

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** rescinding Resolution No. 17288, dated May 24, 2010, and awarding a twenty-four (24) month professional service agreement with a twenty-four (24) month option to extend for the furnishing of professional property advisor services in connection with the Board of Equalization, to C. Charles Franklin of Independence, MO, under the terms and conditions of Request for Proposal No. 5-10, at a cost to the County not to exceed \$7,500.00.

**RESOLUTION #17300** , June 7, 2010

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, by Resolution 17288, dated May 24, 2010, the Legislature did authorize the County Executive to execute an agreement with C. Charles Franklin of Independence, MO, for the furnishing of professional property advisor services in connection with the Board of Equalization, at a cost to the County not to exceed \$7,500.00; and,

WHEREAS, the twenty-four (24) month term and twenty-four (24) month option to extend designated in Request for Proposal (RFP) No. 5-10 was inadvertently omitted from Resolution 17288 and requires correction; and,

WHEREAS, pursuant to section 9140., Jackson County Code, 1984, the Legislature may authorize a contract with one or more qualified experts to advise the Board of Equalization; and,

WHEREAS, pursuant to section 9141., Jackson County Code, 1984, the Legislative Auditor has prepared a request for proposals and has distributed same to potential

interested parties; and,

WHEREAS, pursuant to section 9142. of the Jackson County Code, 1984, the selection committee consisting of the Finance and Audit Committee and the Director of Finance and Purchasing, with the aid of Legislative Auditor, has reviewed the proposals and has recommended the award of a twenty-four (24) month professional service agreement with a twenty-four (24) month option to extend for the furnishing of professional property advisor services in connection with the Board of Equalization to C. Charles Franklin of Independence, MO, pursuant to the terms and conditions of RFP 5-10 at a cost to the County not to exceed \$7,500.00; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute a twenty-four (24) month professional service agreement with a twenty-four (24) month option to extend with C. Charles Franklin of Independence, MO, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments including final payment on the agreement and any subsequent extension herein authorized.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Pamela Jellini*  
Deputy/Assistant County Counselor

*[Signature]*  
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17300 of June 7, 2010, was duly passed on June 7, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

Nays 0

Abstaining 0

Absent 2

6.7.10  
Date

*Mary Jo Spino*  
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 045 0301 56080  
ACCOUNT TITLE: Assessment Fund  
Legislative Auditor  
Other Professional Services  
NOT TO EXCEED: \$7,500.00

*June 3, 2010*  
Date

*[Signature]*  
Director of Finance and Purchasing

Remaining funds sufficient to meet this obligation are subject to appropriation in future years' budgets.

*June 3, 2010*  
Date

*[Signature]*  
Director of Finance and Purchasing



# Jackson County Missouri

Jackson County Courthouse  
415 East 12th Street, 2nd  
floor  
Kansas City, Missouri 64106  
(816)881-3242

## Legislation Text

File #: 17288, Version: 0

### IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

#### Title

**A RESOLUTION** authorizing the County Executive to execute an agreement with C. Charles Franklin of Independence, MO, for the furnishing of professional property advisor services in connection with the Board of Equalization, at a cost to the County not to exceed \$7,500.00.

#### Intro

**RESOLUTION #17288**, May 24, 2010

**INTRODUCED BY** Scott Burnett, County Legislator

#### Body

WHEREAS, pursuant to section 9140., Jackson County Code, 1984, the Legislature may authorize a contract with one or more qualified experts to advise the Board of Equalization; and,

WHEREAS, pursuant to section 9141., Jackson County Code, 1984, the Legislative Auditor has prepared a request for proposals and has distributed same to potential interested parties; and,

WHEREAS, pursuant to section 9142. of the Jackson County Code, 1984, the selection committee consisting of the Finance and Audit Committee and the Director of Finance and Purchasing, with the aid of Legislative Auditor, has reviewed the proposals and has recommended the retention of C. Charles Franklin of Independence, MO, to provide professional property advisor services to the Board of Equalization at a cost to the County not to exceed \$7,500.00; now therefore,

**BE IT RESOLVED** by the County Legislature of Jackson County, Missouri, that the County Executive

be and hereby is authorized to execute an agreement with C. Charles Franklin of Independence, MO, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments including final payment on the agreement and any subsequent extension herein authorized.

