

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18883

Sponsor(s): Alfred Jordan

Date: July 6, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution authorizing the County Executive to execute a no cost amendment to the Contract with the Missouri Traffic and Highway Safety Division of the Missouri Department of Transportation transferring \$12,850 within the Jackson County Sheriff's Office "DWI Traffic Safety Unit Salary "Grant, Project # 15-154-A-041.</p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM/TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM/TO	FROM ACCT TO ACCT				
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): #4662 Dated: 09/15/14</p> <p>Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Beverly Smith, Traffic Analyst, at 816-524-4302</p>														
<p>REQUEST SUMMARY</p>	<p>A resolution transferring \$12,850 within the "DWI Traffic Safety Unit Salary Grant Contract accepted September 15, 2014. The amendment provides additional funding for the Pension fund and a monthly Uniform Allowance at no cost to the County.</p> <p>The transfer would adjust the grant as follows:</p> <p>010-4266 – Grant Fund</p> <table> <tr> <td>Salary – 55010</td> <td style="text-align: right;">\$214,000.00</td> </tr> <tr> <td>Overtime – 55030</td> <td style="text-align: right;">20,300.00</td> </tr> <tr> <td>FICA – 55040</td> <td style="text-align: right;">16,300.00</td> </tr> <tr> <td>Pension – 55050</td> <td style="text-align: right;">26,778.00</td> </tr> <tr> <td>Health Insurance – 55060</td> <td style="text-align: right;">38,632.00</td> </tr> <tr> <td>Uniform Allowance – 57190</td> <td style="text-align: right;">4,500.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$320,510</td> </tr> </table>	Salary – 55010	\$214,000.00	Overtime – 55030	20,300.00	FICA – 55040	16,300.00	Pension – 55050	26,778.00	Health Insurance – 55060	38,632.00	Uniform Allowance – 57190	4,500.00	Total	\$320,510
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Three copies of Version 3 DWI Unit Salary Project #15-1545-PT-041 Contract	
REVIEW	Department Director: <i>[Signature]</i>	Date: <i>7/6/2015</i>
	Finance (Budget Approval): <i>Ky</i> <i>[Signature]</i> <i>If applicable</i>	Date: <i>7/6/2015</i>
	Division Manager: <i>[Signature]</i>	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #4662
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: July 2, 2015	PC# _____		RES # 18883
Department / Division	Character/Description	From	To
Grant Fund - 010			
4266 - DWI Safety Unit	55010 - Regular Salaries	8,000	
4266 - DWI Safety Unit	55040 - FICA	2,000	
4266 - DWI Safety Unit	55050 - Insurance Benefit	2,850	
4266 - DWI Safety Unit	55030 - Overtime		3,100
4266 - DWI Safety Unit	55050 - Pension		5,250
4266 - DWI Safety Unit	57190 - Wearing Apparel		4,500
		12,850	12,850
Budgeting			





Traffic and Highway Safety

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

May 05, 2015

Sheriff Mike Sharp
Jackson County Sheriff's Office
4001 NE Lakewood Court
Lee's Summit, MO 64064-1703

Dear Sheriff Sharp:

Enclosed is a **revised contract** between the Traffic and Highway Safety Division and the Jackson County Sheriff's Office for the DWI Unit Salary contract.

The project obligates \$160,255.22 in federal funds for the period October 01, 2014 through September 30, 2015. All expenditures should be claimed against the project #15-154-AL-041.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page. The Authorizing Official and Project Direct signatures on the contract must be signed by two separate individuals. After signing, please return **all pages** of the contract to the Traffic and Highway Safety Division. Once the Highway Safety Director approves and signs the revised contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Marcus Holmes, Intermediate System Management Specialist, at 573-751-4161. We look forward to working with you and your staff.

Sincerely,

Bill Whitfield
Highway Safety Director

Enclosure

