

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5340

Sponsor(s): Theresa Cass Galvin

Date: May 18, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: An ordinance estimating and appropriating \$1,500,000 in the CARES Act fund for contact tracing and investigations and modifying the use of previously allocated funds for the Jackson County Health Department for the purpose of COVID-19 response													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="381 478 1425 842"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1,500,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1,500,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$1,500,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td>FROM ACCT \$1,500,000</td> </tr> <tr> <td>TO: CARES Act Fund 040-2603-56790 Jackson County Health Dept – Other Contractual Services</td> <td>TO ACCT \$1,500,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$1,500,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,500,000	Amount budgeted for this item * (including transfers):	\$1,500,000	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT \$1,500,000	TO: CARES Act Fund 040-2603-56790 Jackson County Health Dept – Other Contractual Services	TO ACCT \$1,500,000
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PRIOR LEGISLATION	Prior ordinances and (date): 5326, 4/6/2020 Prior resolutions and (date): _____													
CONTACT INFORMATION	RLA drafted by Troy Schulte, County Administrator at 881-1079													
REQUEST SUMMARY	This ordinance appropriates \$1.5 million from the CARES Act Fund for use for various purposes by the Jackson County Health Department for the COVID-19 response. This appropriation will be used to hire up to 52 persons to conduct contact tracing and investigations until mass vaccinations occur for up to 1 year. Additional equipment costs necessary for the investigative staff to do their work will use funds previously appropriated to the Jackson County Health Department for emergency housing needs via Ordinance #5326													
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)													
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals													
ATTACHMENTS														
REVIEW	Department Director: <i>County Administrator Troy Schulte by T. Lang</i>	Date: 5-14-2020												
	Finance (Budget Approval): If applicable	APPROVED By Mark Lang at 9:40 am, May 14, 2020												
	Division Manager: <i>County Administrator Troy Schulte by T. Lang</i>	Date: 5-14-2020												
	County Counselor's Office: <i>Deyan O. Pinsky</i>	Date: 5/14/20												

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$1,500,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

