

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$111,203.00 from the undesignated fund balance of the 2017 Grant Fund in acceptance of the Missouri Western Interdiction and Narcotics Task Force Grant for use by the Sheriff's Office.

ORDINANCE NO. 4958, February 13, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, the Board of Police Commissioners of Kansas City, Missouri, has received a grant from the Missouri Department of Public Safety in the amount of \$676,673.98, for the Missouri Western Interdiction and Narcotics (MoWIN) Task Force, of which \$111,203.00 has been allocated to Jackson County; and,

WHEREAS, the County's portion of the grant proceeds will be used to provide salary and a vehicle allowance for two deputies within the Sheriff's Office; and,

WHEREAS, the grant requires no match and is for the period of July 1, 2016, through June 30, 2017; and,

WHEREAS, an appropriation is necessary to place the grant funds in the proper spending accounts; and,

WHEREAS, the County Executive recommends said appropriation; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the

following appropriation be and hereby is made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|--------------------------------|------------------------------|-------------|-----------|
| Grant Fund MoWIN Task Force | | | |
| 010-4268 | 45882 – Increase Revenues | \$111,203 | |
| 010-2810 | Undesignated Fund Balance | | \$111,203 |
| 010-2810 | Undesignated Fund Balance | \$111,203 | |
| 010-4268 | 55010 – Salary | | \$101,712 |
| 010-4268 | 56630 – Auto Rent | | \$ 9,491 |

and,

BE IT FURTHER ORDAINED that the County Executive and all other County officials be and hereby are authorized to execute any and all documents necessary to give effect to the Ordinance.

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

I hereby certify that the attached ordinance, Ordinance No. 4958 introduced on February 13, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

This Ordinance is hereby transmitted to the County Executive for his signature.

Date

Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 4958.

Date

Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810
ACCOUNT TITLE: Grant Fund
Undesignated Fund Balance
NOT TO EXCEED: \$111,203.00



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 4958
 Sponsor(s): Alfred Jordan
 Date: February 13, 2017

| | | | | | | | | | | | | | | | |
|---|---|---|-----------|--|----|--|-----------|--|----|---|-----------|----------------------|-----------|---------------------|---------|
| SUBJECT | <p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance authorizing the County Executive to execute an agreement with the MOWIN Task Force to accept funding of \$111,203.00 for two deputy positions and vehicle allowance for use within the multi-jurisdictional task force.</u></p> | | | | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" data-bbox="324 556 1201 934"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$111,203</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$111,203</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4268</td> <td>\$111,203</td> </tr> <tr> <td>55010 Regular Salary</td> <td>\$101,712</td> </tr> <tr> <td>56630 Vehicle lease</td> <td>\$9,491</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$ Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$111,203 | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$111,203 | Amount budgeted for this item * (including transfers): | \$ | Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4268 | \$111,203 | 55010 Regular Salary | \$101,712 | 56630 Vehicle lease | \$9,491 |
| Amount authorized by this legislation this fiscal year: | \$111,203 | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$ | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$111,203 | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$ | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number; FROM Grant fund 010-2810 TO Grant fund 010-4268 | \$111,203 | | | | | | | | | | | | | | |
| 55010 Regular Salary | \$101,712 | | | | | | | | | | | | | | |
| 56630 Vehicle lease | \$9,491 | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | <p>Prior ordinances and (date):</p> <p>Prior resolutions</p> | | | | | | | | | | | | | | |
| CONTACT INFORMATION | <p>RLA drafted by Captain Dave Epperson Jackson County Sheriff's Office (816) 541-8017</p> | | | | | | | | | | | | | | |
| REQUEST SUMMARY | <p>An ordinance authorizing the County Executive to execute an agreement with the MOWIN Task Force to accept funding of \$111,203.00 for two deputy positions and vehicle allowance for use within the multi-jurisdictional task force.</p> | | | | | | | | | | | | | | |
| CLEARANCE | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p> | | | | | | | | | | | | | | |
| ATTACHMENTS | <p><u>Award Letter and Mowin Task Force Agreement</u></p> | | | | | | | | | | | | | | |

| | | |
|--------|---|----------------------|
| REVIEW | Department Director: <i>[Signature]</i> | Date: <i>8/23/17</i> |
| | Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i> | Date: <i>2/7/17</i> |
| | Division Manager: <i>[Signature]</i> | Date: <i>2/7/17</i> |
| | County Counselor's Office: | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|---------------------------------------|-----------------------|
| 010-2810 | Grant Fund- undesignated fund balance | \$111,203 |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: February 7, 2017

ORD # 4958

| <u>Department / Division</u> | <u>Character/Description</u> | <u>From</u> | <u>To</u> |
|------------------------------|------------------------------|-------------|-----------|
| Grant Fund - 010 | | | |
| 4268 - MoWIN Task Force | 45882 - Increase Revenues | 111,203 | |
| 2810 | Undesignated Fund Balance | | 111,203 |
| 2810 | Undesignated Fund Balance | 111,203 | |
| 4268 - MoWIN Task Force | 55010 - Salary | | 101,712 |
| 4268 - MoWIN Task Force | 56630 - Auto Rent | | 9,491 |
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 2/7/17
Budgeting



MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
SUBAWARD

P.O. Box 749
Jefferson City, MO 65102
Phone: (573) 751-4905

| | | | |
|--|-----------------------------------|---|----------------------|
| Subrecipient Name: | | Subrecipient DUNS Number: | |
| Board of Police Commissioners - Kansas City | | 188216873 | |
| DPS Funding Opportunity Title: | Project Period Start Date: | Project Period End Date: | |
| 2016 JAG DTF | 07/01/2016 | 06/30/2017 | |
| Project Title: | | Subaward Number: | |
| Missouri Western Interdiction and Narcotics (MoWIN) Task Force | | 2015-JAG-002 | |
| Project Description: | | | |
| <p>The MoWIN Task Force covers all of Jackson, Clay, Platte, and Caldwell Counties. The task force will be housed together at one location and function as one unit. The task force will continue interdiction duties as well as street level narcotics enforcement. The task force is focused on reducing the amount of narcotics that enter the Kansas City area and also narcotics that are distributed to other parts of Missouri. MoWIN is also dedicated to providing resources and assistance for the education and prevention of drug abuse and addiction, and assistance for those struggling with addiction.</p> | | | |
| State Subaward Total: | CFDA Number and Name: | | |
| \$277,977.67 | N/A | | |
| <p>This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned DPS Funding Opportunity.</p> <p>The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above-described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application.</p> | | | |
| Subrecipient Authorized Official (AO) Name: | | Subrecipient Project Director (PD) Name: | |
| Darryl Forté | | Daniel Graves | |
| Subrecipient AO Signature: | Date: | Subrecipient PD Signature: | Date: |
| | 4-13-16 | | 8/20/2016 |
| <p>This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the Missouri Department of Public Safety, Office of the Director.</p> | | | |
| Authorized Official, Missouri Department of Public Safety | | | Subaward Date |
| | | | 07/01/2016 |



MISSOURI DEPARTMENT OF PUBLIC SAFETY
 OFFICE OF THE DIRECTOR
 SUBAWARD

P.O. Box 749
 Jefferson City, MO 65102
 Phone: (573) 751-4905

| | | | |
|--|---|---|----------------------------------|
| Subrecipient Name: | | Subrecipient DUNS Number: | |
| Board of Police Commissioners - Kansas City | | 188216873 | |
| DPS Funding Opportunity Title: | Project Period Start Date: | Project Period End Date: | |
| 2016 JAG DTF | 07/01/2016 | 06/30/2017 | |
| Project Title: | | Subaward Number: | |
| Missouri Western Interdiction and Narcotics (MoWIN) Task Force | | 2015-JAG-002 | |
| Project Description: | | | |
| <p>The MoWIN Task Force covers all of Jackson, Clay, Platte, and Caldwell Counties. The task force will be housed together at one location and function as one unit. The task force will continue interdiction duties as well as street level narcotics enforcement. The task force is focused on reducing the amount of narcotics that enter the Kansas City area and also narcotics that are distributed to other parts of Missouri. MoWIN is also dedicated to providing resources and assistance for the education and prevention of drug abuse and addiction, and assistance for those struggling with addiction.</p> | | | |
| Federal Subaward Total: | CFDA Number and Name: | | |
| \$398,696.31 | 16.738 – Edward Byrne Memorial Justice Assistance Grant Program | | |
| Research and Development Project: | | Indirect Cost Rate for Federal Award: | |
| No | | N/A | |
| Name of Federal Awarding Agency: | | | Federal Award Date: |
| Department of Justice, Office of Justice Programs, Bureau of Justice Assistance | | | 09/23/2015 |
| Name of State Administering Agency (SAA): | | | SAA Federal Award Number: |
| Missouri Department of Public Safety, Office of the Director P.O. Box 749 Jefferson City, MO 65102 | | | 2015-MU-BX-0451 |
| <p>This Subaward is made in the amount and for the project period referenced above to the Subrecipient identified above. This Subaward is subject to compliance with the general conditions governing grants and subawards and any attached Certified Assurances or Special Conditions. This Subaward is subject to compliance with all federal and state laws and all guidelines identified in the above mentioned DPS Funding Opportunity.</p> <p>The undersigned Subrecipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Subrecipient and certifies acceptance of the above-described Subaward on the terms and conditions specified or incorporated by reference above and those stated in the approved application.</p> | | | |
| Subrecipient Authorized Official (AO) Name: | | Subrecipient Project Director (PD) Name: | |
| Darryl Forté | | Daniel Graves | |
| Subrecipient AO Signature: | Date: | Subrecipient PD Signature: | Date: |
| | 9/13/16 | | 8/29/2016 |
| <p>This Subaward shall be in effect for the duration of the project period stated above and funds shall be made available on the Subaward Date with return of this signed document to the Missouri Department of Public Safety and upon full execution by signature of the Authorized Official of the Missouri Department of Public Safety, Office of the Director.</p> | | | |
| Authorized Official, Missouri Department of Public Safety | | | Subaward Date |
| | | | 07/01/2016 |



