

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18997

Sponsor(s): Alfred Jordan

Date: November 16, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Purchase of Cellular Telephone Detection System for the Department of Corrections to Metrasens, Inc. of Lisle, IL under the term and conditions of Invitation to Bid No. 62-15.</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$27,750.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$27,750.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$27,750.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: General Fund, Corrections, Other Equipment – 001-2701-58170</td> <td>\$27,750.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$27,750.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$27,750.00	Amount budgeted for this item * (including transfers):	\$27,750.00	Source of funding (name of fund) and account code number: General Fund, Corrections, Other Equipment – 001-2701-58170	\$27,750.00				
Amount authorized by this legislation this fiscal year:	\$27,750.00														
Amount previously authorized this fiscal year:															
Total amount authorized after this legislative action:	\$27,750.00														
Amount budgeted for this item * (including transfers):	\$27,750.00														
Source of funding (name of fund) and account code number: General Fund, Corrections, Other Equipment – 001-2701-58170	\$27,750.00														
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465</p>														
REQUEST SUMMARY	<p>The Department of Corrections requested the Purchase of Cellular Telephone Detection Systems. The Purchasing Department issued Invitation to Bid No. 62-15 in response to that request.</p> <p>A total of three notifications were distributed and one response were received and evaluated as follows:</p> <p>Quotes for Cellular Telephone Detection System, Carrying Case, Training, Warranty and Delivery.</p> <table border="1"> <tr> <td>Vendor</td> <td>Electronic Technology Inc.</td> </tr> <tr> <td>Cell Phone Detector Units (3 each)</td> <td>\$27,750.00</td> </tr> <tr> <td>Carrying Case (3 each)</td> <td>Included</td> </tr> <tr> <td>Training</td> <td>Included</td> </tr> <tr> <td>Delivery Charge</td> <td>Included</td> </tr> <tr> <td>Warranty Cost</td> <td>3 year Included</td> </tr> <tr> <td>Total Cost</td> <td>\$27,750.00</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award for the Purchase of Cellular Telephone Detection Systems for the Department of Corrections to Metrasens Inc. of Lisle, IL as the lowest and best bid received.</p>	Vendor	Electronic Technology Inc.	Cell Phone Detector Units (3 each)	\$27,750.00	Carrying Case (3 each)	Included	Training	Included	Delivery Charge	Included	Warranty Cost	3 year Included	Total Cost	\$27,750.00
Vendor	Electronic Technology Inc.														
Cell Phone Detector Units (3 each)	\$27,750.00														
Carrying Case (3 each)	Included														
Training	Included														
Delivery Charge	Included														
Warranty Cost	3 year Included														
Total Cost	\$27,750.00														
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A</p>														

	<input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Memo from Norman Dennison, Special Duty Officer, Pertinent pages of Metrasens Inc. bid document	
REVIEW	Department Director:	Date: 10-30-15
	Finance (Budget Approval): <i>If applicable</i>	Date: 11/2/15
	Division Manager:	Date: 11/10/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: November 2, 2015

RES # 18997

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
------------------------------	------------------------------	----------------------

General Fund - 001

<u>2701 - Corrections</u>	<u>58170 - Other Equipment</u>	<u>27,750</u>
---------------------------	--------------------------------	---------------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	_____
-------	-------	-------

_____	_____	<u>27,750</u>
-------	-------	---------------


Budgeting



Department of Corrections
Jackson County Missouri

Res. 18997

MEMORANDUM

TO: Jessica Johnson, Senior Buyer

DIST: Joseph Piccinini, Director
Laura Scott, Assistant Director of Administration
Matthew Lewis, Corrections Technician

FROM: Norman Dennison, Special Duty Officer

DATE: October 30, 2015

SUBJ: Bid Selection

The Department of Corrections selects the bid proposal for the Cellsense cell phone detectors, **Bid No: 62-15**. This bid is the best and lowest bid for the Department of Corrections. The bid has been reviewed and meets all criteria requested in the RFP for the purchase of cell phone detectors.

