

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 18853
 Sponsor(s): Alfred Jordan
 Date: June 15, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for a Surplus Asset Liquidation and/or Auction Service with Related Services for use by the Sheriff's Office to Property Room.Com of Mission Viejo, California under the terms and conditions of the National Joint Powers Alliance (NJPA) Contract Number 042911-PRC, an existing government contract.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 18195, June 17, 2013</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
REQUEST SUMMARY	<p>The Sheriff's Office is in need of Surplus Asset Liquidation and/or Auction Services to dispose of the inventory of seized and/or recovered items on an "as needed" basis. Pursuant to Missouri State Law and subsequent Court Orders, the inventory of seized and/or recovered items need to be disposed of via sale or auction. This Contract allows for the items to be picked-up from the Sheriff's Office and sold on a website, in lots or individually. There would be no cost to the County for these services; the recommended vendor will sell the items, deduct their processing fee and the Sheriff's Office would receive any remaining funds as revenue.</p> <p>Pursuant to Section 1030.4 of the Jackson County code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract for the furnishing of Surplus Asset Liquidation and/or Auction Services with Related Service for use by the Sheriff's Office to Property Room.Com of Mission Viejo, California under the terms and conditions of NJPA Contract Number 042911-PRC, an existing government contract.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) NA <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>A Memorandum from Captain David Epperson of the Sheriff's Office and the Renewal Contract Page of the NJPA Contract No. 042911-PRC</p>										
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director:	Date:	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager:	Date:	County Counselor's Office:	Date:		
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Finance (Budget Approval): <i>If applicable</i>	Date:										
Division Manager:	Date:										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

5th YEAR RENEWAL OF AGREEMENT

Made by and Between

PropertyRoom.com, Inc. (Vendor)
5257 Buckeystown Pike, Suite 475
Frederick, MD 21704

and

National Joint Powers Alliance® (NJPA)
202 12th Street NE
Staples, MN 56479
Phone: (218) 894-1930

Whereas:

“Vendor” and “NJPA” have entered into an “Acceptance and Award #042911-PRC” for the procurement of Surplus Asset Liquidation and/or Auction Services with Related Solutions, and having a maturity date of June 21, 2015, and which are subject to annual renewals and a 5th year extension at the option of both parties.

Now therefore:

Members of NJPA would benefit from exercising the fifth year option. “Vendor” and “NJPA” hereby desire and agree to exercise the 5th year renewal option for the above defined contract for the period of June 21, 2015 to June 21, 2016.

National Joint Powers Alliance® (NJPA)

By:  _____, Its: Executive Director/CEO

Name printed or typed: Chad Coquette

Date: 2/11/15

PropertyRoom.com, Inc.

By:  _____, Its: President & CEO

Name printed or typed: Andrew J. Nash

Date: 2/11/2015

OFFICE OF JACKSON COUNTY, MISSOURI
SHERIFF
INTER-OFFICE MEMORANDUM

TO: Barbara Casamento

FROM: Captain David Epperson

DATE: 04/30/2015

SUBJECT: Extension of contract for the services of Propertyroom.com

Ms. Casamento,

I am submitting this memorandum to urge the extension of the current contract with PROPERTYROOM.COM 26421 Crown Valley Parkway Suite #200 Mission Viejo, CA 92691.

Our agency utilizes the services provided by this contract to dispose of seized and recovered items pursuant to Missouri state law and in accordance with court orders granting the disposal such property. Once property is sold the company retains its processing fee, forwarding additional funds to the Sheriff's Office for transfer to the State of Missouri.

In conclusion, we recommend the extension of this contract because it greatly aids our agency reference the disposal of the listed goods.