**MISSOURI DEPARTMENT OF PUBLIC SAFETY
OFFICE OF THE DIRECTOR
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**



2016 CERTIFIED ASSURANCES

| | | | |
|-----------------------|--|-------------------------|--------------|
| Subrecipient: | Board of Police Commissioners - Kansas City | Subaward Number: | 2015-JAG-002 |
| Project Title: | Missouri Western Interdiction and Narcotics (MoWIN) Task Force | | |

The Subrecipient hereby assures and certifies compliance with all the following certified assurances:

General:

1. The Subrecipient assures that it shall comply, and all its sub-contractors shall comply, with the applicable provisions of the "JAG Solicitation", the "DPS Financial and Administrative Guide", the "DPS Subrecipient Travel Guidelines", any applicable federal nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Reauthorization Act of 2013 (42 U.S.C. 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); 28 C.F.R. pt. 31 (U.S. Department of Justice Regulations – OJJDP Grant Programs); 28 C.F.R. pt. 42 (U.S. Department of Justice Regulations – Nondiscrimination; Equal Employment Opportunity; Policies and Procedures); Ex. Order 13279 (equal protection of the laws for faith-based and community organizations); and 28 C.F.R. pt. 38 (U.S. Department of Justice Regulations – Equal Treatment for Faith-Based Organizations), and other applicable federal and state laws, orders, circulars, or regulations.
2. **Compliance Training:** As a recipient of grant funds, the Subrecipient is required to attend the Compliance Training hosted by the Missouri Department of Public Safety. The Compliance Training may be hosted in-person or as a webinar to provide post-award information to include, but not limited to, award acceptance, project implementation, reporting requirements, subaward changes, civil rights compliance, monitoring responsibilities, record retention, internal controls, and accounting responsibilities
3. **Non-Supplanting:** The Subrecipient assures that federal funds made available under this subaward will not be used to supplant other federal, state, or local funds but will be used to increase the amount of funds that would, in the absence of these funds, be made available for the activities of this project.
4. **Change in Personnel:** The Subrecipient agrees to notify, within a timely manner, the Missouri Department of Public Safety if there is a change in or temporary absence as it affects the 'My Profile' module, 'Contact Information' form, and/or 'Budget' form within WebGrants. The notification shall be sent through the 'Correspondence' component of WebGrants to the appropriate Internal Contact with the *Change of Information* form attached.
5. **Subaward Adjustments:** The Subrecipient understands that any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. No additional funding shall be awarded to a Subrecipient but changes from one budget line to another budget line may be possible if the request is allowable and within the scope of the guidelines. Prior approval must be requested via the 'Subaward Adjustment' component of WebGrants.
6. **Monitoring:** The Subrecipient agrees to maintain the records necessary to evaluate the effectiveness of the project. In addition, the Subrecipient assures that all documentation or records relating to this subaward shall be made available to monitoring representatives of the Missouri Department of Public Safety, Office of the Director, immediately upon request. The Subrecipient assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the

Missouri Department of Public Safety, Office of the Director, shall prescribe, will be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this subaward.

7. **Criminal Activity:** The Subrecipient assures to formally report to the Missouri Department of Public Safety within 48 hours of notification that a Missouri Department of Public Safety grant-funded individual is arrested for or formally charged with a misdemeanor or felony regardless if the criminal offense is related to the individual's employment. The Missouri Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

The Subrecipient shall not make false statements or claims in connection with any Office of Justice Programs or DPS state-funded grant. The result of such false statements or claims includes fines, imprisonment, and debarment from participating in state and federal grants or contracts, and/or other remedy by law. The Subrecipient must promptly refer to the Department of Justice, Office of Inspector General and the Missouri Department of Public Safety any credible evidence that a principal, employee, agent, contractor, sub-contractor, or other person has either:

- a. Submitted a false claim for grant funds under the False Claims Act or
- b. Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds

For Subrecipients of federal grant funding, potential fraud, waste, abuse, or misconduct must be reported to the OIG and DPS by mail at:

Office of Inspector General
U.S. Department of Justice Investigations Division
950 Pennsylvania Avenue, N.W., Room 4706
Washington, D.C. 20530

Missouri Department of Public Safety
Office of the Director
Attention: [Insert Grant Program]
P.O. Box 749
1101 Riverside Drive
Jefferson City, MO 65102-0749

The Department of Public Safety reserves the right to suspend or terminate grant funding pending the adjudication of the criminal offense.

8. **Non-Disclosure Agreements:** The Subrecipient understands it cannot require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the Subrecipient, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department of agency governing the nondisclosure of classified information.

