

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding twenty-four month term and supply contracts with three twelve-month options to extend for the furnishing of locksmith services for use county-wide to Kenton Brothers of Kansas City, MO, and Greg's Lock and Key Service, Inc., of Independence, MO, under the terms and conditions of Invitation to Bid No. 4-12.

RESOLUTION #17846, March 12, 2012

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Invitation to Bid No. 4-12, for the furnishing of locksmith services for use county-wide; and,

WHEREAS, a total of ten solicitations were distributed and three bids were received as follows, with quotes listed for the most frequently used locksmith services:

<u>BIDDER</u>	<u>LOCK RE-KEYING</u>	<u>KEY DUPLICATING</u>
Kenton Brothers Kansas City (Jackson County), MO	\$13.00	\$2.50 standard \$3.50 double
Greg's Lock and Key Independence, MO	\$10.00	\$1.85 standard \$2.50 double
A&A Lock and Key Eudora, KS	No Bid	No Bid

and,

WHEREAS, the Director of Finance and Purchasing recommends the award of twenty-four month term and supply contracts with three twelve-month options to extend to Kenton Brothers, Inc., of Kansas City, MO, and Greg's Lock & Key Service of Independence, MO,

as the lowest and best bidders; and,

WHEREAS, a split award is requested to give the County flexibility and convenience to obtain needed items and services in either Independence or Kansas City locations; and,

WHEREAS, this award is made on an as-needed basis and does not obligate Jackson County to pay any specific amount, with the availability of funds for specific purchases being subject to annual appropriation; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance is authorized to make all payments to the extent that sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Opus D. Holden
Chief/Deputy County Counselor

W. Alfred Nifong
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17846 of March 12, 2012 was duly passed on March 19, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Excused 1
Absent

3.19.12
Date

Mary Jo Spino
Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

March 17, 2012
Date


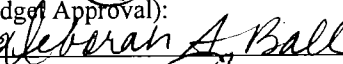

K. Scott Moore
Director of the Department of Finance

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res Ord No.: 17846
 Sponsor(s): Scott Burnett
 Date: March 12, 2012

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Three Twelve-Month Extension Options for the furnishing of Locksmith Services for Various County Departments to Kenton Brothers Inc.* (Jackson County) of Kansas City, Missouri; and Greg's Lock and Key Service Inc. (Jackson County) of Independence, Missouri; under the Terms and Conditions of Invitation to Bid No. 4-12.</u>																															
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:20%; text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td style="text-align: center;">FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:40%;">Department: Facilities Management</td> <td style="width:20%;">Estimated Use:</td> <td style="width:40%; text-align: right;">\$7,000.00</td> </tr> <tr> <td>Records</td> <td></td> <td style="text-align: right;">\$3,000.00</td> </tr> <tr> <td>Parks</td> <td></td> <td style="text-align: right;">\$2,500.00</td> </tr> <tr> <td>Road & Bridge</td> <td></td> <td style="text-align: right;">\$4,000.00</td> </tr> <tr> <td>Prosecuting Attorney</td> <td></td> <td style="text-align: right;">\$2,500.00</td> </tr> <tr> <td>Corrections</td> <td></td> <td style="text-align: right;">\$6,000.00</td> </tr> <tr> <td style="text-align: right;">TOTAL</td> <td></td> <td style="text-align: right;">\$25,000.00</td> </tr> </table> <p>Prior Year Budget (if applicable): \$25,000.00</p> <p>Prior Year Actual Amount Spent (if applicable): \$22,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT	Department: Facilities Management	Estimated Use:	\$7,000.00	Records		\$3,000.00	Parks		\$2,500.00	Road & Bridge		\$4,000.00	Prosecuting Attorney		\$2,500.00	Corrections		\$6,000.00	TOTAL		\$25,000.00
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PRIOR LEGISLATION	Prior ordinances and (date): N/A Prior resolutions and (date): 16473, 12/03/07																															
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465																															
REQUEST SUMMARY	Various departments require a term and supply contract for locksmith services. Purchasing issued Invitation to Bid No. 4-12. A total of 10 notifications were distributed. The following three (3) responses were received: <table style="width:100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width:33%;">BIDDER</td> <td style="width:33%;">LOCK RE-KEYING</td> <td style="width:33%;">KEY DUPLICATING</td> </tr> <tr> <td>Kenton Brothers* (Jackson County), KCMO</td> <td style="text-align: center;">\$13.00</td> <td style="text-align: center;">\$2.50 standard / \$3.50 double</td> </tr> <tr> <td>Greg's Lock and Key (Jackson County), Indp</td> <td style="text-align: center;">\$10.00</td> <td style="text-align: center;">\$1.85 standard / \$2.50 double</td> </tr> <tr> <td>A & A Lock and Key (Johnson County), Eudora, KS</td> <td style="text-align: center;">No Bid</td> <td style="text-align: center;">No Bid</td> </tr> </table>	BIDDER	LOCK RE-KEYING	KEY DUPLICATING	Kenton Brothers* (Jackson County), KCMO	\$13.00	\$2.50 standard / \$3.50 double	Greg's Lock and Key (Jackson County), Indp	\$10.00	\$1.85 standard / \$2.50 double	A & A Lock and Key (Johnson County), Eudora, KS	No Bid	No Bid																			
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	<p>NOTE: Facilities Management advises the lock re-keying and key duplicating are the most significant services requested on this term and supply contract. A & A Lock and Key of Eudora, KS "no bid" these services. A split of award is recommended so the Independence locations could use Greg's Lock and Key to pick up emergency items and downtown locations could use Kenton Brothers. Traveling to Eudora, Kansas is not cost effective.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the split award for the furnishing of Locksmith Services for Various County Departments to Kenton Brothers Inc.* (Jackson County) of Kansas City, Missouri; and Greg's Lock and Key Service Inc. (Jackson County) of Independence, Missouri; under the Terms and Conditions of Invitation to Bid No. 4-12, as the lowest and best bidders.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p> <p>* WBE</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids; Recap of Prices; and Evaluation Memos from Craig Mosher, Facilities Management; Wayne Shipley, Parks; and Laura Scott, Corrections	
REVIEW	Department Director:  Finance (Budget Approval): If applicable:  Division Manager:  County Counselor's Office:	Date: 2/28/12 Date: 2-29-12 Date: 3/7/12 Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

