

AGREEMENT

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter referred to as "the County" and the **MID-AMERICA REGIONAL COUNCIL**, 600 Broadway, Suite 200, Kansas City, MO 64105, a regional planning commission operating pursuant to Section 251.150 et seq., RSMo, hereinafter referred to as "MARC."

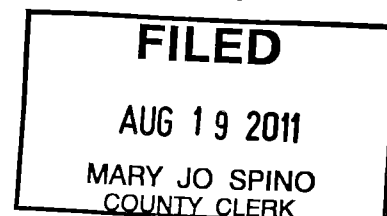
WHEREAS, the County deems it to be in the best interest of its citizenry to support services to the aging and needy as provided by MARC and other agencies, under subcontracts with MARC; and

WHEREAS, this Agreement is entered into pursuant to the provisions of Chapter 70, RSMo, dealing with cooperative agreements; therefore,

The County and MARC agree, in consideration of the following mutual promises and valuable consideration, as follows:

1. **Services.** MARC shall provide a variety of services for the aging and needy of Jackson County including health care, medical expenses, and basic needs such as shelter and food. MARC is expressly authorized to enter into a subcontract with the **Redemptorist Social Services Center** for these services, as more specifically set out in the proposal attached hereto as Exhibit A, upon such terms and conditions as MARC shall deem appropriate, provided that said subcontractor shall provide that the County's funds shall be used by the Redemptorist Social Services Center solely to provide services to the aging and needy of Jackson County.

2. **Terms of Payment.** Upon the execution of the Agreement, the County shall



provide to MARC the lump sum of \$17,195.00 which shall be used for services for the aging and needy in Jackson County.

3. **Annual Report.** MARC shall submit an annual report, including a statement of budgeted and actual expenditures, and other documentation as requested by the Director of Finance and Purchasing to show that the funds paid to MARC by the County were used for the purposes set forth in this Agreement. Said annual report shall be submitted no later than December 31, 2011. Failure to submit this annual report shall disqualify MARC from future funding by the County for this program.

4. **Submission of Documents.** No payment shall be made under this contract unless Redemptorist Social Services Center shall have provided to MARC and MARC shall have confirmed to County's Director of Finance and Purchasing its receipt of: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No

payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books, and records of MARC pertaining to the finances and operations of MARC.

6. **Default.** If MARC shall default in the performance or observation of any term or condition of this Agreement, the County shall give MARC written notice setting forth the default and the correction required. Thereafter, if said default by MARC shall continue and not be corrected within ten days of the notice of default, the County may, at its election, terminate the Agreement and take such action in law or equity to recover all funds given to MARC under this Agreement, but not used for the purposes set forth in the Agreement, as the County deems appropriate.

7. **Conflict of Interest.** MARC warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement. MARC shall insure that its subcontractor has made this same warranty.

8. **Term.** This Agreement shall be effective as of January 1, 2011, and terminate on December 31, 2011. This Agreement may be terminated prior to that date by either party upon written notice delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed as verified by the County's audit as provided in paragraph 5.

9. **Equal Opportunity.** In carrying out this Agreement, MARC shall insure that none of the benefits or services of the program are denied to any eligible recipient on the basis of race, color, religion, sex, age, handicap, or national origin. MARC shall take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, age, handicap, or national origin in terms and conditions of employment or termination, rates of pay or other forms of compensation and selection for training including apprenticeship. MARC shall in all solicitations or advertisements for employees placed by or on behalf of MARC, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap, or national origin.

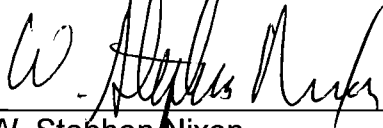
10. **Liability and Indemnification.** No party to this Agreement shall assume any liability for the acts of any other party to this Agreement, its officers, employees or agents and MARC shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of MARC during the performance of this Agreement.

11. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and MARC have executed this Agreement

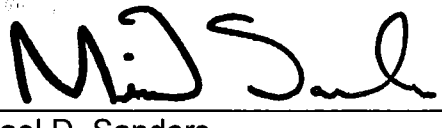
this 19 day of August, 2011.

APPROVED AS TO FORM:



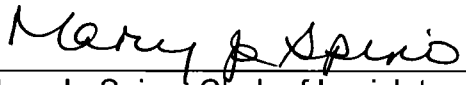
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI



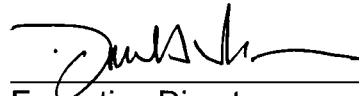
Michael D. Sanders
County Executive

ATTEST:



Mary Jo Spino, Clerk of Legislature

MID-AMERICA REGIONAL COUNCIL



Executive Director

43-0976432

Federal I.D. or S.S. #

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$17,195.00 which is hereby authorized.

