

**COOPERATIVE AGREEMENT**

**AN AGREEMENT** by and between Jackson County, Missouri, hereinafter called "the County" and the **KANSAS CITY ST. PATRICK'S DAY PARADE COMMITTEE**, 107 W. 104<sup>th</sup> Street, Kansas City, Missouri 64114, hereinafter called "St. Patrick's Committee."

WHEREAS, the County and St. Patrick's Committee desire to enter into a Cooperative Agreement whereby County will provide funds to help provide security for the 2012 St. Patrick's Day Parade, held March 17, 2012; and,

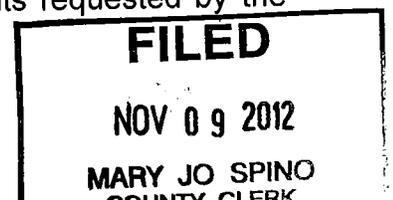
WHEREAS, the County deems it to be in the best interest of the citizenry to support such efforts;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and St. Patrick's Committee respectively promise, covenant and agree with each other as follows:

1. **Services To Be Provided.** St. Patrick's Committee shall use said \$5,000.00 as funding for security at the 2012 St. Patrick's Day Parade, as is more fully set out in the attached proposal marked as Exhibit A.

2. **Terms of Payment.** The County agrees to pay the amount of \$5,000.00 to St. Patrick's Committee in a lump sum payment upon receipt of adequate documentation showing all costs incurred by St. Patrick's Committee for services rendered in compliance with the terms of this Agreement.

3. **Annual Report.** St. Patrick's Committee shall submit an annual report including invoices and cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents requested by the



Director of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. Said report shall be submitted no later than December 31, 2012, to the Director of Finance and Purchasing, 415 East 12<sup>th</sup> Street, Kansas City, Missouri 64106. Failure to file said annual report shall disqualify St. Patrick's Committee from future funding by the County.

4. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of St. Patrick's Committee pertaining to its finances and operations.

5. **Conflict of Interest.** St. Patrick's Committee warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

6. **Duration.** This Agreement shall be effective upon execution, and terminate on December 31, 2012, or upon the County's receipt of the final report and accounting.

7. **Submission of Documents.** No payment shall be made under this contract unless the contracting agency shall have submitted to the County's Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the agency's most recent fiscal or calendar year, by March 31 of the following year, or a

certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

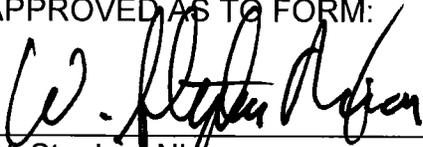
8. **Severability**. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced, by reasons of any rule of law or public policy, all other conditions and provisions of this Agreement shall nevertheless remain in full force and effect and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

9. **Incorporation**. This Agreement incorporates the entire understanding and agreement of the parties.

(Signature page to follow)

IN WITNESS WHEREOF, the parties have executed this Agreement this 9  
day of NOV, 2012.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
W. Stephen Nixon  
County Counselor

JACKSON COUNTY, MISSOURI

By   
\_\_\_\_\_  
Michael D. Sanders  
County Executive

ATTEST:

  
\_\_\_\_\_  
Mary Jo Spino,  
Clerk of the Legislature

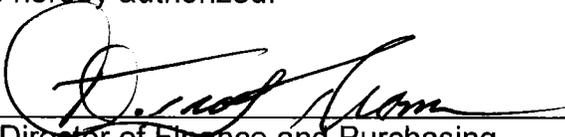
ST. PATRICK'S DAY PARADE  
COMMITTEE, INC.

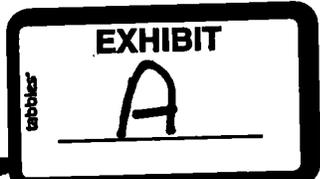
By   
\_\_\_\_\_  
Board Member  
Federal Tax ID: 43-1773363

### REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$5,000.00 which is hereby authorized.

November 6, 2012  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing  
Account Number: 003-1220-56789  
12202012001



# OUTSIDE AGENCY FUNDING REQUEST FORM 2012 BUDGET

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: [auditor@jacksongov.org](mailto:auditor@jacksongov.org)

Section A: Organization or Agency Information . . . . .	page 1
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Section C: Individual Program Budget . . . . .	page 3
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Section E: Summary of Request by Program . . . . .	page 9

## Section A: Organization or Agency Information

Name: Kansas City St. Patrick's Day Parade Committee

Address: 107 W. 104th Street

Phone No: 816.941.2556

Fax: 816.505.6720

Website Address: [kcirishparade.com](http://kcirishparade.com)

Federal Tax ID No: 43-1773363

Fiscal Year Cycle: 2012

Executive Director:

Name and Title of Principal Contact Person:

Anne McKeown

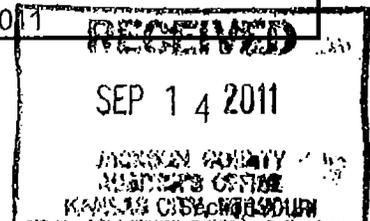
Phone No: 816.941.2556

Email Address: [anne.mckeown@citi.com](mailto:anne.mckeown@citi.com)

Submission of this request has been authorized by: The KCSPDPC Board of Directors

Date:

9/14/2011



## Section B: Agency's 2011 and 2012 Revenue Information

### Agency's 2012 Projected Revenue Information

Funding Entity	Agency's 2012 Total Projected Revenue Source You Will Request 2012 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County		\$ 5,000	9
Other Counties		\$ -	0
City	NTDF	\$ 18,000	32
Charity/Donations		\$ -	0
Fundraisers		\$ 9,000	16
Other		\$ 25,000	44
<b>2012 Total Projected Revenue</b>		<b>\$ 57,000</b>	

