

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4891

Sponsor(s): Alfred Jordan

Date: September 12, 2016

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office DWI Sobriety Checkpoint Enforcement. An ordinance to appropriate \$25,000.00 from the Undesignated Fund Balance and to authorize the County Executive to execute an agreement with the Missouri Traffic And Highway Safety Division in acceptance of a grant awarded by the Missouri Department of Transportation to the Sheriff's Office.</p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="313 604 1190 1073"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$25,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$25,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant Fund – 010; Undesignated Fund Balance – 2810</td> <td>FROM ACCT \$25,000.00</td> </tr> <tr> <td>TO: Grant Fund 010 Sobriety Ckpt Enforcement 4244 Overtime – 55030 FICA – 55040</td> <td>TO ACCT \$ 23,223.45 \$ 1,776.55</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$30,000.00 Prior Year Actual Amount Spent (if applicable): as of April 1 \$8,268.82 - continues to be spent until September 30, 2016</p>	Amount authorized by this legislation this fiscal year:	\$25,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$25,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM Grant Fund – 010; Undesignated Fund Balance – 2810	FROM ACCT \$25,000.00	TO: Grant Fund 010 Sobriety Ckpt Enforcement 4244 Overtime – 55030 FICA – 55040	TO ACCT \$ 23,223.45 \$ 1,776.55
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): <u>4785 Oct. 12, 2015</u></p> <p>Prior resolutions and (date):</p>												
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Beverly Smith, Traffic Analyst (816) 541-8017 x 72240</p>												
<p>REQUEST SUMMARY</p>	<p>Accept and appropriate \$25,000.00 from the Undesignated Fund Balance for the Jackson County Sheriff's Sobriety Checkpoint Enforcement Project #17-M5HVE-03-010 and to authorize the County Executive to execute an agreement with the Traffic And Highway Safety Division of the Missouri Department of Transportation. The grant is awarded in the amount of \$25,000.00 and requires no Matching Local Funds.</p> <p>The term of the grant is October 1, 2016 through September 30, 2017.</p>												

	<p>In an effort to decrease the number of injuries and fatalities due to the Impaired Driver, through the hosting and participating in Sobriety Checkpoint Enforcements these overtime funds were requested</p> <p>Please appropriate \$25,000.00 as follows:</p> <p>Overtime – 55030 \$ 23,223.45</p> <p>FICA – 55040 <u>1,776.55</u></p> <p>Total \$25,000.00</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Three (3) original Sobriety Checkpoint grant contracts Project #17-M5HVE-03-010 and one (1) copy of accompanying announcement letter	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>Israel M...</i>	Date: <i>9/16/16</i>
	<i>If applicable</i>	
	Division Manager: <i>[Signature]</i>	Date: <i>9/16/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund-Undesignated Fund Balance	\$25,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 6, 2016

ORD # 4891

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Grant Fund - 010			
4244 - Sobriety Checkpoint	45864 - Increase Revenues	25,000	
2810	Undesignated Fund Balance		25,000
2810	Undesignated Fund Balance	25,000	
4244 - Sobriety Checkpoint	55030 - Overtime		23,223
4244 - Sobriety Checkpoint	55040 - FICA		1,777

Sue M. [Signature] 9/6/16
Budgeting



Missouri Department of Transportation

Traffic and Highway Safety

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 11, 2016

Sheriff Mike Sharp
Jackson County Sheriff's Office
4001 NE Lakewood Court
Lee's Summit, MO 64064-1703

Dear Sheriff Sharp:

Enclosed is a contract between the Traffic and Highway Safety Division and the Jackson County Sheriff's Office for a Sobriety Checkpoint project.

The project obligates \$25,000.00 in federal funds for the period October 01, 2016 through September 30, 2017. All expenditures should be claimed against project #17-M5HVE-03-010.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Traffic and Highway Safety Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Marcus Holmes, Intermediate System Management Specialist at 573-751-5408. We look forward to working with you and your staff.

Sincerely,

Bill Whitfield
Highway Safety Director

Enclosure