Header

Line Items

Document Information

Total Amount: 45,000.00

Doc ID: RE 321158090029510000

Ref ID:

Requester Information

Date: 08/17/15 **Copy Only:**

Invoice To:

Buyer: BJC **Send:** PRINT

Requester: WALKER MARVIN

Dept: 2701

Vendor Information

Shipping Information

ID: UNKNOWN

Ship To: 0001

Name: UNKNOWN

Name: DEPARTMENT OF CORRECTIONS

Address: 4338 ROCKHILL ROAD

Address: JACKSON COUNTY DETENTION CNTR.

1300 CHERRY

KANSAS CITY, MO 64106

Document 1 of 1

Ship Via:

OK

Approve

Total

Defaults

Close

Header

Line Items

Document ID: RE 32115809002951000 **Date:** 08/17/15 **Amount:** 45,000.00

Item ID/Description	UOM	Quantity	Price	Amount	I
540-070				45,000.00	<input checked="" type="checkbox"/>
SECURITY SUPPLIES, MIC.		Acct: =	001-2701-58170-999-9999-15		
CELLULAR TELEPHONE DETECTOR FOR DOC.					

Summary

Detail

OK Total Edit All Approve Close

1.0 INTRODUCTION

- 1.1 Jackson County, Missouri Department of Corrections is seeking bids for three (3) each cell phone detectors with technology that allows for use in high metal areas such as the jail.
- 1.2 Terms of Contract: The term of this Agreement/Contract will be one time purchase issued by way of a purchase order.

2.0 SPECIFICATIONS - Please refer the sheet following this page labeled 2.0.

- 2.1 Three (3) each cell phone detectors with carrying cases, training for staff, delivery and warranty.
- 2.2 Each unit must:
- 2.2.1 Have the ability to be either fixed or mobile.
 - 2.2.2 Use standard electrical receptacle (AC power).
 - 2.2.3 Have battery backup power (preferable up to 16 hours)
 - 2.2.4 Be transportable and deployable to remote locations in the facility.
 - 2.2.5 Provide full scan of the body with hands free operation.
 - 2.2.6 Be able to detect cell phones whether they are on or off.
 - 2.2.7 Have pass-by technology (no stopping, wandering or waiting for scan).
 - 2.2.8 Be non-intrusive.
 - 2.2.9 Have cavity detection capability.
 - 2.2.10 Have the ability to multi scan several persons in a group.
 - 2.2.11 Be portable.
 - 2.2.12 Have the ability for set up by one person.

3.0 AWARD REQUIREMENTS

- 3.1 **Certificate of Insurance:** The Successful Vendor will be required to submit to the Purchasing Department a Certificate of insurance meeting or exceeding the provision of Item Fifteen (15) under "General Terms and Conditions" and Exhibit A included herein within Ten (10) Business days after receiving Notification of Award. The Certificate of Insurance must be received by the County prior to the commencement of issuing the purchase order.
- 3.2 **W-9 Form:** The Successful Contractor(s) must provide a completed IRS W-9 Form for this contract.

4.0 QUOTATION

- 4.1 **Pricing:** Jackson County, MO is an exempt entity under Section 114.062, Revised Statutes of Missouri. All prices quoted shall exclude tax.

	Price per Unit	Price for Three Units
Cell Phone Detectors	\$ 9,250.00	\$ 27,750.00
Carrying Case	\$ Included	\$ Included

Training		\$ <u>Included</u>
Cost for Three (3) Systems		\$ <u>27,750.00</u>
Delivery Charge:		\$ <u>Included</u>
Warranty Cost:	\$ <u>3 year warranty</u>	\$ <u>Included</u>
Total Cost for Three (3) Systems		\$ <u>27,750.00</u>

4.2 Certification: Signature shall be that of the person authorized to represent and bind Respondent's company.

Signature	Name (Typed) Simon Goodyear
Title (Typed) President/CEO	Phone (Typed) (630) 541-6509
Company Name (Typed) Metrasens Incorporated	Mobile (Typed) (630) 541-6509
Company Address (Typed) 2150 Western Court, Suite 360	Fax (Typed) (630) 541-5733
Company City/State/Zip Code (Typed) Lisle, IL 60532	Email (Typed) swgoodyear@Metrasens.com