RECAP INVITATION TO BID NO
412 LOCKSMITH SERVICES

		KENTON BROTHERS**, KCMO	GREG'S LOCK & KEY, Independence, MO	A&A LOCK & KEY, Eudora, KS
NO	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE
	Re-keying			
1	In-Shop	13.00	10.00	No Bid
2	On-Location	75.00	12.00	10.50
	Key Duplicating			
1	Standard paracentric	2.50	1.85	No Bid
2	Double sided	3.50	2.50	No Bid
3	Tublar	5.00	4.50	5.00
4	Steel key, single	8.50	4.50	5.25
	Combination Changes			
1	Key change	45.00	30.00	38.50
2	Hand change	65.00	38.00	42.50
3	Combination Change	13.00	10.00	9.50
	Supplies and Equipment			
1	Securitron, DK26SS, complete digital keypad	250.25	256.61	235.00
2	Securitron, PSP12 transformer	27.30	28.14	25.20
3	Schlage, B662P1248626 double cylinder deadbolt	138.45	95.93	49.00
4	Schlage, 300016261181248 mortise cylinder	47.45	34.43	35.00
5	CCL K436 padlock combination	14.07	16.68	12.60
6	Medeco #10W0200L3626 mortise cylinder	63.05	No Bid	64.50
7	TRI Flow 12 oz aerosol lubricant	12.10	11.56	9.36
8	Lockset, Commercial, Medium Duty, Non-Keyed Privacy Lock, Schlage "A" Series, A40S	78.00	56.70	95.00
9	Deadlocking Latch 2-3/4" backset - US 10 Schlage "A" Series	25.81	18.76	26.82
10	Lockset, Cylindrical, Medium Duty for Entrance and Office Doors	139.75	101.50	102.46
11	Deadlocking Latch, 2-3/4" and 2-3/8" backset, Master and Grandmaster system Schlage 6 pin			
	Single	48.10	37.80	38.00
	Double	62.40	48.20	49.00
12	Key Blanks, Corbin, Paracentric, Brass, Old Style Bow, Plain One Side, 6 pin 27 key, Corbin BX1, 27 - 6 packed 50/Box	1.07	1.19	No Bid
13	Key Blanks, Master System Schlage 6 pin 1248 restricted keyway	2.86	2.50	1.36
14	Key Blanks, Schlage, 50/box			
	35101FG	58.50	51.00	58.00
	6 pin 1248	143.00	125.00	56.00
15	Wilson-Bohanan brass padlock, 61110, restricted keyway to fit master system	10.15	15.38	9.64

