

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$100,155.00 within the 2017 General Fund and awarding a contract for an assessment of needed improvements to the elevators within the Downtown Kansas City Courthouse and Detention Center, for use by the Facility Management Division of the Public Works Department to Van Deusen & Associates of St. Louis, MO, under the terms and conditions of Invitation to Bid No. 12-17, at an actual cost to the County not to exceed \$100,155.00.

RESOLUTION NO. 19493, May 22, 2017

INTRODUCED BY Greg Grounds, County Legislator

WHEREAS, the County has a need for improvements to the elevators located at the Downtown Kansas City Courthouse and Detention Center; and,

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 12-17 for the furnishing of an assessment of the needed improvements to these elevators; and,

WHEREAS, a total of sixteen notifications were distributed and two responses were received and evaluated as follows:

<u>BIDDER</u>	<u>POINTS</u>
Van Deusen & Associates St. Louis, MO	95
Elevator Consulting Services Seattle, WA	90

and,

WHEREAS, the Director of Finance and Purchasing recommends that award be made

to Van Deusen & Associates of St. Louis, MO, as the lowest and best bidder as set forth in the attached recapitulation and analysis; and,

WHEREAS, a transfer is necessary to place the funds required for these services in the proper spending account; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer be made within the 2017 General Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund Non-Departmental			
001-5101	58020 – Buildings & Improve	\$100,155	
001-5101	56790 – Other Contractual		\$100,155

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be, and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19493 of May 22, 2017, was duly passed on JUNE 5, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8 Nays 0
Abstaining 0 Absent 1

6-6-17

Date



Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 5101 58020
ACCOUNT TITLE: General Fund
Non-Departmental
Building and Improvements
NOT TO EXCEED: \$100,155.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 5101 56790
ACCOUNT TITLE: General Fund
Non-Departmental
Other Contractual Services
NOT TO EXCEED: \$100,155.00

May 18, 2017

Date



Chief Financial Officer

Memorandum

To: Barbara Casamento, Purchasing Supervisor
 From: Brian Gaddie P.E., Director of Public Works
 Date: April 26, 2017
 Re: RFP 12-17 Committee Evaluation and Recommendation

On March 21, 2017, Jackson County Finance and Purchasing Department received two qualified responses to the Request for Proposals 12-17 for Elevator Assessment and Bid Preparation for the Downtown Courthouse, and Corrections Department. The two responses were submitted by the following firms: Van Deusen & Associates (VDA), and Elevator Consulting Services (ECS).

An Evaluation Committee was composed from the following Departments: Administration, Corrections, and Public Works.

The Committee's composite evaluation scores and ranking of firms based on RFP submissions:

Firm Name	Proposed Method of Performance 30 pts. Max.	Qualifications/Experience 30 pts. Max	References 10 pts. Max	Pricing 30 pts. Max	Total Score 100 pts. Max	Ranking 1 being best
VDA	30	30	10	25	95	1
ECS	25	25	10	30	90	2

Based on the qualifications/experience of the consultant team, the necessity of the scope of work, and the reasonableness of the fee proposal, we recommend that VDA be awarded the contract for RFP 12-17 at a total fee not to exceed \$100,155.00. Note: The fee was negotiated down from the submitted fee as part of the contracting phase.

Attached for your use is the agreement with VDA with the appropriate attachments.

Let me know if you have any questions.