In accepting this subaward, the Subrecipient:

- a. Represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. Certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to exercise agreements or statements that prohibit or otherwise restrict (or purport to prohibit or

restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the Missouri Department of Public Safety, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by the Missouri Department of Public Safety.

9. **Lobbying:** The Subrecipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government,

Applicants for DPS awards with total costs expected to exceed \$100,000 are required to certify that (1) they have not made, and will not make, such a prohibited payment, (2) they will be responsible for reporting the use of non-appropriated funds for such purposes, and (3) they will include these requirements in consortium agreements and contracts under grants that will exceed \$100,000 and obtain necessary certifications from those consortium participants and contractors.

The signature of the authorized organizational official on the application serves as the required certification of compliance for the applicant organization. DPS appropriated funds may not be used to pay the salary or expenses of an employee of a Subrecipient, consortium participant, or contractor or those of an agent related to any activity designed to influence legislation or appropriations pending before Congress or any State legislature.

10. **Fair Labor Standards Act:** All Subrecipients of federal funds will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.
11. **Employment of Unauthorized Aliens:** Pursuant to Section 285.530.1 RSMo, the Subrecipient assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, the Subrecipient shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

In accordance with Sections 285.525 to 285.550, RSMo a general contractor or subcontractor of any tier shall not be liable when such contractor or subcontractor contracts with its direct subcontractor who violates subsection 1 of Section 285.530, RSMo if the contract binding the contractor and subcontractor affirmatively states that the direct subcontractor is not knowingly in violation of subsection 1 of Section 285.530, RSMo and shall not henceforth be in such violation and the contractor or subcontractor receives a sworn affidavit under the penalty of perjury attesting to the fact that the direct subcontractor's employees are lawfully present in the United States.

12. **Relationship:** The Subrecipient agrees that they will represent themselves to be an independent Subrecipient offering such services to the general public and shall not represent themselves or their employees to be employees of the Missouri Department of Public Safety or the Office of the Director. Therefore, the Subrecipient shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers' compensation, employee insurance, minimum wage requirements, overtime, etc.
13. **Uniform Crime Reporting (UCR):** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 43.505 RSMo relating to uniform crime reporting and will remain in full compliance for the duration of the project period.
14. **Racial Profiling:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.650 RSMo relating to racial profiling and will remain in full compliance for the duration of the project period.
15. **Federal Equitable Sharing Funds:** The Subrecipient assures that its law enforcement agency is in compliance with the state provisions of Section 513.653 RSMo relating to participation in the federal

forfeiture system and the reporting of proceeds received therefrom to the Missouri Department of Public Safety and the Missouri State Auditor.

16. **Custodial Interrogations:** The Subrecipient assures that its law enforcement agency is in full compliance with the state provisions of Section 590.700 RSMo relating to custodial interrogations and has adopted a written policy to record custodial interrogations of persons suspected of committing or attempting to commit the felony crimes described in subsection 2 of this section.
17. **DWI Law:** The Subrecipient assures that its law enforcement agency is in full compliance with Section 577.005 RSMo relating to the "DWI Law" and has adopted a written policy to forward arrest information for all intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo. In addition, the Subrecipient assures that its county prosecuting attorney or municipal prosecutor is in full compliance with Section 577.005 RSMo relating to the "DWI Law" and has adopted a written policy to forward all charge information for intoxication-related traffic offenses to the central repository as required by Section 43.503 RSMo.
18. **Texting While Driving:** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Missouri Department of Public Safety encourages the Subrecipient to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
19. **Drug-Free Workplace Act of 1988:** The Subrecipient assures that it will comply, and all its subcontractors will comply, with the Drug-Free Workplace Act of 1988. The Law further requires that all individual contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.
20. **ACORN:** Subrecipients understand and agree that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.
21. **Computer Networks:** The Subrecipient understands and agrees that - (a) No subaward funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

Civil Rights:

1. **Enforcing Civil Rights Laws:** The Subrecipient acknowledges that all recipients of Federal financial assistance, regardless of the particular source, the amount of the grant award, or the number of employees in the workforce, are subject to the prohibitions against unlawful discrimination. Accordingly, the Office for Civil Rights (OCR) investigates recipients that are the subject of discrimination complaints from both individuals and groups.
2. **Discrimination:** The Subrecipient acknowledges that federal laws prohibit recipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in respect to employment practices but also in the delivery of services or benefits. Federal law also prohibits funded programs or activities from discriminating on the basis of age in the delivery of services or benefits.
3. **Limited English Proficiency (LEP):** The Subrecipient assures that, in accordance with the *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against national Origin Discrimination Affecting Limited English Persons*, 67 Fed. Reg. 41455 (June 18, 2012) as it pertains to Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, recipients of Federal financial assistance must

take reasonable steps to ensure meaningful access to their programs and activities for persons with limited English proficiency (LEP). "Meaningful access" will generally involve some combination of oral interpretation services and written translation of vital documents. For more information, visit <http://www.lep.gov>.