RECAP INVITATION TO BID NO
412 LOCKSMITH SERVICES

R. #17846

		KENTON BROTHERS**, KCMO	GREG'S LOCK & KEY, Independence, MO	A&A LOCK & KEY, Eudora, KS
NO	DESCRIPTION	UNIT PRICE	UNIT PRICE	UNIT PRICE
16	American padlocks, restricted keyway for master systems:			
	#5530	22.22	18.00	14.37
	#5100	21.68	17.36	15.63
17	Key blanks American padlocks	71.50	29.50	36.00
18	Schlage passage latch A10S, 2-3/8" and 2-3/4" backset, PLY605	73.45	18.76	56.50
19	Keyway plugs for Schlage 330061248 626 restricted keyway	17.88	No Bid	27.00
20	Door Closure, Heavy Duty, for exterior or interior doors, Closure No. 4041FPHD	296.40	224.92	284.00
21	Door Closure, Slim Line Design for exterior or interior doors, LCN Super, Stock Closure No. 1461FPDB	200.85	157.35	207.46
22	Lockset, Cylindrical, Heavy Duty for entrance and office doors, Schlage "D" Series, Plymouth Design	343.85	254.69	325.00
23	Key Blanks, Schlage Locks, 35-101FG, 50/Box	58.50	51.00	50.00
24	Automotive Key Blanks, 50/Box			
	GM	22.50	9.50	19.50
	Ford	25.00	23.50	23.50
	Chrysler	22.50	22.00	19.50
	AMC	24.00	11.00	19.50
	International	No Bid	17.00	19.50
25	Automotive Key Blanks with security chip			
	GM	13.50	6.98	6.55
	Ford	13.50	8.38	7.42
	Chrysler	13.50	8.38	7.99
	AMC	No Bid	8.38	No Bid
	International	No Bid	No Bid	No Bid
26	Master #3 Padlock, Key Serial No. O536	7.10	8.40	8.38



FACILITIES MANAGEMENT
JACKSON COUNTY COURTHOUSE

415 E. 12TH STREET
ROOM 3M
KANSAS CITY, MO 64106

816-881-3258
FAX 816-881-3850

TO: Teddy Ballard, Senior Buyer
FROM: Craig Mosher, Facility Management Administrator
DATE: 2/02/2012
RE: 4-12 Locksmith Services

After review of the recap of bids, Public Works: Facility Management recommends a split bid between Kenton Brothers and Greg's Lock and Key.

Most of the services in the recap are rarely needed. "Re-keying: In-house" and "Key Duplicating" is by far the most significant service, in which A&A provided no bid.

A split bid is recommended due to the location of the vendors. Having vendors within a close service area saves time and money.

Jackson County Department of Corrections
MEMO



To: Teddy Ballard, Senior Buyer
CC: Marvin Walker, SS Supervisor
Date: 1/31/12
From: L.J. Scott, Mgr Jail Services
Subject: Invitation to Bid No. 4-12 Locksmith Services

The Department of Corrections utilizes this contract for equipment rather than services, so the costs for service calls do not apply. The Facilities Management Administrator reviewed the unit prices and would like to suggest a split award with both Kenton Brothers and Greg's Lock and Key. The proximity of the Kenton Brothers business is a plus when lock or key supplies are needed quickly. This is a frequent occurrence at the Detention Facility related to aging devices. On occasion this need could be considered an emergency. The Department of Corrections would appreciate the opportunity to purchase with either vendor dependant upon the urgency of need rather than the price. Since these supplies are picked up by Facilities Management staffs, purchasing from the vendor in Eudora KS would not be efficient.

The Department of Corrections spent approximately \$5,000 on locksmith equipment in 2011 and expects to spend approximately \$5,000 to \$6,000 in 2012, mainly utilizing account 001-1210-56510.



**JACKSON COUNTY
Parks and Recreation**

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org

*Administration
Historic Sites
Ranger Station
Leisure Services
(816) 503-4800
Fax (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course at
Longview Lake
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

MEMORANDUM

TO: Teddy Ballard, Senior Buyer, Purchasing
FROM: Wayne Shipley, Utilities & Special Project Coordinator
DATE: February 2, 2012
SUBJECT: Invitation to Bid No. 4-12 "Locksmith Services"

The Parks Department recommendation is to award the term and supply contract to Kenton Bros.

Our projected usage during the next twelve months is \$2,500

Michael D. Sanders, County Executive