

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19834
 Sponsor(s): Tony Miller
 Date: April 23, 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Purchase and Installation of Shade Structures for Parks + Rec's Adair Park and Kemper Outdoor Education Center to Playpower LT Farmington of Leawood, Kansas under the Terms and Conditions of Invitation to Bid No. 15-18.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$50,580.99</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$50,580.99</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$50,580.99</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Funding Summary:</td> <td></td> </tr> <tr> <td>300-1608-58060 Park Enterprise Fund, Construction Services, Other Improvements</td> <td>\$50,580.99</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department Estimated Use</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$50,580.99	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$50,580.99	Amount budgeted for this item * (including transfers):	\$50,580.99	Source of funding (name of fund) and account code number:		Funding Summary:		300-1608-58060 Park Enterprise Fund, Construction Services, Other Improvements	\$50,580.99
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date): N/A</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Kyle Brack, Sr. Buyer, 881-3265</p>														
<p>REQUEST SUMMARY</p>	<p>The Parks + Rec Department requires the Purchase and Installation of Shade Structures at Adair Park and Kemper Outdoor Education Center as a part of their annual capital improvement projects. In response to this requirement, the Purchasing Department issued Invitation to Bid No. 15-18.</p> <p>A total of seventy-six (76) notifications were distributed and one (1) response was received. The one (1) bid received was evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Item No.</th> <th>Vendor</th> <th>Project Grand Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Playpower LT Farmington</td> <td>\$50,580.99</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Contract for the Purchase and Installation of Shade Structures at Parks + Rec's Adair Park and Kemper Outdoor Education Center to Playpower LT Farmington of Leawood, Kansas as the lowest and best bid received.</p>	Item No.	Vendor	Project Grand Total	1	Playpower LT Farmington	\$50,580.99								
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1	Playpower LT Farmington	\$50,580.99													
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>														

COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	No Goals Assigned
ATTACHMENTS	Abstract of Bids Received, Award Recommendation Memorandum from Parks + Rec, and Playpower LT Farmington's quote sheet	
REVIEW	Department Director: <i>Michael Newman</i>	Date: 4-11-18
	Finance (Budget Approval): If applicable <i>[Signature]</i>	Date: 4/11/18
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: April 11, 2018


RES # 19834

Department / Division Character/Description Not to Exceed

003 Park Fund

1608 Capital Projects 58060 Other Improvements \$ 50,581

\$ 50,581

 4/11/18
Budget Officer

NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1.0	Project Grand Total			50,580.99				

ITB: 15-18
Date: 4/10/18

COMMODITY: Shade Structures

Playpower LT
Farmington
USA Shade

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY
OPENED AND RECORDED

ON: 4-10-18 BY _____

Shirley Seiser
CLERK OF THE LEGISLATURE

[Signature]
PURCHASING



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Kyle Brack, Purchasing Department
FROM: Dianne Kimzey, Parks + Rec Department *DK*
DATE: April 11, 2018
RE: Recommendation for bid 15-18

The Parks + Rec Department would like to recommend Playpower LT Farmington for the shade structure bid, 15-18, in the amount of **\$50,580.99**

Funds are available in 300-1608-58060 for this capital project. Please proceed with the necessary action for approval of this purchase so the project can get underway soon.



Frank White, Jr., County Executive

9.0 QUOTATION

9.1 Quotation is to include all labor, materials, tools, equipment, and other ancillary expenses necessary to Furnish and Install the Shade Structures according the Scope of Work detailed in this Invitation to Bid herein. This quotation shall be all-inclusive and satisfactory for completing this project. The County will not reimburse for mileage, fuel expenses, freight, shipping, or expenses associated with travel to and from the worksite.

No.	Description	Location	Quantity	Unit Quote	Total Quote
1.	Furnishing and Installation of Shade Canopy	Adair Park	3	\$ 11,760. ³³	\$ 35,280. ⁹⁹
2.	Furnishing and Installation of Shade Canopy	Kemper Outdoor Education Center	1	\$ 15,300.-	\$ 15,300.-
Project Grand Total					\$ 50,580.⁹⁹

Company:	PLAYDOWNER LT FARMINGTON USA SHADE
Name:	JOHN McMastea
Title:	SALES ASSOCIATE
Signature:	<i>John McMastea</i>
Phone Number:	913-814-7082
Email:	johnnymac1205@gmail.com