previous legislation was authorized for the extension funding of this program. This agency has not utilized their total extension allocation and it represents a large portion of the total COMBAT treatment funding for 2015 (including the 2015 award). This action allow them to extend their 2014 contract so the funds can be utilized in providing services to Jackson County citizens. The Drug Commission reviewed the funding extension on July 14, 2015 and recommended that it be presented to the Legislature.</p>																		

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Hacey Daniel</i>	Date: <i>7-16-2015</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>7/21/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County
COMBAT

415 East 12th Street, Ninth Floor
Kansas City, Missouri 64106
www.combatjack.org

Stacey Daniels-Young, Ph.D.
Director
(816) 881-3510

Vincent M. Ortega
Deputy Director
(816) 881-3886

Drug Commissioners:

Gloria Fisher
Venessa Maxwell-Lopez
Gene Morgan
Keith Querry
Anita Russell
Joseph Spalitto, DDS
James Witteman, Jr.
Marva Marguerite Moses

Fax:
(816) 881-1416

Date: July 16, 2015

To: Cathy Jolly

From: Carol Lillis 

Subject: Second Extension for Mattie Rhodes Treatment Contract 2014

Attached is the Request for Legislative Action for 2015, for a second extension for Mattie Rhodes 2014 treatment contract.

Mattie Rhodes was unable to spend all the funds from the 2014 first extension in the amount of \$30,000. At this present time they have \$7, 880.00 left to spend. Their 2015 award amount is \$10,000, by granting this second extension Mattie Rhodes will be able to complete their agencies program by end of year.

This recommendation was approved by the Drug Commission on July 14, 2015.

Let me know if you have any questions or need additional information.

Thank you



July 7, 2015

Stacey Daniels-Young, PhD,
415 E. 12th Street, 9th Floor
Kansas City, MO 64106

Dear Dr. (Stacey) Daniels-Young:

Mattie Rhodes Center (MRC) is requesting a grant change request for the Nuevo Amanecer (New Dawn) Program; our request is to extend the period to expend the 2014 carryover funds of \$30,000. Please note the request does not change the nature of the grant purpose:

Nuevo Amanecer (New Dawn) is Mattie Rhodes Center's bilingual and bicultural substance abuse program, which utilizes the curriculum "Living in Balance." Living in Balance provides 12 treatment sessions and 21 after-care sessions; it draws from current evidence-based cognitive, behavioral and experiential treatment approaches. This program is designed to be universally applicable across various cultural and ethnic backgrounds.

The program offers the following two levels of care:

1. The first level offers outpatient care of intermediate intensity and duration. Individuals may receive up to 10 hours of services in one week, which includes individual counseling, family intervention, group counseling, and service coordination services.
2. The second level offers treatment on a regularly scheduled basis, while allowing for a temporary increase in services to address a crisis, relapse, or imminent risk of relapse. Services may include service coordination, individual counseling, family therapy, and group counseling. Services are offered weekly with hours of service based on individual need (minimum 3 hours per week).

COMBAT has stipulated that the \$30,000 carry over must be spent by June 2015, we are respectfully requesting that the date be September 30, 2015.

With a granted extension by COMBAT, MRC is guaranteed to fulfill the units needed to expend the full \$40,000 by December 31, 2015. Please let me know if you need further information, I can be reached at 581-5612. We look forward to hearing back from you regarding this request.

Sincerely,



John Fierro,
President/CEO

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Finance and Purchasing to execute an Agreement with Siemens Industry, Inc., for a feasibility study related to energy and operational savings of improvements to certain County properties for use by the Facilities Management Division of the Public Works Department, at no cost to the County.

RESOLUTION NO. 18895, July 27, 2015

INTRODUCED BY Greg Grounds, County Legislator

WHEREAS, the Facilities Management Division of the Public Works Department desires to enter into an agreement with Siemens Industry, Inc., to determine the feasibility and costs of energy and operational savings of improvements to certain County-owned buildings, at no cost to the County; and,

WHEREAS, the attached Agreement with Siemens Industry, Inc., is a suitable mechanism by which to implement the mutual agreements of the parties; and,

WHEREAS, the execution of this agreement is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be and hereby is authorized to execute the attached Agreement with Siemens Industry, Inc.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18895 of July 27, 2015, was duly passed on _____, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

**Industry****Building Technologies Division**

July 20, 2015

Jackson County, Missouri
Attention: Bryan Nolte
415 E. 12th Street
Kansas City, MO 64106

Re: Letter of Understanding for Feasibility Study ("Study")

Dear Bryan:

Jackson County, Missouri ("Jackson County") has asked the Building Technologies Division of Siemens Industry, Inc. ("Siemens") to conduct a(n) Study to estimate the implementation costs and the energy and operational savings of a variety of facility improvement measures ("FIMs") at the following location(s): 1) 415 E. 12th Street, Kansas City, MO, 2) Animal Shelter 21001 E Mo 78 Hwy, Independence, MO, 3) Circuit Court, 1305 Locust, Kansas City, MO, 4) CJB, 1315 Locust, Kansas City, MO, 5) CJB, 505 E 13th St, Kansas City, MO, 6) Corrections, 1300 Cherry, Kansas City, MO, 7) Election Board, 215 N. Liberty, Independence, MO, 8) Election Board Warehouse, 1801 N. Noland Rd, Independence, MO, 9) Equipment Repair Shop, 22309 Woods Chapel Rd, Lees Summit, MO, 10) Prosecutor's Building, 321 W Lexington, Independence, MO, 11) My Arts, 315 N. Main, Independence, MO, 12) New Sheriff's Headquarters, 4001 NE Lakewood Way, Lees Summit, MO, 13) Parks Administration Bldg, 22807 Woods Chapel Rd, Lees Summit, MO, 14) Road & Bridge Maintenance Facility, 34900 E Old US 40 Hwy, Grain Valley, MO, 15) Tech Center, 303 W. Walnut, Independence, MO.

Siemens is pleased to perform this Study for the purpose of determining if any FIMs are financially viable and will do so at no charge to Jackson County with the following understandings:

1) Client will provide the following:

- Copies of all actual utility bills for gas, electric, water, oil, and distributed steam, hot water, and chilled water (if any), for at least the past twenty-four (24) months.
- Available copies of lists, specifications, and drawings of the current mechanical and electrical equipment.
- Physical access to survey the facility and its associated equipment and an escort that is knowledgeable in the operation and use of this equipment.

2) Siemens will use the information to:

- Identify FIMs that could be implemented as a project to improve the mechanical/electrical system infrastructure and operational efficiencies.
- Make preliminary estimates of implementation costs and operational savings.
- Present the results of this Study, including a preliminary financial analysis and recommended approach/process.

3) Client and Siemens agree to:

- Treat exchanged information as confidential and not share it with anyone who is not directly involved with this Study, except to meet legal requirements.
- Maintain fully adequate, comprehensive insurance on their respective goods, services, and operations, as applicable. Each party agrees to indemnify, defend and hold the other harmless from all claims, costs, suits, damages or liability to the extent related to the indemnifying party's negligent acts or omissions.



Industry

Building Technologies Division

Thank you for the opportunity to be of service. Please sign and date in the space below and return this letter to me at your earliest convenience in order to proceed.

Best regards,

Vincent Ardito
Account Executive
Energy & Environmental Solutions

Accepted for Jackson County, Missouri:

Sign: _____

Print: _____


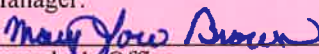
Title, Date: _____

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18895
 Sponsor(s): Greg Grounds
 Date: July 27, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Authorizing the Director of Finance to sign a Letter of Understanding with Siemens for a Feasibility Study regarding the implementation costs and the energy and operational savings of a variety of facility improvement measures at certain county properties, at no cost to the County.</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="324 609 1201 924"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$0</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Johnny Sweeney, Director of Economic Development, 816.881.6665</p>										
<p>REQUEST SUMMARY</p>	<p>Jackson County would like to work with the Building Technologies Division of Siemens Industry, Inc. to conduct a Study to estimate the implementation costs and the energy and operational savings of a variety of facility improvement measures at the following location(s): 1) 415 E. 12th Street, Kansas City, MO, 2) Animal Shelter 21001 E Mo 78 Hwy, Independence, MO, 3) Circuit Court, 1305 Locust, Kansas City, MO, 4) CJB, 1315 Locust, Kansas City, MO, 5) CJB, 505 E 13th St, Kansas City, MO, 6) Corrections, 1300 Cherry, Kansas City, MO, 7) Election Board, 215 N. Liberty, Independence, MO, 8) Election Board Warehouse, 1801 N. Noland Rd, Independence, MO, 9) Equipment Repair Shop, 22309 Woods Chapel Rd, Lees Summit, MO, 10) Prosecutor's Building, 321 W Lexington, Independence, MO, 11) My Arts, 315 N. Main, Independence, MO, 12) New Sheriff's Headquarters, 4001 NE Lakewood Way, Lees Summit, MO, 13) Parks Administration Bldg, 22807 Woods Chapel Rd, Lees Summit, MO, 14) Road & Bridge Maintenance Facility, 34900 E Old US 40 Hwy, Grain Valley, MO, 15) Tech Center, 303 W. Walnut, Independence, MO.</p>										

	Siemens will perform this study at no charge to Jackson County. Each party agrees to indemnify, defend and hold the other harmless from all claims, costs, suits, damages or liability to the extent related to the indemnifying party's negligent acts or omissions.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Jackson County LOU 7 20 15 – Letter of Understanding	
REVIEW	Department Director: 	Date: 7.23.15
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 7/23/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.