**Enacted and Approved**

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

\_\_\_\_\_  
Deputy/Assistant County Counselor

\_\_\_\_\_  
Acting County Counselor

**Certificate of Passage**

I hereby certify that the attached resolution, Resolution #17288 of May 24, 2010, was duly passed on May 24, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_ 7 \_\_\_\_\_

Nays \_\_\_\_\_ 0 \_\_\_\_\_

Abstaining \_\_\_\_\_ 0 \_\_\_\_\_

Absent \_\_\_\_\_ 2 \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

**Fiscal Note**

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 045 0301 56080  
ACCOUNT TITLE: Assessment Fund

NOT TO EXCEED:      Legislative Auditor  
                                 Other Professional Services  
                                 \$7,500.00

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Date

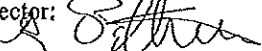


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Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:  
 Res/Ord No.: 17288  
 Sponsor(s): Burnett  
 Date: May 24, 2010

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Contract with a Twenty Four Month Option to Extend for Property Advisor for the Board of Equalization to C. Charles Franklin of Independence, MO under the Terms and Conditions of Request for Proposal No. 5-10.</u></p>										
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,500.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; 045-0301-56080 Assessment Fund, Legislative Auditor, Other Professional Services</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$ 15,000</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:    Department: Estimated Use: \$</p> <p>The RLA only approves the contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): \$7,500.00    Prior Year Actual Amount Spent (if applicable): \$7,500.00</p>	Amount authorized by this legislation this fiscal year:	\$7,500.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7,500.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; 045-0301-56080 Assessment Fund, Legislative Auditor, Other Professional Services	
Amount authorized by this legislation this fiscal year:	\$7,500.00										
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Total amount authorized after this legislative action:	\$7,500.00										
Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number; 045-0301-56080 Assessment Fund, Legislative Auditor, Other Professional Services											
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date): 16662, June 16, 2008 17288</p>										
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento</p>										
<b>REQUEST SUMMARY</b>	<p>The Board of Equalization requires the services of a professional Property Advisor to handle disputes between taxpayers and the County on property appraisals.</p> <p>A total of 179 bid notices were distributed and 2 responses were received and evaluated as follows:</p> <table> <tr> <td>Teresa Crosby of Kansas City, MO</td> <td>\$75.00/Per Hour</td> </tr> <tr> <td>Charles Franklin of Independence, MO</td> <td>\$75.00/Per Hour</td> </tr> </table> <p>Mr. Franklin is recommended because of his qualifications as a CPA and business experiences in the eastern part of the County.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Contract for the furnishing of Property Advisor to the Board of Equalization to Charles Franklin under the Terms and Conditions of Request for Proposal 5-10 as the most qualified respondent meeting specifications.</p>	Teresa Crosby of Kansas City, MO	\$75.00/Per Hour	Charles Franklin of Independence, MO	\$75.00/Per Hour						
Teresa Crosby of Kansas City, MO	\$75.00/Per Hour										
Charles Franklin of Independence, MO	\$75.00/Per Hour										

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids, a Recommendation Memorandum from Mr. Gary Panethiere, County Auditor and the pertinent pages of Mr. Franklin's proposal response.	
REVIEW	Department Director: 	Date: 5/17/10
	Finance (Budget Approval): If applicable: 	Date: 5/18/10
	Division Manager: 	Date: 5/18/10
	County Counselor's Office:	Date:



Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
045-0301-56080	Other Prof. Svcs	7500. <sup>00</sup>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.







