

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19470

Sponsor(s): Tony Miller

Date: May 1, 2017

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty Four Month Term and Supply Contract, with Two Twelve Month Options to Extend for the furnishing of Aggregate Materials for use by the Public Works Department and Parks + Rec Department to Mid America Sand of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 81-16</u></p>																																								
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Department</th> <th>Estimated Usage</th> </tr> </thead> <tbody> <tr> <td>Public Works Department</td> <td style="text-align: right;">\$80,000.00</td> </tr> <tr> <td>Parks + Rec Department</td> <td style="text-align: right;">\$17,500.00</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$97,500.00</b></td> </tr> </tbody> </table> <p>This RLA only approves the term and supply contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:		Department	Estimated Usage	Public Works Department	\$80,000.00	Parks + Rec Department	\$17,500.00	<b>Total</b>	<b>\$97,500.00</b>																						
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date): 17844, March 12, 2012</p>																																								
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																																								
<b>REQUEST SUMMARY</b>	<p>The Public Works Department and the Parks + Rec Department require a term and supply contract for the furnishing of Aggregate Materials. The Purchasing Department issued Invitation to Bid No. 81-16 in response to those requirements.</p> <p>A total of twenty notifications were distributed and three bids were received and evaluated as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Description</th> <th>Holliday Sand</th> <th>Mid America Sand</th> <th>Kaw Valley</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Fine Sand, Delivered, Quarry #2</td> <td style="text-align: right;">\$16.70</td> <td style="text-align: right;">\$15.69</td> <td style="text-align: right;">\$22.00</td> </tr> <tr> <td>02</td> <td>Fine Sand, Delivered, Langsford</td> <td style="text-align: right;">\$17.55</td> <td style="text-align: right;">\$16.45</td> <td style="text-align: right;">\$25.00</td> </tr> <tr> <td>03</td> <td>Fine Sand, Delivered, Ketterman</td> <td style="text-align: right;">\$20.90</td> <td style="text-align: right;">\$17.01</td> <td style="text-align: right;">\$22.00</td> </tr> <tr> <td>04</td> <td>Fine Sand, Delivered Blue Mills</td> <td style="text-align: right;">\$18.25</td> <td style="text-align: right;">\$14.35</td> <td style="text-align: right;">\$22.00</td> </tr> <tr> <td>05</td> <td>Fine Sand, Delivered, R &amp; B</td> <td style="text-align: right;">\$20.90</td> <td style="text-align: right;">\$16.45</td> <td style="text-align: right;">\$22.00</td> </tr> <tr> <td>06</td> <td>Fine Sand, Delivered Blue &amp; Gray</td> <td style="text-align: right;">\$17.55</td> <td style="text-align: right;">\$18.37</td> <td style="text-align: right;">\$22.00</td> </tr> <tr> <td>07</td> <td>Clean Sand, Natural, Delivered</td> <td style="text-align: right;">\$17.55</td> <td style="text-align: right;">\$22.19</td> <td style="text-align: right;">\$22.00</td> </tr> </tbody> </table>	No.	Description	Holliday Sand	Mid America Sand	Kaw Valley	01	Fine Sand, Delivered, Quarry #2	\$16.70	\$15.69	\$22.00	02	Fine Sand, Delivered, Langsford	\$17.55	\$16.45	\$25.00	03	Fine Sand, Delivered, Ketterman	\$20.90	\$17.01	\$22.00	04	Fine Sand, Delivered Blue Mills	\$18.25	\$14.35	\$22.00	05	Fine Sand, Delivered, R & B	\$20.90	\$16.45	\$22.00	06	Fine Sand, Delivered Blue & Gray	\$17.55	\$18.37	\$22.00	07	Clean Sand, Natural, Delivered	\$17.55	\$22.19	\$22.00
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08	Clean Sand, Natural, Delivered	\$16.75	\$23.05	\$22.00
09	Clean Sand, Natural, Delivered	\$17.55	\$22.07	\$22.00
10	Clean River Rock, Delivered	\$20.90	N/B	\$22.00
11	Fine Sand, Picked Up	\$10.70	\$10.70	\$10.00
12	Clean Sand, Natural, Picked Up	\$10.70	\$17.20	\$10.00
13	Clean Sand, River, Picked Up	\$10.70	\$10.70	\$10.00

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the Award of a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Aggregate Materials for use by the Public Works Department and the Parks + Rec Department to Mid America Sand of Kansas City, Missouri as the lowest and best bid meeting the terms and conditions of Invitation to Bid No. 81-16.

