

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4668

Sponsor(s): Theresa Garza Ruiz

Date: September 22, 2014

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office DWI Enforcement Supplies. An Ordinance to appropriate \$7,800.00 from the Undesignated Fund Balance, and to authorize the County Executive to execute an agreement with the Missouri Traffic and Highway Safety Division, in acceptance of a grant awarded by the Missouri Department of Transportation to the Sheriff's Office.</p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,800.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,800.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: Grant Fund – 010; Undesignated Fund Balance - 2810</td> <td>FROM ACCT \$7,800.00</td> </tr> <tr> <td>TO: Grant Fund 010; DWI Supplies 4286; Heating Fuel 57120</td> <td>TO ACCT \$ 500.00</td> </tr> <tr> <td>Gas 57110</td> <td>\$ 300.00</td> </tr> <tr> <td>Body Cameras-Other Equipment 58170</td> <td>\$6,000.00</td> </tr> <tr> <td>Other Operating Supplies 57370</td> <td>\$1,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$7,800.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7,800.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM: Grant Fund – 010; Undesignated Fund Balance - 2810	FROM ACCT \$7,800.00	TO: Grant Fund 010; DWI Supplies 4286; Heating Fuel 57120	TO ACCT \$ 500.00	Gas 57110	\$ 300.00	Body Cameras-Other Equipment 58170	\$6,000.00	Other Operating Supplies 57370	\$1,000.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A</p> <p>Prior resolutions and (date):</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Beverly Smith, Traffic Analyst (816)524-4302</p>																		
<p>REQUEST SUMMARY</p>	<p>Accept and appropriate \$7,800.00 from the Undesignated Fund Balance for the Jackson County Sheriff's DWI Enforcement Equipment Project #15-154-AL-052 and to authorize the County Executive to execute an agreement with the Traffic and Highway Safety Division of the Missouri Department of Transportation.</p> <p>The grant requires No Matching Local Funds. The term of the grant is October 1, 2014 through September 30, 2015.</p> <p>The equipment funds – 6 Body Cameras were requested for use during DWI Enforcement as a device for officer</p>																		

safety. The Other Operating Supplies funds were requested to help off set the cost of supplies used in the testing of Impaired Drivers, at the site of the stop, headquarters and at checkpoint locations. The Fuel and Heating funds were requested to help off set the cost of operating lighting and heating for operation at the checkpoint and command center.

Please appropriate \$7,800.00 as follows:

Gas – 57110	\$ 300.00
Other Equipment - 58170	6,000.00
Heating Fuel – 57120	500.00
Other Operating Supplies – 57370	1,000.00
Total	\$7,800.00

CLEARANCE

Tax Clearance Completed (Purchasing & Department)
 Business License Verified (Purchasing & Department)
 Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)

ATTACHMENTS

Three (3) original DWI Supplies Project contract #15-154-AL-052 and one (1) copy accompanying announcement letter.

REVIEW	Department Director:	Date: 16 Sep 14
	Finance (Budget Approval): If applicable	Date: 17 Sept 14
	Division Manager:	Date: 9/18/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund- Undesignated Fund Balance	\$7,800.00


- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 17, 2014

ORD # 4668

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Grant Fund - 010			
4286 - DWI Traffic Supplies & Equip	45855 - Increase Revenues	7,800	
2810	Undesignated Fund Balance		7,800
2810	Undesignated Fund Balance	7,800	
4286 - DWI Traffic Supplies & Equip	57120 - Heating Fuel		500
4286 - DWI Traffic Supplies & Equip	57710 - Gasoline		300
4286 - DWI Traffic Supplies & Equip	58170 - Other Equipment		6,000
4286 - DWI Traffic Supplies & Equip	57370 - Building Operating Supplies		1,000
 Budgeting		7,800	7,800

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 01, 2014

Sheriff Mike Sharp
Jackson County Sheriff's Office
3310 N.E. Rennau Rd.
Lee's Summit, MO 64064-2129

Dear Sheriff Sharp:

Enclosed is a contract between the Traffic and Highway Safety Division and the Jackson County Sheriff's Office for a DWI Enforcement project.

The project obligates \$7,800.00 in federal funds for the period October 01, 2014 through September 30, 2015. All expenditures should be claimed against project #15-154-AL-052.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Traffic and Highway Safety Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Marcus Holmes, Intermediate System Management Specialist at 573-751-5408. We look forward to working with you and your staff.

Sincerely,



Leanna Depue, Ph.D.
Highway Safety Director

Enclosure