August 17, 2011

Date



Director of Finance and Purchasing

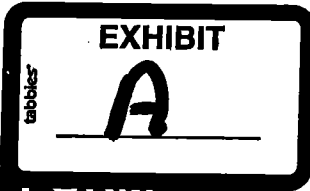
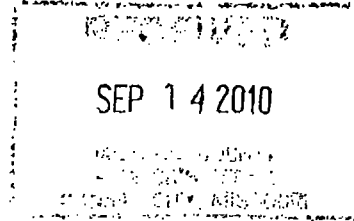
Account No. 002-7902-56789
3012011026



OUTSIDE AGENCY FUNDING REQUEST 2011 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org



Section A: Organization or Agency Information	page 1
Section B: Agency's 2010 and 2011 Revenue Information	page 2
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Section A: Organization or Agency Information

Name: Redemptorist Social Services Center

Address: 207 West Linwood

Phone No: 816-931-9942

Fax: 816-531-0583

Website Address: www.kcsocialservices.org

Federal Tax ID No: 26-0054325

Fiscal Year Cycle: 1/1/10-12/31/10

Executive Director:

Diana Kennedy

Name and Title of Principal Contact Person:

Phone No: Diana Kennedy, Dir.

Email Address: diana@kcsocialservices.org

Submittal of this request has been authorized by:

Date:

Section B: Agency's 2010 and 2011 Revenue Information

Agency's 2011 Projected Revenue Information

Funding Entity	Agency's 2011 Total Projected Revenue Source You Will Request 2011 Funding From	Projected Amount	% of Total Revenue
Federal	FEMA	\$ 16,000	2
State		\$ -	0
Jackson County	MARC	\$ 40,000	4
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 140,000	14
Fundraisers	events	\$ 67,500	7
Other	grants, interest, misc. revenue including in-kind	\$ 716,500	73
2011 Total Projected Revenue		\$ 980,000	

Agency's 2010 Revenue Information

Funding Entity	Agency's 2010 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal	FEMA	\$ 18,000	2
State		\$ -	0
Jackson County	MARC	\$ 17,000	2
Other Counties		\$ -	0
City		\$ -	0
Charity/Donations		\$ 134,650	14
Fundraisers		\$ 53,500	6
Other (please list)	grants, interest, misc. revenue including in-kind	\$ 733,600	77
2010 Total Revenue		\$ 956,750	

If your agency received funding from Jackson County in 2010, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 17,195	Emergency Client Assistan
2010 Total Jackson County Funding			\$ 17,195	

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Did your agency receive funding or resources in 2010 from either of the following?

Mid America Regional Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	17,195 see above
Harvesters	<input type="checkbox"/>	<input type="checkbox"/>	\$ -

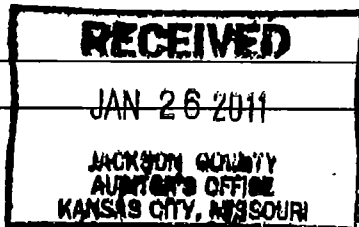
Section C: 2011 REVISED Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Redemptorist Social Services Center

Program Name: Emergency Client Assistance

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Total Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
Diana Kennedy, Director			\$ -
Trish Duffy, Dir. Client Services	57,800	2%	\$ 1,156
Maureen Smith, staff attorney			\$ -
Carol Hookham, Admin. Asst.			\$ -
			\$ -
			\$ -
Total Salaries			\$ 1,156
Total Benefits			\$ -
Total Personal Services			\$ 1,156
Contractual Services			
			\$ -
MAAC (Mid America Assistance Coalition)			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ -
Supplies			
Client Shelter assistance			\$ 7,195
Client utility assistance			\$ 7,000
Client medical assistance			\$ 1,200
Client transportation assistance			\$ 644
			\$ -
			\$ -
Total Supplies			\$ 16,039



Total Program Request \$ 17,195



207 W. Linwood
Kansas City, MO 64111-1327
Phone: (816) 931-9942
Fax: (816) 531-0583
E-mail: info@kcsocialservices.org
www.kcsocialservices.org

Director: Diana Kennedy

Board: John Thomas, *President* / Paul Thompson, *Vice President*
Patricia Sollys, *Treasurer* / Rae Lewis, *Secretary*

Steve Burmeister / Rev. Steve Benden / Gena Williams
Bob Terry / Jay McNiitt / David Merdian / Rachel Merdian

9/15/10

Jackson County MARC
Outside Agency Funding Request
Additional required information

Director FT

Annual Salary: \$60,000

The Director is responsible for all programs and services offered by the Center, and for raising all funds necessary for providing the services and for staffing. The Director is responsible for finding growth opportunities for both programs and funding sources while maintaining the Center's ongoing programs of assistance for the poor, the low income and the elderly.