4. **Equal Employment Opportunity Plan (EEOP):** The Subrecipient agrees to comply with the applicable requirements of 28 C.F.R. pt 42, subpt. E., DOJ's Equal Employment Opportunity Program (EEOP) Guidelines. The Subrecipient will maintain an EEOP if the Subrecipient (1) is a state or local government agency or any business; and (2) has 50 or more employees; and (3) receives a single award of \$25,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS). The *EEOP Utilization Report* can be found at <http://ojp.gov/about/ocr/eeop.htm>.

The Subrecipient that is required to maintain an EEOP must submit an *EEOP Utilization Report* to DOJ's Office for Civil Rights (OCR) if it receives a single award of \$500,000 or more from the Office of Justice Programs (OJP), Office on Violence Against Women (OVW), or Community Oriented Policing Services (COPS).

All Subrecipients, irrespective of their EEOP obligations, must complete the *EEOP Certification Form*, in which the Subrecipient declares its satisfaction of its obligations. The *Certification Form* can also be found at <http://ojp.gov/about/ocr/eeop.htm>.

5. **Using Arrest and Conviction Records for Employment Decisions:** The Subrecipient understands the Office for Civil Rights (OCR) issued an advisory document for recipients of federal financial assistance on the proper use of arrest and conviction records in making hiring decisions. Refer to *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at http://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.

Subrecipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, Subrecipients should consult local counsel in reviewing their employment practices. If warranted, Subrecipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOPs).

6. **Finding of Discrimination:** The Subrecipient assures that, in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a Subrecipient of federal funds, the Subrecipient will forward a copy of the court judgment to the Missouri Department of Public Safety within 30 days of the court judgment date. The Missouri Department of Public Safety will act as the liaison in all civil rights matters with DOJ's Office for Civil Rights (OCR).
7. **Unlawful Employment Practices:** The Subrecipient assures compliance with Section 213.055 RSMo in regards to non-discrimination in employment practices as it relates to race, color, religion, national origin, sex, ancestry, age, or disability.
8. **Discrimination in Public Accommodations:** The Subrecipient assures compliance with Section 213.065 RSMo in regards to non-discrimination in public accommodations as it relates to accommodations, advantages, facilities, services, or privileges made available in place of public accommodations.

Financial:

1. **Fund Availability:** The Subrecipient understands all subawards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. It is

understood and agreed upon that, in the event funds from state sources are not appropriated and continued at an aggregate level sufficient to cover the subaward costs, or in the event of a change in state law relevant to these costs, the obligations of each party hereunder shall thereupon be terminated immediately upon receipt of written notice.

2. **Release of Funds:** No funds will be disbursed under this subaward until such time as all required documents are signed by the Subrecipient Authorized Official and Subrecipient Project Director and returned to the Missouri Department of Public Safety, Office of the Director for final review and signature by the Director or his/her designee.
3. **Financial Guide:** The Subrecipient agrees to comply with the financial and administrative requirements set forth in the current edition (currently, the "2015 DOJ Grants Financial Guide) of the Office of Justice Programs (OJP) Financial Guide, which can be found at <http://ojp.gov/financialguide/DOJ/>.
4. **Allowable Costs:** The Subrecipient understands that only allowable and approved expenditures will be reimbursed under this subaward. These monies may not be utilized to pay debts incurred by other activities. The Subrecipient agrees to obligate funds no later than the last day of the project period. Any deviation from the approved subaward must have prior approval from the Missouri Department of Public Safety. The Subrecipient shall fully coordinate all activities in the performance of the project with those of the Missouri Department of Public Safety. The Subrecipient certifies that all expendable and non-expendable property purchased funds under this subaward shall be used for approved project purposes only.
5. **Financial Reporting Requirements:** The Subrecipient agrees to complete and submit any financial reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
6. **Project Income:** The Subrecipient agrees to account for project income generated by the activities of this subaward, and shall report receipts and expenditures of this income on the monthly Claim report. The Subrecipient understands that all project income generated as a result of this subaward shall be expended during the life of the project period, unless otherwise stated.
7. **Procurement:** The Subrecipient assures that all procurement transactions whether negotiated or competitively bid and without regard to dollar value shall be conducted in a manner to provide maximum open and free competition. In addition, the Subrecipient assures that all procurement transactions will meet the minimum standards set forth in the "DPS Financial and Administrative Guidelines" and identified here:
 - A. All quotations and the rationale behind the selection of a source of supply shall be retained, attached to the purchase order copy, and placed in the accounting files.
 - B. Purchases to a single vendor totaling less than \$3,000 may be purchased with prudence on the open market.
 - C. Purchases estimated to total between \$3,000 but less than \$24,999 to a single vendor, must be competitively bid, but need not be solicited by mail or advertisement.
 - D. Purchases with an estimated total of \$25,000 or over to a single vendor shall be advertised for bids in at least two daily newspapers of general circulation in such places as are most likely to reach prospective bidders at least five days before bids for such purchases are to be opened.
 - E. Where only one bid or positive proposal is received, it is deemed to be sole source procurement.
 - F. Sole source procurement on purchases to a single vendor of \$3,000 and over requires prior approval from the Missouri Department of Public Safety.
8. **Buy American:** The Subrecipient acknowledges Sections 34.350-34.359 RSMo regarding the Domestic Product Procurement Act (or commonly referred to as the Buy American Act) and the requirement to purchase or lease goods manufactured or produced in the United States, unless exceptions to the Buy American mandate in Section 34.353 RSMo are met.
9. **Buy Missouri:** The Subrecipient also acknowledges Sections 34.070 and 34.073 RSMo regarding the preference given to all commodities and tangible personal property manufactured, mined, produced, or