### Agency's 2011 Revenue Information

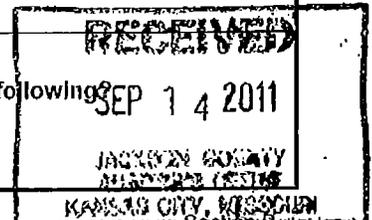
Funding Entity	Agency's 2011 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County		\$ 5,000	8
Other Counties		\$ -	0
City	NTDF	\$ 18,000	31
Charity/Donations		\$ -	0
Fundraisers		\$ 11,000	19
Other (please list)	Parade Participant Entry Fees	\$ 25,000	42
<b>2011 Total Revenue</b>		<b>\$ 59,000</b>	

If your agency received funding from Jackson County in 2011,  
please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 5,000	
<b>2011 Total Jackson County Funding</b>			<b>\$ 5,000</b>	

Did your agency receive funding or resources in 2011 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -



## Section C: Individual Program Budget

Complete a separate program budget for each program your agency is applying for funding. Program Name, Priority, and Total Program Request Amount from this sheet must match information entered under Section A, page 1.

<b>Agency Name:</b>	Kansas City St. Patrick's Day Parade Committee	
<b>Program Name:</b>	Kansas City St. Patrick's Day Parade	<b>Priority:</b>

Personal Services	
Name, Title, No. of Employees	
Salary	\$ -
Benefits	\$ -
<b>Total Personal Services</b>	<b>\$ -</b>

Contractual Services	
Kansas City, MO Police Department	\$ 5,000
	\$ -
	\$ -
	\$ -
	\$ -
<b>Total Contractual Services</b>	<b>\$ 5,000</b>

Supplies	
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
<b>Total Supplies</b>	<b>\$ -</b>

Revised

DEC 16 2011

**Total Program Request \$ 5,000**

## Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

**Agency Name:** Kansas City St. Patrick's Day Parade Committee

**Program Name:** Kansas City St. Patrick's Day Parade

### Proposed Program

Detail functions to be performed by each program.

The St. Patrick's Day parade will be held on March 17, 2012. It will be staged on Broadway and 33rd street and will progress south on Broadway to 45th Street. There will be approximately 120 entries and 4,000 participants along with an estimated 200,000 spectators.

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JACKSON COUNTY  
AUDITOR'S OFFICE  
KANSAS CITY, MISSOURI

Section D

## Section D: 2012 Program Information

*Complete a separate program information sheet for each program your agency is applying for funding.*

**Agency Name:** Kansas City St. Patrick's Day Parade Committee

**Program Name:** Kansas City St. Patrick's Day Parade

<b>Participants</b>	
Identify the number of participants by County that each program serves.	
Jackson, MO	
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	No official records exist tracking the Counties of Origin for our parade participants and spectators.
<b>Target Population</b>	
Describe target population and demographics to be served by each program.	
Our target population is the greater Kansas City metro area as well as visitors from Springfield, MO, Columbia, MO, Lawrence, KS, Wichita, KS, St. Louis, MO as well as Nebraska and Iowa.	
Would you provide these services to anyone at your door?	Answer: Not Applicable
Is anyone denied services?	Answer: Not Applicable
What level of indigents (below poverty level) do you serve?	
Please classify your program from the following types by percentage of your agency's overall service	
Senior Program	NA
Indigent Program (Below Poverty Level)	NA
Senior Indigent Program	NA
What criteria do you have for the clients you serve?	
Not Applicable	

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REGISTER'S OFFICE  
 KANSAS CITY, MISSOURI

## Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

**Agency Name:** Kansas City St. Patrick's Day Parade Committee

**Program Name:** Kansas City St. Patrick's Day Parade

### Service Delivery Area

Identify your specific geographic service delivery area for each program.

The entire metropolitan Kansas City, Missouri area is serviced by the Parade. Most specifically, the downtown KCMO area benefits from additional increase in business from the population of participants and spectators who flock downtown for the parade.

### Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

The funds are intended to be utilized for providing security for the parade. The security will be provided for all participants, but the payment of services will go directly to the KCMO Police Department (a Jackson County entity).

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AUDITORS OFFICE  
KANSAS CITY, MISSOURI

Section D

## Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Kansas City St. Patrick's Day Parade Committee

Program Name: Kansas City St. Patrick's Day Parade

### Approach & Method

List the top three (3) objectives for each program.

1.1. Promote a safe, fun and sensible parade

2. Promote Irish heritage and encourage ethnic diversity

3. Promote unity and community spirit in the metropolitan area

Detail specific methods you will use to achieve these objectives.

1. We will hold a mandatory logistics meeting that will outline all the rules and regulations for participants and parade committee workers. Additionally, we allow no consumption of alcoholic beverages on our floats or in the staging areas by participant

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AUDITOR'S OFFICE  
KANSAS CITY, MISSOURI

## Section D: 2012 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

**Agency Name:** Kansas City St. Patrick's Day Parade Committee

**Program Name:** Kansas City St. Patrick's Day Parade

### Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Our success is measured by: 1) The safety of the participants and spectators 2) The number of participants who choose to return each year to the parade 3) The number of spectators that attend 4) The quality of the entries, as determined by a panel of v

### Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

We promote our sponsors, including Jackson County, in the following ways: 1) A logo on our website at [www.kcirishparade.com](http://www.kcirishparade.com) 2) The logo on all printed material that includes the list of sponsors 3) Banner displayed at all events

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AUDITOR'S OFFICE  
KANSAS GOVERNMENT