Assistant Director/Director of Client Services FT

Annual salary: \$57,800

The primary responsibility is direct client services. This involves working with each client to determine why they are in crisis, help them set achievable goals, implement a plan and monitor and verify their progress. This position works closely with the Director to plan and implement programs that are designed to meet the ever changing needs of our clients. This includes the administration of MAAC managed funds and all other funding designated for client services, and leveraging with other funding in order to maximize client assistance. In addition, this position coordinates the Food Pantry and Clothing Room, overseeing staff and volunteers, and implementing the Health Outreach program. Visits to the homebound and disabled to assess needs and establish services, partnering with area health care providers to provide free screenings such as mammograms are included in this program.

Staff Attorney PT

Annual salary: \$13,074

An attorney specializing in the legal needs and issues of the elderly is on staff to provide free legal counsel to seniors in areas such as: tax preparation and Public entitlement; Applications and Appeals assistance; lessening of function and end of life issues. Free legal assistance is also provided to all clients of the Center.

Administrative Assistant PT +

Annual salary: \$17,000

Job responsibilities relate to all programs and services the Center provides: receptionist; manage the KC Area Transportation Authority Fare Assist Program (distributes over 3,500 bus passes per

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month providing transportation for people to get to work and medical appointments); manage Harvesters food ordering for our pantry; bookkeeper (includes all check writing and bill paying); maintain service contracts on office equipment and vans; maintain computerized mailing list and inventory of all supplies and equipment; handle all correspondence and issue monthly reports; and assist with fundraising and other special events.

Food Pantry Coordinator PT

Annual salary: \$6,257

Direct experience managing food collections and distribution to the poor and aging.

Building Facilitator PT

Annual salary: \$8,132

Assists as needed in all activities of the Center from picking up donations to event participation.

Housekeeping PT

Annual salary: \$5,160

Clean building twice a week.

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Redemptorist Social Services Center

Program Name: Emergency Client Assistance

Proposed Program

Detail functions to be performed by each program.

Redemptorist Social Services Center, founded in 1986, is a nonsectarian, 501(c) 3 non-profit agency. The Center provides a lifeline to the poor and elderly of metropolitan Kansas City...widows left behind in a changing city; the working poor; the sick; the homebound and the homeless; the emotionally and mentally challenged. The mission of the Center is to prevent a temporary crisis from becoming a permanent tragedy. The Center addresses its mission through the following programs that provide over 1,900 assists each month:

Emergency Client Assistance: This program meets the basic needs of individuals facing chronic poverty- the low income, the elderly, the homebound and the homeless- by providing life-sustaining assists at critical times. It assists clients with shelter, utility and medical payments; food, clothing and transportation and has multiple components in order to best respond to the ever-changing needs of the individuals and community we serve.

Senior Services: This program includes Saturday Meal Delivery to the homebound; Minor Home Repairs; emergency assistance services; free legal counsel; health and wellness screenings.

Legal Assistance: An attorney specializing in the legal needs and issues of the elderly is on staff to provide

Health Maintenance: A free ongoing program staffed by area health care professionals. It provides mammog

Redemptorist Social Services Center is well positioned to continue serving the needs of the poor and elderly

- One of the top three agencies serving clients from a single site.
- One of three top referral agencies used by United Way's 2-1-1 Information and Referral Line for people in n
- Provides assistance for 10 of the top 15 most requested needs.
- One of the few agencies allowing clients to come twice a month for food assistance. This is particularly critic
- The only agency with a staff attorney who specializes in the legal needs and issues of the elderly, provides
- The only agency providing both the one-ride bus tokens at half price, and the reduced fare monthly bus pas
- The only agency providing Saturday meals, minor home repairs and emergency assistance to the elderly.

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Redemptorist Social Services Center

Program Name: Emergency Client Assistance

Participants

Identify the number of participants by County that each program serves.

Jackson, MO	2,596
Clay, Platte, Cass, MO	14
Wyandotte, Johnson, KS	24
Other Missouri	

Target Population

Describe target population and demographics to be served by each program.

