

Request for Legislative Action

Res. #20807

Sponsor: Theresa Cass Galvin

Date: November 8, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20807
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	11/8/2021

Introduction

Action Items: ['Transfer']

Project/Title:

A Resolution transferring \$46,580 within the County Improvement Fund for On-Call Term & Supply Engineering Services from Olsson Associates of Olathe, KS for work for the Parks + Rec Department.

Request Summary

Parks + Rec is in need of professional services under the existing On-Call Engineering Contract with Olsson Associates. The Olsson Contract is classified as a Term & Supply Contract (Bid Number 11-18, Resolution Number 19858, expiring on 6/19/22, Vendor Code OAI83010, Com Code 210-509).

The required scope of work includes engineering services for field inspections, pavement analysis, sub-surface condition evaluation, and recommendations for pavement repairs and replacements for roads within the County Parks System, including roads and paved areas at Fleming Park, Prairie Lee, and Longview Lake Park.

Contact Information

Department:	Parks + Rec	Submitted Date:	10/11/2021
Name:	Brian P. Nowotny	Email:	BPNowotny@jacksongov.org
Title:	Deputy Director Park Operations	Phone:	816-503-4803

Budget Information

Amount authorized by this legislation this fiscal year:			\$46,580
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$46,580
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1507 (Special Projects in Public Works)	58060 (Other Improvements)	\$46,580

Request for Legislative Action

Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1608 (Construction Services)	56030 (Architectural & Engin. Services)	\$46,580

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19858	May 14, 2018

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Reviewed for Goals:	
MBE:	5.00%
WBE:	5.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

History

Brian P. Nowotny at 10/11/2021 12:56:51 PM - [Submitted |]
Department Director: Michele Newman at 10/12/2021 11:32:18 AM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 10/12/2021 4:01:13 PM - [Returned for more information | return for transfer language]
Submitter: Brian P. Nowotny at 10/13/2021 11:46:58 AM - [Submitted | Transfer language updated.]
Department Director: Michele Newman at 10/15/2021 2:09:48 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 10/15/2021 2:31:21 PM - [Returned for more information | Please include Olsson & Associates city and state in Project/TitlePlease state in the Request Summary that Olsson is a current Term and Supply Vendor and provide the contract number]
Submitter: Brian P. Nowotny at 10/15/2021 3:25:04 PM - [Submitted | All contract information from SharePoint now included within request description.]
Department Director: Michele Newman at 10/17/2021 8:31:38 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 10/18/2021 9:17:20 AM - [Approved |]
Compliance: Katie M. Bartle at 10/18/2021 1:07:31 PM - [Approved | eRLA 272]
Finance (Budget): Mark Lang at 10/21/2021 11:14:20 AM - [Approved | The fiscal note has been attached.]
Executive: Sylvy Stevenson at 10/21/2021 12:00:04 PM - [Approved |]
Legal: Elizabeth Freeland at 11/4/2021 8:41:20 AM - [Approved |]

Funds sufficient for this transfer are available from the sources indicated below.

150721010 000

RES # 20807
eRLA ID #: 272

Org Code/Description		Object Code/Description		From	To
004	Special Road & Bridge Fund				
1506	Road & Bridge Maintenance	55010	Regular Salaries	\$ 46,580	\$ -
1608	Construction Services	56030	Architectural & Engin. Services	-	46,580
				\$ 46,580	\$ 46,580


APPROVED

Budget Office

OLSSON INC.

By  _____
Ian Dillon, PE

Title Senior Geotechnical Engineer

By  _____
James Landrum, PE

Title Technical Leader

Jackson County Missouri

By _____

Date _____

Title _____

EXHIBIT 1 SCOPE OF SERVICES

This exhibit is hereby attached to and made a part of the On-Call Agreement for Geotechnical Engineering Services and Professional Testing Services to Jackson County dated June 20, 2018 between Jackson County, Missouri ("Client") and Olsson ("Olsson") providing for professional services.