grown within the state of Missouri and to all firms, corporations, or individuals doing business as Missouri firms, corporations, or individuals, or which maintain Missouri offices or places of business, when quality is equal or better and delivered price is the same or less, quality of performance promised is equal or better and the price quoted is the same or less, or when competing bids are comparable.

10. **Debarment:** This certification is required by Executive Order 12549, Debarment and Suspensions, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510.

The Subrecipient certifies its vendors:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- B. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
- C. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- D. Have not within a three year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default

11. **Audit:** The Subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. This guidance states that non-federal entities that expend \$750,000 or more in federal funds (from all sources including pass-through sub-awards) in the agency's fiscal year (12-month turnaround reporting period) shall have a single organization wide audit conducted in accordance with the provisions of as further described in the QJP Financial Guide, Chapter 3.19, Audit Requirements. The Subrecipient assures it shall submit a copy of the financial audit report to the Missouri Department of Public Safety if they have met or exceeded this federal threshold.

12. **Termination of Award:** The Missouri Department of Public Safety, Office of the Director, reserves the right to terminate any subaward entered into as a result of this application at its sole discretion and without penalty or recourse by giving written notice to the Subrecipient of the effective date of termination. In the event of termination pursuant to this paragraph, all documents, data, and reports prepared by the Subrecipient under the subaward shall, at the option of the Missouri Department of Public Safety, become property of the State of Missouri.

In the event that the Missouri Department of Public Safety determines that a Subrecipient is operating in a manner inconsistent with the provisions of the application or is failing to comply with the applicable state requirements governing these funds, the Missouri Department of Public Safety may permanently or temporarily terminate the subaward. In the event a subaward is permanently terminated, the Missouri Department of Public Safety may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used.

13. **Enforceability:** If a Subrecipient fails to comply with all applicable state requirements governing these funds, the State of Missouri may withhold or suspend, in whole or in part, funds awarded under the subaward, or recover misspent funds following an audit. This provision is in addition to all other remedies provided to the State of Missouri for recovery of misspent funds available under all applicable state and federal laws.
14. **Compensation:** The Subrecipient understands that federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of this subaward at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES)

at an agency with a Certified SES Performance Appraisal System. The Subrecipient understands it may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.

Programmatic:

1. **Time Records Requirement:** The Subrecipient assures that, all project personnel funded through this subaward will maintain timesheets that detail 100% of their time along with the activities/services provided. These timesheets must be provided to the Missouri Department of Public Safety personnel upon request.
2. **Bulletproof Vests:** The Subrecipient understands if monies are requested and awarded for the purchase of bulletproof vests that JAG funds may be used to purchase vests, but may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program. Further, the Subrecipient understands that bulletproof vests purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards. In addition, bulletproof vests purchased with JAG funds must be American-made. The latest NIJ standard information can be found at <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.
3. **Bulletproof Vest Policy:** The Subrecipient understands if monies are requested and awarded for the purchase of bulletproof vests that the law enforcement agency must have a written "mandatory wear" policy in effect. Per BJA, there are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty. **The Subrecipient will be required to forward a copy of such policy to the Missouri Department of Public Safety at the time of acceptance of the subaward.**
4. **Criminal Intelligence Systems:** The Subrecipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation.
5. **Duplication of Networks:** The Subrecipient assures that all equipment/software requested and purchased under this application must be compatible with the statewide system. All software, if applicable, must be compatible with the statewide criminal records system. All communication devices, if applicable, must be capable of operating in accordance with the guidelines established by the Missouri Homeland Security Advisory Council.
6. **Mitigation Plan:** The Subrecipient agrees to fully comply with the Missouri Department of Public Safety's *Mitigation Plan for Clandestine Methamphetamine Laboratory Enforcement Operations*, where such grant-funded project is for a drug task force. No monies from this subaward may be obligated to support methamphetamine lab operations unless the Subrecipient agrees to this special condition and fully participates in implementation of the Mitigation Plan.
7. **NEPA:** The Subrecipient agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly or indirectly. Accordingly, the Subrecipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the Subrecipient agrees to contact the Missouri Department of Public Safety.

