

REQUEST FOR LEGISLATIVE ACTION

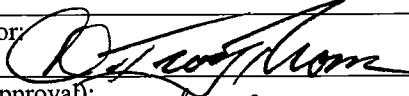
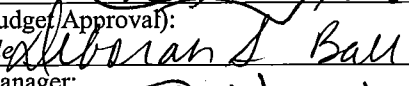
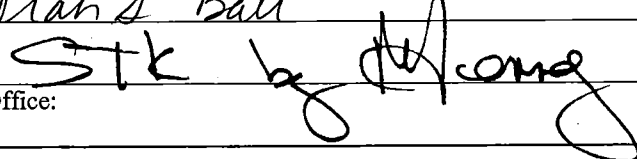
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18349

Sponsor(s): Fred Arbanas

Date: January 6, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p><u>Project/Title: Awarding a Twenty-Four Month Term and Supply Contract with a Three Twelve Month extension options for the furnishing of LP Gas (Propane for Heating) for use by the Sheriff's Office and Various locations in the Parks + Rec Department to Ferrellgas of Liberty, Missouri under the Terms and Conditions of Invitation to Bid No. 69-13.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Estimated Use: \$5,000.00 Parks + Rec Estimated Use: \$23,000.00 Total \$28,000.00 *</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$15,000.00 Prior Year Actual Amount Spent (if applicable): \$18,000.00</p> <p>*Parks removed one small 500 gallon tank and added a larger 14,305 gallon tank, hence the increase in estimated total use.</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
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PRIOR LEGISLATION	<p>Prior ordinances and (date): N/A Prior resolutions and (date): N/A</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Anessa Culbertson, Senior Buyer, 881-3465</p>										
REQUEST SUMMARY	<p>Various Departments require a Term and Supply Contract for LP Gas (Propane for Heating). Purchasing issued Invitation to Bid 69-13 in response to those requirements:</p> <p>A total of 3 notifications were distributed and the following response was received and evaluated:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 30%;">Description of Equipment Offered</th> <th style="width: 20%;">Water Storage Capacity</th> <th style="width: 20%;">Rental Per Month</th> <th style="width: 30%;">Price Per Gallon</th> </tr> </thead> <tbody> <tr> <td>Any size tank 500 gallons or more</td> <td style="text-align: center;">500 to 1000</td> <td style="text-align: center;">\$0</td> <td style="text-align: center;">\$1.513</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of LP Gas (Propane for Heating) for use by Sheriff's Department and Various locations in the Parks + Rec Department to Ferrellgas in Liberty, Missouri; under Terms and Conditions of Invitation to Bid No. 69-13 as the lowest and best bidder.</p>	Description of Equipment Offered	Water Storage Capacity	Rental Per Month	Price Per Gallon	Any size tank 500 gallons or more	500 to 1000	\$0	\$1.513		
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	This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specified purchases is subject to annual appropriations.	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids, Recommendation Memorandum from Using Departments and the pertinent pages of Ferrellgas' bid.	
REVIEW	Department Director: 	Date: 12/11/13
	Finance (Budget Approval): If applicable 	Date: 12-30-13
	Division Manager: 	Date: 1/2/2014
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.