

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19723

Sponsor(s): Scott Burnett

Date: February 5, 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transfer from Park Fund Reserve Account to Other Contractual Services Account for Department operating expenses</u></p>								
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$38,700.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$38,700.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> </table> <p>Source of funding (name of fund) and account code number;</p> <p>FROM: 003-8006-56835 Reserve-Operating FROM ACCT: \$38,700.00</p> <p>TO: 003-1601-56790 Director's Office – Other Contractual Services TO ACCT: \$38,700.00</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$38,700.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$38,700.00	Amount budgeted for this item * (including transfers):	\$
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 5062 12/6/2017</p> <p>Prior resolutions and (date):</p>								
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations, 503-4825</p>								
<p>REQUEST SUMMARY</p>	<p>The Parks+Rec Department requests that \$38,700 be <u>transferred</u> from the Parks Reserve Account to the Park Fund – Director's Office – Other Contractual Services Account for necessary expenses related to general Park administrative responsibilities.</p> <p>This account covers the armored car services for the Park Enterprise revenue operation, software upgrade support for the Rectrac point of sale system used by the Enterprise operations and the advertising trade-out agreement with a local radio station for Christmas in the Sky.</p>								

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Michelle Newman</i>	Date: 1-11-18
	Finance (Budget Approval): <i>If applicable</i>	Date: 1/24/18
	Division Manager: <i>[Signature]</i>	Date: 1-17-18
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this : *transfer* are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-8006-6835	Parks-Reserve-Operating	\$38,700.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:


Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: January 24, 2018

RES # 19723

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Park Fund - 003			
8006 - Reserve	56835 - Reserve Operating	\$ 38,700	\$ -
1601 - Director - Parks	56790 - Other Contractual Svcs		38,700
		<u>\$ 38,700</u>	<u>\$ 38,700</u>



Budget Office

1/24/18