## COUNTY LEGISLATURE JACKSON COUNTY, MISSOURI

OFFICE OF THE  
LEGISLATIVE AUDITOR  
(816) 881-3310  
(816) 881-1211 FAX

JACKSON COUNTY COURTHOUSE  
415 E. 12th STREET, 2nd FLOOR  
KANSAS CITY, MISSOURI 64106

### MEMORANDUM

TO: Barbara Casamento – Senior Buyer, Purchasing

FROM: Gary Panethiere – County Auditor *GP*

DATE: March 16, 2010

SUBJ: BOE Advisor Selection Committee Recommendation

MAR 16 '10 PM 4:36

Please prepare an RLA for the 2010 Property Advisor to the Board of Equalization. The total budget for this item is \$15,000. Each advisor will be paid at the rate of \$75.00 per hour up to a total of \$7,500.

Last year the Legislature awarded 2 contracts for advisors to the Board of Equalization. Fred Jones served as advisor for properties mainly in the western part of the County and Gary J. Baker served as advisor for properties mainly in the eastern part of the County. Mr. Baker has been appointed to the BOE and will not be able to serve as advisor this year.

You have solicited and received 2 proposals (Bid 5-10) to fill Mr. Baker's vacancy. They are:

1. Teresa Crosby, Kansas City, MO
2. C. Charles Franklin CPA, Independence, MO

According to County Code 9142, the Selection Committee consists of Troy Thomas and members of the Finance & Audit Committee.

While each proposer has their unique strengths and weaknesses, the committee members are recommending C. Charles Franklin because of his qualifications as a CPA and business experiences in the eastern party of the County. I concur with this recommendation. Below I have outlined some wording for use on the RLA:

This would appoint C. Charles Franklin to a two year term as a B.O.E. Advisor. This will also have an option for a two year renewal per bid 5-10. Also, please re-appoint Fred Jones to the 2<sup>nd</sup> of his 2 year term, per bid 14-08.

If I can provide any further information or analysis, please don't hesitate to give me a call.

GP/cw

## Jackson County BOE ADVISOR APPLICATION 2010

1. Name	C CHARLES FRANKLIN	Title	OWNER
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2. Company Name	C CHARLES FRANKLIN		
Company Address	3600 C NOLAN		
Company City, State and Zip Code	INDEPENDENCE, MO 64055		

3. Business Phone (816) 252-7080	4. Fax Number (816) 252-7080	5. Email Charlie.Franklin@comcast.net
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6. Home Address	1152 W 35TH TERR		
City, State and Zip Code	INDEP MO 64055		

7. Home Phone	(816) 252-4456		
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8. Are you a Missouri licensed or certified appraiser?	Yes	No
9. Do you own real or personal property in Jackson County, Mo?	Yes	No
10. Are your Jackson County, Mo real property and personal property taxes paid?	Yes <input checked="" type="checkbox"/>	No

11. Compensation Rate Proposed for 2010 and 2011	\$	75	Per Hour
12. Compensation Rate Proposed for 2012 and 2013	\$	75	Per Hour

## Jackson County BOE ADVISOR APPLICATION 2010

1. Name	C CHARLES FRANKLIN	Title	OWNER
---------	--------------------	-------	-------

2. Company Name	C CHARLES FRANKLIN
Company Address	3600 C NOLAN
Company City, State and Zip Code	INDEPENDENCE, MO 64055

3. Business Phone (816) 252-1080	4. Fax Number (816) 252-1080	5. Email CharlieFranklin@comcast.net
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6. Home Address	1152 W 35TH TERR
City, State and Zip Code	INDEP MO 64055

7. Home Phone	(816) 252-4456
---------------	----------------

8. Are you a Missouri licensed or certified appraiser?	Yes	No
9. Do you own real or personal property in Jackson County, Mo?	Yes	No
10. Are your Jackson County, Mo real property and personal property taxes paid?	Yes <input checked="" type="checkbox"/>	No

11. Compensation Rate Proposed for 2010 and 2011	\$ 75	Per Hour
12. Compensation Rate Proposed for 2012 and 2013	\$ 75	Per Hour