

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19240
 Sponsor(s): Alfred Jordan
 Date: August 22, 2016

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend for Certified Laboratory Urinalysis Testing for the Jackson County, Missouri Population Control Office to Avertest LLC of Richmond, Virginia under the terms and conditions of Request for Proposal No. 12-16.</u>																																																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Amount authorized by this legislation this fiscal year:</td> <td style="width: 20%; text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Population Control Estimated Use: \$88,400.00</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>						Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:																																								
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 18935, September 21, 2015																																																						
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253																																																						
REQUEST SUMMARY	<p>The Population Control Office requires a Term and Supply Contract for Certified Laboratory Urinalysis Testing for their House Arrest Program. The Purchasing Department issued Request for Proposal No. 12-16 in response to those requirements.</p> <p>A total of nine notifications were distributed and six responses were received and evaluated as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 15%;">Respondent & Location</th> <th style="width: 10%;">Response 5 points</th> <th style="width: 10%;">Method of Performance 15 points</th> <th style="width: 15%;">Experience & Qualifications 35 points</th> <th style="width: 10%;">Pricing 45 points</th> <th style="width: 10%;">Total Points</th> <th style="width: 10%;">Price per Test</th> </tr> </thead> <tbody> <tr> <td>ArcPoint Kansas City, MO</td> <td>5</td> <td>12</td> <td>30</td> <td>36</td> <td>83</td> <td>\$34.00</td> </tr> <tr> <td>Cordant Flagstaff, AZ</td> <td>5</td> <td>12</td> <td>30</td> <td>38</td> <td>85</td> <td>\$26.96</td> </tr> <tr> <td>Phamatech San Diego, CA</td> <td>5</td> <td>12</td> <td>30</td> <td>38</td> <td>85</td> <td>\$26.00</td> </tr> <tr> <td>IMC Kansas City, MO</td> <td>5</td> <td>10</td> <td>25</td> <td>40</td> <td>80</td> <td>\$24.98</td> </tr> <tr> <td>ESS Springfield, MO</td> <td>5</td> <td>10</td> <td>25</td> <td>42</td> <td>82</td> <td>\$18.75</td> </tr> <tr> <td>Avertest Richmond, VA</td> <td>5</td> <td>15</td> <td>34</td> <td>45</td> <td>99</td> <td>\$17.00</td> </tr> </tbody> </table>						Respondent & Location	Response 5 points	Method of Performance 15 points	Experience & Qualifications 35 points	Pricing 45 points	Total Points	Price per Test	ArcPoint Kansas City, MO	5	12	30	36	83	\$34.00	Cordant Flagstaff, AZ	5	12	30	38	85	\$26.96	Phamatech San Diego, CA	5	12	30	38	85	\$26.00	IMC Kansas City, MO	5	10	25	40	80	\$24.98	ESS Springfield, MO	5	10	25	42	82	\$18.75	Avertest Richmond, VA	5	15	34	45	99	\$17.00
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	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Term and Supply Contract for the furnishing of Certified Laboratory Urinalysis for the Population Control Office of Avertest LLC of Richmond, Virginia under the terms and conditions of Request for Proposal No. 12-16 as the lowest and best proposal received.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	The Abstract of Bids Received, the Award Recommendation Memorandum and the pertinent pages of Avertest's proposal.	
REVIEW	Department Director:	Date:
	<i>[Signature]</i>	8-4-16
	Finance (Budget Approval): If applicable <i>[Signature]</i>	Date: 8/9/16
	Division Manager: <i>[Signature]</i>	Date: 8/18/16
County Counselor's Office:	Date:	

RFP 12-16 DATE: 03/08/16 COMMODITY: Urinalysis Testing for Pop Con		DESCRIPTION	UNIT	QTY	IMC AMOUNT	Cordant Forensic Solutions AMOUNT	Employee Screening Services AMOUNT	ARCpoint Labs AMOUNT	Avertest AMOUNT
1	7	Panel Screen			24.98	26.95	18.75	34.00	17.00
2		Confirmation Test			0	13.15	10.00	included	19.95

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: March 8, 2016 BY _____

 CLERK OF THE LEGISLATURE

 PURCHASING

ABSTRACT OF BIDS

RFP 12-16		DATE: 03/08/16		COMMODITY: Urinalysis Testing for Pop Con		Phamatech		AMOUNT	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	7 Panel Screen			26.00							
2	Confirmation Test			9.00							

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
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 ON: March 8, 2016 BY _____

 CLERK OF THE LEGISLATURE

 PURCHASING



OFFICE OF POPULATION CONTROL

JACKSON COUNTY COURTHOUSE
1305 LOCUST STREET
KANSAS CITY, MISSOURI 64106

FAX (816) 881-3891
Amber Ledbetter
Population Control Coordinator
(816) 881-3725 or (816) 805-3477

MEMORANDUM

July 26, 2016

Memo To: Barbara Casamento
Purchasing Supervisor

Memo From: Jessie Ehart
Interim Population Control Coordinator
Amber Ledbetter
Population Control Coordinator

Memo Re: Urinalysis Contract for County House Arrest

Jackson County has provided house arrest services for inmates awaiting trial for several years. As a stipulation of participating in the program, all clients are required to be tested for illegal substances. As the Office of Population Control cannot provide in-house services, we must resource to an outside agency.

To accommodate the needs of our office, the Purchasing Department issued a Request for Proposal. A total of six proposals were received and evaluated based on the requirements of our department.

After reviewing the submitted proposals from each agency, the Office of Population Control would like to submit a recommendation for Avertest, as this agency meets the criteria set forth by our department and is the lowest and best proposal received. With a cost of \$17 per urinalysis per client (100 clients) per week (52 weeks), the annual budget for urinalysis testing would be \$88,400 for 2017.


JE/jre
AL/ajl

9.0 QUOTATION SHEET

Quotation must be an all-inclusive price that includes Collection, Urinalysis, Confirmation on Positives and all paperwork and reporting.

No.	Description	Estimated Monthly Quantity	Price
01	7 Panel Screen – Marijuana, Cocaine, PCP, Amphetamine, Opiate, Benzodiazepine, Barbiturates	400	\$ 17.00
02	Confirmation Test	Unknown	\$ 19.95

Pricing information is continued on the next page

Respondent's Name	Jason Herzog
Authorized Representative	Yes
Title	CEO & Co-Chairman
Signature	
Phone Number	(804) 767-8693
Fax Number	(804) 767-8693
Cell Number	(804) 955-5246
Email Address	jherzog@avertest.com
Web Address	Avertest.com