

Request for Legislative Action

Ord. #5737

Sponsor: Manuel Abarca IV

Date: April 24, 2023

Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5737
Sponsor(s):	Manuel Abarca IV	Legislature Meeting Date:	4/24/2023

Introduction

Action Items: ['Appropriate']

Project/Title:

An Ordinance appropriating \$17,955 from the undesignated fund balance of the 2023 Park Fund in acceptance of insurance proceeds for the repair of a damaged 2019 Ford F550 Versalift aerial bucket truck.

Request Summary

Requesting \$17,955 to be appropriated in acceptance of proceeds from the Missouri Public Entity Risk Fund (MOPERM) for the repair of the Parks + Rec 2019 Ford F550 Versalift aerial bucket truck, which sustained damages inside the hydraulic boom arm. On March 1,2023 we received an estimate for the repairs at \$18,954.37. An email from Drake Scruggs, which is attached, extends this estimate to May 30. This repair cost is approximately 26% of our repair budget for the entire year. Thankfully, the insurance money will pay for most of the cost.

Parks + Rec unsuccessfully sought local bids for repair and the insurance carrier could not identify local repair shops either. Pursuant to Jackson County Chapter 10, 1030.1, Sole Source, Parks + Rec and the Purchasing Department determined that Drake Scruggs be selected as the Sole Source vendor to make the necessary repairs to this type of equipment. They directed the truck be taken to its shop in Illinois for a complete tear down, repair, and reassembly of the aerial, hydraulic arm, due to the complexity of the repair job.

This is a piece of equipment that is essential for the mission of the Department. It is used by the staff to safely trim trees, remove graffiti from high locations, paint, install lighting for Christmas in the Park displays and to access areas up to 30 feet high.

Parks requests the transfer of \$17,955 from the Parks Undesignated Fund Balance 003-9999-32810 to 003-1602-56520 so that the repairs can be scheduled for this piece of equipment.

Contact Information

Department:	Parks + Rec	Submitted Date:	4/11/2023
Name:	Brian Nowotny	Email:	BPNowotny@jacksongov.org
Title:	Deputy Director, Parks + Rec	Phone:	816-503-4803

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$17,955
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$17,955
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
003 (Park Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$17,955
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
003 (Park Fund)	1602 (Park Operations)	56520 (Maint. & Repair - Equipment)	\$17,955

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%

Request for Legislative Action

Prevailing Wage

Not Applicable

Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

History

Submitted by Parks + Rec requestor: Brian Nowotny on 4/11/2023. Comments:

Approved by Department Approver Michele Newman on 4/11/2023 2:52:39 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 4/11/2023 4:30:28 PM. Comments: Can you add that we have determined the repair would be a sole source under 1030.1

Submitted by Requestor Kay D. Norris on 4/12/2023 10:45:42 AM. Comments: 4.12.23 The sole source verbiage has been added. kn

Approved by Department Approver Michele Newman on 4/12/2023 12:46:15 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 4/12/2023 2:47:12 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 4/12/2023 3:02:21 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 4/13/2023 7:49:47 AM. Comments: Fiscal Note Attached

Approved by Executive Office Approver Sylvia Stevenson on 4/13/2023 10:40:08 AM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 4/20/2023 11:04:21 AM. Comments:



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Barbara Casamento, Purchasing Administrator

FROM: John Johnson, Superintendent, Park Operations

DATE: March 17, 2023

SUBJECT: Sole Source Vendor: Drake-Scruggs Equipment

The Parks + Rec Department needs to repair our 2019 Ford F-550 Versalift Bucket Truck which sustained damage to the aerial hydraulic lift arm. This bucket truck is used for Associates to safely trim trees, remove graffiti from high locations, paint, install lighting for Christmas in the Park displays and to access areas up to 30-ft high. There is not a term and supply company that will work on the damaged aerial lift boom arm. MO PERM, County insurer, has issued the County a check that will cover most of the cost of this repair.

Parks + Rec unsuccessfully sought local bids for this repair and the insurance carrier also could not identify local repair shops. We received a quote from Drake-Scruggs Equipment and they directed the truck to be taken to its shop in Illinois for a complete tear down, repair, and reassembly of the aerial, hydraulic arm due to the complexity of the job.

Therefore, we are asking Purchasing to consider designating Drake-Scruggs as its sole source vendor.

Parks + Rec received a quote for approximately \$19,000 for repairs to this equipment (see attached).