The Subrecipient understands this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity being conducted by the Subrecipient or any third party, and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- A. New construction;

- B. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
 - C. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; and,
 - D. Implementation of a new program involving the use of chemicals other than chemicals that are a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.
 - E. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.
8. **Data Reporting Requirements:** The Subrecipient agrees to complete and submit any data or statistical reports required for this program as outlined in the "JAG Solicitation". Failure to submit reports by the deadline dates may result in delay for reimbursement requests and/or cancellation of the subaward.
9. **Drug Task Force Eligibility for Grants:** The Subrecipient assures, where such grant-funded project is for a drug task force, that the grant-funded project is in full compliance with the state provisions of Section 195.509 RSMo relating to eligibility for state grants to help defray the costs of operation and will remain in full compliance for the duration of the project period.
10. **Drug Task Force Training:** The Subrecipient agrees to complete, where such grant-funded project is for a drug task force, the online task force training provided free of charge through BJA's Center for Task Force Integrity and Leadership and submit a copy of each curriculum certificate upon completion and within the stated timeframe as outlined in the "JAG Solicitation". The training is intended for the task force commander, agency executive, task force officers, and other task force members of equivalent rank.

The Subrecipient Authorized Official and Subrecipient Project Director hereby certifies, by signature, the terms and conditions specified or incorporated by reference herein, including those stated in the funding opportunity solicitation.

Darryl Forté

Subrecipient Authorized Official Name

D. Forté
Subrecipient Authorized Official Signature

9-13-16
Date

Daniel Graves

Subrecipient Project Director Name

Daniel Graves #4668
Subrecipient Project Director Signature

8/29/2016
Date

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Finance and Purchasing to issue a check in the amount of \$1,500.00 to Turn the Page KC, for sponsorship of its Summit on Chronic Absenteeism and School Suspensions event, to be held May 25, 2017.

RESOLUTION NO. 19387, February 13, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, Turn the Page KC is a non-profit organization that promotes reading proficiency among area children; and,

WHEREAS, Turn the Page KC has submitted a request in the amount of \$1,500.00 to COMBAT for sponsorship of the Summit on Chronic Absenteeism and School Suspensions event to be held May 25, 2017; and,

WHEREAS, this sponsorship will allow Jackson County the opportunity to promote its anti-violent crime and anti-drug campaigns; and,

WHEREAS, in exchange for its sponsorship, COMBAT will receive advertising on social media promotions and in the event program and recognition at the event; and,

WHEREAS, said sponsorship is in the best interest of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the

Director of Finance and Purchasing be and hereby is authorized to issue a check to Turn the Page KC, in the amount of \$1,500.00 for sponsorship of its Summit on Chronic Absenteeism and School Suspensions event.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19387 of February 13, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 008 4401 56210
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
COMBAT
Advertising
NOT TO EXCEED: \$1,500.00