PROJECT DESCRIPTION AND LOCATION

Project will be located at: Parks and Recreation Properties Across Jackson County, MO

Project Description: Existing Pavement Assessment and Repair Recommendations

SCOPE OF SERVICES

Services included in this proposal include field exploration and geotechnical investigation.

Olsson shall provide the following services (Scope of Services) to Client for the Project:

PHASE 1: DESIGN ENGINEERING SERVICES

TASK 1: GEOTECHNICAL EXPLORATION

\$46,580.00 T&M Not to Exceed

Project Understanding

Jackson County Parks and Recreation Department requested Olsson evaluate the condition of the roadways and parking lots under the department's supervision. The table below provides the name, length and/or size of the area being evaluated. We understand the list provided is preliminary in nature and is subject to change. Olsson should be made aware of any changes prior to beginning our work. Changes to the list may impact the project budget.

Area	Drive Path Length (ft)	Parking Lot Area (ft ²)	Number of Borings (1 boring per Half Mile)*	Parking Lot Size (Sml/Med/Lg)	Number of Borings within Parking Lot
South Prairie Lee	5,800	0	2	N/A	0
LV Balloon Port Road	3520	0	1	N/A	0
JA Marina	2,450	113,200	1	Large	3
JA RC Field, Ranger, Underwater Dive	600	53,000	1	Medium	2
JA Campground & South Boat Dock	4,900	49,700	1	Medium	2
BS AUX Ramp Parking	0	53,204	0	Medium	2
BS Marina Campground and Beach	6600	127,000	2	Large	3
BS Lake Ridge Road	12,933	0	5	N/A	0
BS Turkey Hollow Road	7,570	0	3	N/A	0
JA Kemper	1,650	21,500	1	Medium	2
JA Park Admin	200	39,800	1	Medium	2
JA Handicap Fishing Dock	200	16,900	1	Small	1
LV Frank White Complex	1,800	97,400	1	Large	3
LV Arbanas Golf Course	1,650	92,100	1	Medium	2
LV Marina	770	157,500	1	Large	3
LV Beach	1,800	110,500	1	Large	3
LV Mouse Creak	2,350	93,100	2	Large	3
Liggett Cove Road	19,978	0	8	N/A	0
West Park Road	18,405	0	8	N/A	0

Project Approach

We propose to perform a site visit along the entire length of the roadways chosen by Jackson County Parks and Recreation Department in order to establish a general visual pavement condition of the existing roadways. We will also visit select parking lots and perform a similar visual pavement condition evaluation. Based on the condition of the roadways and/or parking lots, we propose to perform up to 75 pavement cores with subgrade sampling at various locations that require additional information. Based on our visual observation of the roadways and parking lots, in association with our pavement cores and laboratory tests on the subgrade samples taken, we propose to provide pavement rehabilitation recommendations for the existing pavements. As part of the process, we propose to perform the following:

Pavement Coring and Field Observations

- a. Olsson will contact Missouri One Call to locate underground utilities.
- b. To ensure the safety of the crew on site, Owner must inform Olsson of the location of all private utilities and private utility service connections. The cost of locating private utility lines and private service connections is not included in our scope of services and is the Owner's responsibility. Olsson is not responsible or liable for damage to any private utilities or private service connections.
- c. Traffic control, city and/or state right-of-way occupation permitting, street use permitting, etc. are not included in this scope of work.
- d. We propose to use a pavement core attached to a truck-mounted drill rig and/or use hand equipment to complete the following:
 - Up to Seventy-Five (75) pavement cores with one thin-walled tube sample obtained below the pavement where possible (maximum depth of 3 feet)
- e. We will backfill the core locations with bentonite chips and patch pavements with an asphaltic concrete cold mix.
- a. We propose to visually observe the condition of each of the requested roadways and parking lots.

Laboratory Services

- a. We will perform unconfined compressive strength, moisture content, and in-place unit weight tests on each testable sample obtained at the core locations. We will determine the Atterberg limits on up to ten samples.
- b. We will document the pavement cores using digital photographs.