Frank White, Jr., County Executive

ESTIMATE

Date: 3-1-2023

W/O/SO# _____

GRAND TOTAL:
18,954.37

PO# _____



DRAKE-SCRUGGS
EQUIPMENT SINCE 1946

Jared Ward
Shop Supervisor

jward@drake-scruggs.com
Phone: 217-753-3871 Ext. 121
Fax: 217-753-9827

Client: JACKSON COUNTY PARKS AND RECREATION Contact: Monica M.
Phone # 816-985-7373, 816-503-4800 Fax # Email: mlichti@jacksongov.org

Vehicle I.D.# _____ Last 8 of Vin _____

Vehicle Make FORD Model F550 Year _____

Make VERSALIFT Model SST40EIH-01 Serial # EH190377

Item #	Part #	Description	Qty	List Each	Total	Availability
		PADS, FASTENERS, TRACK AND CYLINDER.				
	/LABOR1	Set boom up for pull with overhead crane and bracing. Unpin cylinder from boom. Disconnect hoses from the cylinder. Disconnect hoses at the U-Tubes. Unbolt hose carrier. Unpin the cylinder and pull upper boom out onto the floor. Disconnect hoses at the upper controls. Remove hoses from the inner boom. Remove the extension cylinder. Rebuild or replace extension cylinder. Replace the hose carrier. Install bonded hoses into hose carrier. Replace the slide pads. Connect the hoses at the upper control valve. Install inner boom into the outer assembly. Reconnect hoses at the U-Tubes. Re-pin the cylinder to the boom. Top off fluid. Test operation of the unit. Dielectric test the unit and then wash it.	32	130.00	4,160.00	
	/LABOR1	DIELECTRIC TEST	1	220.00	220.00	
	12166-15	EXTENSION CYLINDER	1	3,754.83	3,754.83	IN TIME
	1008565-1	SLIDE PAD CORNER SHIM	1	17.99	17.99	14-20 DAY
	40200-2	5/8-NC X 1 1/8 LG. NYL. BOLT	12	10.93	131.16	10-14 DAY
	6526-7	SLIDE PAD (7/16 X 3 X 4 1/2)	1	21.86	21.86	14-20 DAY
	6526-6	SLIDE PAD (7/16 X 3 X 6 3/4)	2	23.45	46.90	14-20 DAY
	6618-8	SHIM (1/16 X 3 X 4 1/4)	1	10.20	10.20	14-20 DAY
	6618-7	SHIM (1/16 X 3 X 6 1/2)	2	10.93	21.86	14-20 DAY
	1007769-1	BONDED HOSE ASSY. (5) NON-COND.	1	2,207.38	2,207.38	IN TIME
	1007771-1	BONDED HOSE ASSY. (4) NON-COND.	1	1,857.52	1,857.52	IN TIME
	1007770-1	BONDED HOSE ASSY. (4) NON-COND.	1	2,060.62	2,060.62	IN TIME
	89164-7	HOSE PROTECTIVE COVER (84 LG.)	1	66.29	66.29	20 DAY
	40065-7	1/4-20NC X 1 1/4 FPHC SCREW	4	2.42	9.68	10-14 DAY
	40065-6	1/4-20NC X 1 FPHC SCREW	4	2.42	9.68	IN TIME
	40002-2	1/4-20NC X 5/8 HHCS	2	2.33	4.66	IN TIME
	44013-7	1/4 HARDENED WASHER	10	2.33	23.30	IN TIME
	42005-1	1/4-20NC LOCKNUT	6	2.33	13.98	IN TIME
	42025-2	ACORN NUT 1/4-20 NC	4	2.42	9.68	IN TIME
		Estimate valid for 30 days. Prices subject to change without notice.		Sub Total	14,647.59	

All totals are subject to freight and tax on parts and a shop supply charge. Shop supply not to exceed \$75.00. Labor figures are estimates only! F pins, bolts and parts can affect labor times greatly. Any unforeseen repairs needed would be at a time and material basis, with customer approval

Kay D. Norris

From: Monica R. Lichti
Sent: Monday, April 10, 2023 8:42 AM
To: Kay D. Norris
Subject: Fw: EXTERNAL RE: Jackson County Estimate
Attachments: ORIGINAL ESTIMATE.PDF

Follow Up Flag: Follow up
Flag Status: Flagged

From: Mick Rykhus <mrykhus@drake-scruggs.com>
Sent: Wednesday, March 1, 2023 8:39 AM
To: Monica R. Lichti <mvaughn@jacksongov.org>
Cc: Steve Cobb <scobb@drake-scruggs.com>
Subject: EXTERNAL RE: Jackson County Estimate

WARNING: This email originated outside of Jackson County.
DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Update, I put February instead of March. Here is the updated date!

Attached is the estimate for your unit. The 30 days time frame on this estimate is extended through May 30th, 2023. Please let us know if you would like to proceed so we can order parts and get transport of your unit scheduled.

Mick Rykhus
Service Writer



2000 S Dirksen Pkwy
Springfield, IL 62703
Phone: 217-753-3871 Ext. 112
Office Fax 217-753-2760



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the sender immediately by replying to the message and deleting the material from any computer. Drake Scruggs Equipment, Inc.

From: Mick Rykhus
Sent: Monday, January 16, 2023 10:57 AM
To: 'mlichti@jacksongov.org' <mlichti@jacksongov.org>
Cc: Jared Ward <jward@drake-scruggs.com>
Subject: Jackson County Estimate

Monica, attached is your estimate. Please let us know if you would like us to proceed.

Mick Rykhus
Service Writer



2000 S Dirksen Pkwy
Springfield, IL 62703
Phone: 217-753-3871 Ext. 112
Office Fax 217-753-2760



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