

REQUEST FOR LEGISLATIVE ACTION


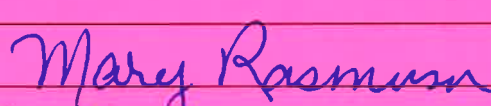
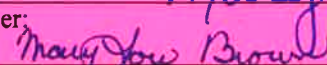
Completed by County Counselor's Office:

Res/~~Ord~~No.: 18965

Sponsor(s): Greg Grounds

Date: October 19, 2015

<p>SUBJECT</p>	<p>Action Requested: An ordinance ^{resolution} requesting a transfer within the Public Works - Facilities Management General Fund budget to account lines that require additional funds for necessary expenditures to maintain County Facilities.</p> <p><input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Reallocation of 2015 funds from the General Fund into various Facilities Management accounts as listed on the attached worksheet.</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$120,752</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$120,752</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$120,752</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: From: General Fund - Facilities Mgmt accounts To: Please see attached worksheet for listing of accounts</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Please see attached worksheet Prior Year Actual Amount Spent (if applicable): Please see attached worksheet</p>	Amount authorized by this legislation this fiscal year:	\$120,752	Amount previously authorized this fiscal year:	0	Total amount authorized after this legislative action:	\$120,752	Amount budgeted for this item * (including transfers):	\$120,752	Source of funding (name of fund) and account code number: From: General Fund - Facilities Mgmt accounts To: Please see attached worksheet for listing of accounts	
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): none</p> <p>Prior resolutions and (date): none</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Marilyn Scothorne, Office Administrator, Facilities Management, 881-3258</p>										
<p>REQUEST SUMMARY</p>	<p>Requesting the transfer of \$120,752 from, and to, various General Fund Facilities Mgmt. accounts listed on the attached worksheet. These funds will be dispersed into accounts that will require additional money for necessary expenditures to maintain County Facilities. Additional needs include; trap and pump replacement at the KC Courthouse, moving services to relocate County Surplus out of the KC Courthouse, purchase of new asset management/work order software to serve all locations serviced by the Facilities Management Division, miscellaneous repairs needed at the Truman Courthouse and additional overtime to cover repairs needed outside of normal business hours. These items are important to cover unanticipated repairs in order to continue winter preparedness of our</p>										

	facilities as well as purchase new software that will continue to develop the Department's overall plan of becoming more proactive.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Worksheet detailing Budget Transfer Request listing all accounts that will be affected.	
REVIEW	Department Director: Brian Gaddie, PE	Date: 10/08/2015
		
	Finance (Budget Approval): <i>If applicable</i> 	Date: 10/8/15
	Division Manager:  County Counselor's Office	Date: 10/13/15

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date:	October 8, 2015	PC# _____	RES # 18965
Department / Division	Character/Description	From	To
General Fund - 001			
1204 - Facilities Mgmt - KC	55010 - Regular Salaries	45,000	
1205 - Facilities Mgmt - Indep	55010 - Regular Salaries	5,000	
1205 - Facilities Mgmt - Indep	58020 - Buildings & Improvements	20,000	
1206 - Facilities Mgmt - Indep SQ	58020 - Buildings & Improvements	50,752	
1204 - Facilities Mgmt - KC	55030 - Overtime		4,000
1204 - Facilities Mgmt - KC	56510 - Maint & Repair Buildings		30,000
1204 - Facilities Mgmt - KC	56790 - Other Contractual Svcs		65,752
1204 - Facilities Mgmt - KC	57370 - Building Operating Supplies		5,000
1204 - Facilities Mgmt - KC	58171 - PC's & Accessories		1,000
1205 - Facilities Mgmt - Indep	55030 - Overtime		4,500
1206 - Facilities Mgmt - Indep SQ	55030 - Overtime		1,500
1206 - Facilities Mgmt - Indep SQ	56510 - Maint & Repair Buildings		9,000
		120,752	120,752

Mary Rasmussen
Budgeting