

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4752

Sponsor(s): Dennis Waits

Date: July 6, 2015

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>appropriating \$40,022.00 from the fund balance of the 2015 General Fund to provide funding for a new law clerk position within the Department of Corrections</u></p>																				
<p>BUDGET INFORMATION  <i>To be completed                  By Requesting                  Department and                  Finance</i></p>	<table border="1" data-bbox="316 541 1198 982"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$40,022</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$40,022</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT \$40,022.00</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> <tr> <td>001-2701-55025 Part-time Salaries</td> <td style="text-align: right;">\$30,000.00</td> </tr> <tr> <td>001-2701-55040 FICA</td> <td style="text-align: right;">\$2,295.00</td> </tr> <tr> <td>001-2701-55050 Pension</td> <td style="text-align: right;">\$2,700.00</td> </tr> <tr> <td>001-2701-55060 Insurance</td> <td style="text-align: right;">\$5,027.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$40,022	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$40,022	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$40,022.00		TO ACCT	001-2701-55025 Part-time Salaries	\$30,000.00	001-2701-55040 FICA	\$2,295.00	001-2701-55050 Pension	\$2,700.00	001-2701-55060 Insurance	\$5,027.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Joseph Piccinini, Director of Corrections 816-881-4200</p>																				
REQUEST SUMMARY	<p>This request is to appropriate \$40,022.00 within the General Fund for the creation of a new part-time law clerk position within the Department of Corrections. This position will be responsible for maintaining data from the Department's criminal reporting databases, maintaining inmate records, and assisting with research as requested by the director of the jail or his designee.</p>																				
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				

ATTACHMENTS		
REVIEW	Department Director: <i>Joe Piccinini</i> Joseph Piccinini	Date: <i>7-1-15</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>MOB</i>	Date: <i>7-1-15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-2810		\$40,022

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.