5.0 REQUIRED SUBMITTALS - Please refer to the materials following this page. They are labeled accordingly.

5.1 The following information must be submitted with your response to this Invitation to Bid:

- 5.1.1 Name, Model Number and Specifications of Quoted Units
- 5.1.2 Warranty Terms and Conditions
- 5.1.3 Contractor's Signature Portion, Page 2
- 5.1.4 Affidavit, Page 3
- 5.1.5 Compliance Review Form, Page 4-5; or a copy of a current Certificate of Compliance from Jackson County, Missouri as outlined above.
- 5.1.6 Statement of Contractor's Qualifications, Page 6-7
- 5.1.7 Acknowledgement of Receipt of Addenda, Page 9
- 5.1.8 Bidder's Quotation, Section 4.0, Page 14-15
- 5.1.9 Bidder's Exceptions, Exhibit F, Page 18

5.2 All responses to the Invitation to Bid become the property of the County and will not be returned.

5.3 Bid shall be in an opaque envelope or box with this Invitation to Bid name and number and the Respondent's name and address on the front.

Training \$ Included

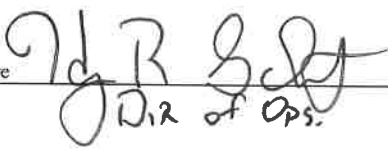
Cost for Three (3) Systems \$ _____

Delivery Charge: \$ Included

Warranty Cost: \$ 3 year warranty \$ Included

Total Cost for Three (3) Systems \$ _____

4.2 Certification: Signature shall be that of the person authorized to represent and bind Respondent's company.

Signature 	HARRY R SCHULT for Simon Name (Typed) Simon Goodyear
Title (Typed) President/CEO	Phone (Typed) (630) 541-6509
Company Name (Typed) Metrasens Incorporated	Mobile (Typed) (630) 541-6509
Company Address (Typed) 2150 Western Court, Suite 360	Fax (Typed) (630) 541-5733
Company City/State/Zip Code (Typed) Lisle, IL 60532	Email (Typed) swgoodyear@Metrasens.com

5.0 REQUIRED SUBMITTALS - Please refer to the materials following this page. They are labeled accordingly.

- 5.1** The following information must be submitted with your response to this Invitation to Bid:
- 5.1.1** Name, Model Number and Specifications of Quoted Units
 - 5.1.2** Warranty Terms and Conditions
 - 5.1.3** Contractor's Signature Portion, Page 2
 - 5.1.4** Affidavit, Page 3
 - 5.1.5** Compliance Review Form, Page 4-5; or a copy of a current Certificate of Compliance from Jackson County, Missouri as outlined above.
 - 5.1.6** Statement of Contractor's Qualifications, Page 6-7
 - 5.1.7** Acknowledgement of Receipt of Addenda, Page 9
 - 5.1.8** Bidder's Quotation, Section 4.0, Page 14-15
 - 5.1.9** Bidder's Exceptions, Exhibit F, Page 18

5.2 All responses to the Invitation to Bid become the property of the County and will not be returned.

5.3 Bid shall be in an opaque envelope or box with this Invitation to Bid name and number and the Respondent's name and address on the front.

Jessica Johnson

From: Jessica Johnson
Sent: Wednesday, October 21, 2015 2:00 PM
To: 'swgoodyear@metrasens.com'
Cc: 'mhynes@metrasens.com'
Subject: RE: Jackson County, MO - ITB 62-15 Cellular Telephone Detection System

Received.

v/r
Jessica M. Johnson
Senior Buyer
Jackson County, MO
Purchasing Department
816-881-3465

From: Jessica Johnson
Sent: Tuesday, October 20, 2015 3:16 PM
To: 'swgoodyear@metrasens.com'
Cc: 'mhynes@metrasens.com'
Subject: Jackson County, MO - ITB 62-15 Cellular Telephone Detection System

Mr. Goodyear,

Good afternoon. Invitation to Bid 62-15 was opened at 2:00 pm today. Upon review of your bid it was discovered that signatures were missing on the Statement of Contractor’s Qualification (page 7) and Quotation Certification (page 15). Should you wish to be considered for award we will need these documents signed (original signatures required) and sent to us by tomorrow.

Thank you.

v/r
Jessica M. Johnson
Senior Buyer
Jackson County, MO
Purchasing Department
816-881-3465