This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

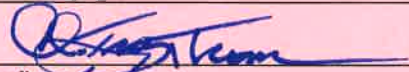


**CLEARANCE**

- Tax Clearance Completed (Purchasing & Department)
- Business License Verified (Purchasing & Department)
- Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)

**ATTACHMENTS**

The Abstract of Bids Received, Recommendation Memorandums from Public Works and Parks + Rec Departments and the pertinent pages of Mid America Sand's bid documents.

**REVIEW**

Department Director:		Date:	4/20/17
Finance (Budget Approval): If applicable		Date:	4/21/17
Division Manager:		Date:	4/25/17
County Counselor's Office:		Date:	

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Jackson County  
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

MEMORANDUM

TO: Jessica Johnson, Senior Buyer

FROM: Caroline Deihl, Public Works – Road Maintenance

DATE: January 13, 2017

SUBJECT: Bid 81-16: Aggregate Material (Sand)

Jessica, we have evaluated the above referenced bid for Aggregate Material (Sand) and we recommend that the bid be awarded to Mid America Sand, LLC. They are the lowest bid on the sand that would be delivered to our locations. We would spend approximately \$80,000.00.



**JACKSON COUNTY  
Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

**MEMORANDUM**

**TO:** Jessica M. Johnson, Senior Buyer, Purchasing

**FROM:** Wayne Shipley, Supervisor

**DATE:** January 13, 2017

**SUBJECT:** Bid No: 2-12 Aggregate Materials (Sand)

The Parks Department recommendation is to the award contract to Vance Brothers (Mid America Sand, LLC) of Kansas City, Mo.

Our **projected usage** during the next twelve months is \$17,500

300-1654-57450--\$2,000

300-1682-57450--\$1,000

300-1666-57450--\$10,000

003-1602-57450--\$4,000

300-1657-57450--\$500



*Frank White Jr., County Executive*

**ATTACHMENT 1**  
**RESPONDENT'S QUOTATION for**  
**JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 81-16**

- Quoted prices for item 10 **MUST** include delivery to ANY location in the referenced paragraph 3.6.1, page 15.
- Quoted prices for items 11-13 **MUST** include all charges for placing materials in County-Owned Vehicles.
- Quantities are estimates only, the actual quantity used may or may not exceed the estimated amounts. Items may be ordered in varying quantities as needed during the contract period.


NO	DESCRIPTION	U/M	EST QTY	PRICE PER TON
<b>DELIVERED</b>				
1.	Fine Sand (ice control), delivered Maintenance Yard, Quarry #2	Ton	1,500	\$ 15.69
2.	Fine Sand (ice control), delivered Maintenance Yard, Langsford			\$ 16.45
3.	Fine Sand (ice control), delivered Maintenance Yard, Ketterman			\$ 17.01
4.	Fine Sand (ice control), delivered Blue Mills Sand Pile			\$ 14.35
5.	Fine Sand (ice control), delivered Road & Bridge Maintenance Facility			\$ 16.45
6.	Fine Sand (ice control), delivered Blue & Grey Park			\$ 18.37
7.	Clean Sand Natural, Beach Area, delivered Lake Jacomo	Ton	1,400	\$ 22.19
8.	Clean Sand Natural, Beach Area, delivered Fred Arbanas Golf Course			\$ 23.05
9.	Clean Sand Natural, Beach Area, delivered Blue Springs Lake			\$ 22.07
10.	Clean River Sand, delivered any location	Ton	100	\$ /
<b>PICKED UP</b>				
11.	Fine Sand (ice control), picked up	Ton	1,500	\$ 10.70
12.	Clean Sand Natural, Beach Area, picked up	Ton	1,400	\$ 17.20
13.	Clean River Sand, picked up	Ton	100	\$ 10.70

Point of Contact Name: Tina Wilson

Point of Contact Phone: 816-257-0903

Purchase Order Email Address: mcabrera@vancebrothers.com

**CERTIFICATION**

SIGNATURE: 	DATE: 01/04/17
NAME: <u>Matt Cabrera</u> (Print or Type)	PHONE: 816-922-8006
TITLE: <u>Director of Sales</u> (Print or Type)	MOBILE: 816-204-6154
COMPANY NAME: <u>Mid America Sand, LLC</u> (Print or Type)	FAX: 816-922-8080
EMAIL ADDRESS: <u>mcabrera@vancebrothers.com</u> (Print or Type)	