Redemptorist Center serves 21 of the 54 zip codes in metropolitan Kansas City, MO. (315,584 individuals). Medical assistance is available to all residents of Jackson and Wyandotte Counties; Victim of Crime assistance is available to all residents of Jackson County. Our service area includes a large population of the elderly (78,069) and the homeless, and the highest concentration of HIV positive residents and the mentally ill; 95% of our clients live below the poverty level. Their income is immediately consumed with the basic needs of survival for themselves and their families...shelter, utilities and food. The Center has had a tremendous impact in helping to stabilize these neighborhoods by providing the residents with a full range of emergency services that are available to all persons in our service area regardless of race, ethnicity, age or gender, underserved or underinsured.

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Would you provide these services to anyone at your door? **Yes (everyone can get food)**
 Is anyone denied services? **Yes (see criteria for assistance)**

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall service

Senior Program	25%
Indigent Program (Below Poverty Level)	95 %
Senior Indigent Program	20%

What criteria do you have for the clients you serve?

Clients seeking emergency assistance must live in our service area, provide a photo ID, verification of income and proof of address; bring their most recent bill in their name and dated in the month in which they are seeking service, and participate in payments and a budget.

Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Redemptorist Social Services Center

Program Name: Emergency Client Assistance

Service Delivery Area

Identify your specific geographic service delivery area for each program.

Redemptorist Center serves 21 of the 54 zip codes in metropolitan Kansas City, MO. (315,584 individuals). This area includes the top four zip codes having the most requests for assistance...34% of the population are children; 20% of the population relies on TANF and child support for their income. Medical assistance is available to all residents of Jackson and Wyandotte Counties; Victim of Crime assistance is available to all residents of Jackson County. Our service area includes a large population of the elderly (78,069) and the homeless, and the highest concentration of HIV positive residents and the mentally ill; 95% of our clients live below the poverty level. Their income is immediately consumed with the basic needs of survival for themselves and their families...shelter, utilities and food. The Center has had a tremendous impact in helping to stabilize these neighborhoods by providing the residents with a full range of emergency services that are available to all persons in our service area regardless of race, ethnicity, age or gender, underserved or underinsured. *** The Center's Saturday Meal Delivery program and the Minor Home Repair program are limi

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

Case management is the operational format for the Center's work with clients, focusing on the entire family whenever possible. People in need come to the Center seeking help for their immediate crisis. During the client interview process, other needs are revealed such as job loss, chronic illness, death of sole provider, etc., that contributed to the client's visit. We work with each client to address the immediate crisis; access other needs; review client resources; set achievable, measurable goals (short and long term); establish a budget and plan of action; monitor and verify the plan. Client information is entered into the MAAC (Mid America Assistance Coalition) Link system, enabling us to track services and expenditures. All services the Center provides are carefully documented; detailed, confidential client records are maintained. A key part of attaining projected outcomes is client participation. Whenever possible, each client must participate in payments and in an ongoing budget. This process gives individuals a sense of ownership and pride in achieving and maintaining stability for themselves and their families.

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Redemptorist Social Services Center

Program Name: Emergency Client Assistance

Approach & Method

List the top three (3) objectives for each program.

1. The Case Manager works with each client to address the immediate crisis.

2. The interview process reveals contributing factors as job loss, chronic illness, death of sole provider, etc., that led to the client's visit

3. Client resources are reviewed; achievable, measurable goals are set (short and long term); a budget and plan of action are established which are monitored on a regular basis.

Detail specific methods you will use to achieve these objectives.

Clients must participate in payments and an ongoing budget giving them a sense of ownership and pride in achieving stability. During the interview, a mutual agreement is reached between the client, the Center, and the service provider (landlord, utility company, etc.) The Center agrees to a specified payment; the client agrees to a structured payment plan; the provider agrees to continue the service for a specified length of time.

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Section D: 2011 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Redemptorist Social Services Center

Program Name: Emergency Client Assistance

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

In the coming fiscal year, Redemptorist Center anticipates assisting nearly 3,200 individuals with shelter, utilities, medical and other needs. Program success can be measured in the following ways: Shelter--individuals and families remain in their homes for up to 60 days. Utilities --client utilities are kept on for up to 60 days. Medical--clients will realize a better quality of life resulting from assistance with prescription medications and/or durable medical goods.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Redemptorist Social Services Center acknowledges the generous funding we receive from Jackson County at our Board of Directors meeting, in our newsletter, in our Donar Edge Profile, and in all presentations to grantors.

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