Evaluation and Geotechnical Report

A geotechnical engineering report will be prepared under the direction of a registered professional engineer based on the findings of the field and laboratory programs. The report will include a coring location plan/table, computer-generated boring logs, results of the laboratory testing program and a description of the surface and subsurface conditions encountered at the locations we cored. In addition, the report will present our opinions and recommendations regarding the following items:

- a. Results of our visual pavement evaluations, including typical pavement distresses and general pavement conditions.
- b. Recommended pavement rehabilitation recommendations for each pavement area observed.
- c. Provide an engineer's estimate for the recommended work.

CLIENT PROVIDED INFORMATION

- Record drawings for structures/as-builts/inspection reports.
- Right of entry to perform field work

EXCLUSIONS

- Traffic Control
- Any Permit or User Fees
- Private Utility Locating Services (Typically Light Poles in Parking Lots)
- Construction administration, testing, inspection and observation

Should Client request work in addition to the Scope of Services, Olsson shall invoice Client for such additional services at the rate outlined in the Table provided, plus reimbursable expenses if any. Olsson shall not commence work on Optional Additional Services without Client's prior written approval.

Olsson agrees to provide all of its services in a timely, competent and professional manner, in accordance with applicable standards of care, for projects of similar geographic location, quality and scope.

Funds sufficient for this transfer are available from the sources indicated below.

150721010 000

RES # 20807

eRLA ID #: 272

To

\$ -

46,580

\$ 46,580

\$ 46,580

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$46,580.00 within the 2021 Special Road & Bridge Fund to pay the costs of necessary engineering services within the County park system to be provided by an existing County term and supply vendor.

RESOLUTION NO. 20807, November 8, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Parks + Rec desires to use an existing County term and supply engineering services vendor to preform field inspections, pavement analysis, and sub-surface condition evaluations to determine what improvements are needed to the roads and paved areas at Fleming, Prairie Lee, and Longview Lake Park; and,

WHEREAS, a transfer is necessary to place the funds necessary for these services in the proper spending account; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made within the 2021 Special Road and Bridge Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Special Road and Bridge Fund			
Road & Bridge Maintenance			
004-1506	55010- Regular Salaries	\$46,580	
Construction Services			
004-1608	56030- Architectural & Engin. Services		\$46,580

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$46,580.00 within the 2021 County Improvement Fund to pay the costs of necessary engineering services within the County park system from an existing County term and supply vendor.

RESOLUTION NO. 20807, November 8, 2021

INTRODUCED BY Theresa Cass Galvin, County Legislator

WHEREAS, the Director of Parks + Rec desires to use an existing County term and supply engineering services vendor to perform field inspections, pavement analysis, and sub-surface condition evaluations to determine what improvements are needed to the roads and paved areas at Fleming, Prairie Lee, and Longview Lake Park; and,

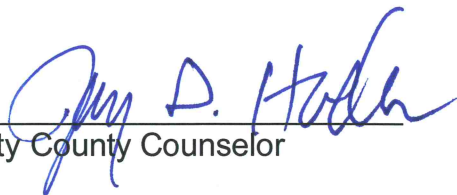
WHEREAS, a transfer is necessary to place the funds necessary for these services in the proper spending account; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be and hereby is made within the 2021 County Improvement Fund:

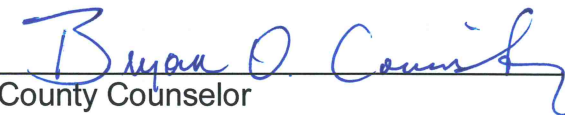
<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
County Improvement Fund			
Special Projects			
in Public Works			
013-1507	58060- Other Improvements	\$46,580	
Construction Services			
013-1608	56030- Architectural & Engin. Services		\$46,580

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20807 of November 8, 2021, was duly passed on _____, 2021 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

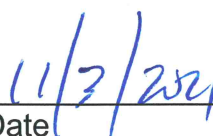
Absent _____

Date


Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER:	013 1507 58060
ACCOUNT TITLE:	County Improvement Fund Special Projects in Public Works Other Improvements
NOT TO EXCEED:	\$46,580.00



Date



Chief Administrative Officer