Date



Chief Financial Officer

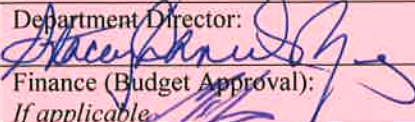

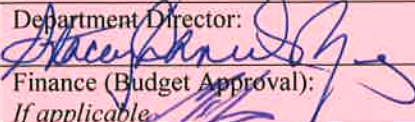

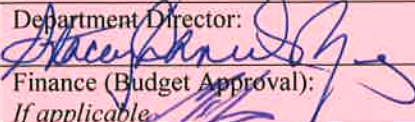

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19387

Sponsor(s): Dan Tarwater III

Date: February 13, 2017

| | | | | | | | | | | | |
|--|---|---|--------------------|--|-----------------|--|-----------|----------------------------------|-----------|--|-----------|
| SUBJECT | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A resolution authorizing the Director of Finance & Purchasing to make payment for a sponsorship to Turn the Page, funded by the County's Anti-Drug Sales Tax for the 2017 fiscal year, for the purpose of promoting anti-drug, anti-violence activities and purposes, not to exceed \$1500.00.</u></p> | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1" data-bbox="310 562 1252 911"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$1500.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$1500.00</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td>\$1500.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: From: 008-4401-56210 Anti-Drug, COMBAT, Advertising</td> <td>\$1500.00</td> </tr> </table> <p><input type="checkbox"/> If account includes additional funds for other expenses, total budgeted in the account is: \$70,000.00 <input type="checkbox"/> No budget impact (no fiscal note required)</p> <p>Prior Year Budget (if applicable): \$67,000.00 Prior Year Actual Amount Spent (if applicable): \$65,838.74</p> | Amount authorized by this legislation this fiscal year: | \$1500.00 | Amount previously authorized this fiscal year: | | Total amount authorized after this legislative action: | \$1500.00 | Amount budgeted for this item *: | \$1500.00 | Source of funding (name of fund) and account code number: From: 008-4401-56210 Anti-Drug, COMBAT, Advertising | \$1500.00 |
| Amount authorized by this legislation this fiscal year: | \$1500.00 | | | | | | | | | | |
| Amount previously authorized this fiscal year: | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$1500.00 | | | | | | | | | | |
| Amount budgeted for this item *: | \$1500.00 | | | | | | | | | | |
| Source of funding (name of fund) and account code number: From: 008-4401-56210 Anti-Drug, COMBAT, Advertising | \$1500.00 | | | | | | | | | | |
| PRIOR LEGISLATION | <p>Prior ordinances and (date): Prior resolutions and (date): 18905, August 17, 2015</p> | | | | | | | | | | |
| CONTACT INFORMATION | <p>RLA drafted by: Carol Lillis, Office Administrator, 881-1415</p> | | | | | | | | | | |
| REQUEST SUMMARY | <p>A resolution authorizing the Director of Finance & Purchasing to make payment for a sponsorship to Turn the Page, funded by the County's Anti-Drug Sales Tax Fund for the 2017 fiscal year, for the purpose of promoting anti-drug and anti-violence activities and purposes, not to exceed \$1500.00.</p> <p>Background: Turn the Page focuses on producing a positive future for area children starting with reading proficiency. On May 25, 2017, The Summit on Chronic Absenteeism and School Suspensions in Grade K-3 will be held in partnership with the Health Department and the Mayor's Office of Kansas City. This event, will be attended by over 100 educators, government officials and community leaders. This Summit will focus on data to recognize the stigmas that play into suspension rates, down to individual school levels and how to react on responding to the students' action and behaviors.</p> <p>The Drug Commission authorizes COMBAT administration to seek opportunities to expand the reach of COMBAT beyond partners and funded programs. The Summit on Chronic Absenteeism and School Suspensions in Grades K-3 sponsored by Turn the Page will help the attendees shed light on the impact of student achievements. This provides an excellent opportunity to continue the marketing efforts of COMBAT.</p> | | | | | | | | | | |
| CLEARANCE | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p> | | | | | | | | | | |
| ATTACHMENTS | <p>Quote:</p> | | | | | | | | | | |
| REVIEW | <table border="1" data-bbox="302 1839 1523 1959"> <tr> <td>Department Director: </td> <td>Date: 1-31-2017</td> </tr> <tr> <td>Finance (Budget Approval): If applicable: </td> <td>Date: 2/2/17</td> </tr> </table> | Department Director:  | Date: 1-31-2017 | Finance (Budget Approval): If applicable:  | Date: 2/2/17 | | | | | | |
| Department Director:  | Date: 1-31-2017 | | | | | | | | | | |
| Finance (Budget Approval): If applicable:  | Date: 2/2/17 | | | | | | | | | | |

| | |
|--|--------------|
| Division Manager:  | Date: 2-1-17 |
| County Counselor's Office: | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

This expenditure was included in the annual budget.

Funds for this were encumbered from the _____ Fund in ____.

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

Funds sufficient for this expenditure will be/were appropriated by Ordinance #

Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County
COMBAT
415 East 12th Street, Ninth Floor
Kansas City, Missouri 64106
jacksoncountycombat.com

Stacey Daniels-Young, Ph.D.
Director
(816) 881-3510

Vincent M. Ortega
Deputy Director
(816) 881-3886

Drug Commissioners:
Gloria Fisher
Venessa Maxwell-Lopez
Gene Morgan
Marva Marguerite Moses
Keith Querry
Anita Russell
Joseph Spalitto, DDS
Lanna Ultican
James Witteman, Jr.

Fax:
(816) 881-1416

January 31, 2017

To: Jamie Masters

From: Carol Lillis



RE: 2017 COMBAT Sponsorship – Turn the Page

Attached is the Request for Legislative Action for sponsorship for Turn the Page – Summit on Chronic Absenteeism and School Suspensions in Grade K-3.

Turn the Page – Summit on Chronic Absenteeism and School Suspensions in Grade K-3 will be held in partnership with Health Department and Mayor’s Office of Kansas City. This Summit will focus on data to recognize the stigmas that play into suspension rates, down to individual school levels and how to react on responding to the students’ action and behaviors.

Recommendation’s for sponsorships to market the mission statement of COMBAT.

If you have any questions, please feel free to contact me.

Thank you.

COMBAT "SPONSORSHIP"/ADVERTISING GUIDELINES

COMBAT does not "sponsor" organizations or events, or assist with fundraising efforts. "Sponsorship" requests should be viewed through the lens of Advertising opportunities that help market COMBAT and its Mission of eradicating substance abuse and violent crime.

Total for such advertising in any one year: \$10,000. Maximum amount for any one request: \$1,500

Requesting Group: Turn the Page KC

Date of Event: ___May 25, 2017_____ Date of Request ___January 6, 2017___

Parameters for decisions to recommend advertising to Legislature in response to sponsorship requests:

- 1. Does applicant organization already receive other funding from COMBAT? No**
- 2. When has organization received advertising support from COMBAT in the past? 2015**
- 3. Does event match COMBAT goals? (e.g., substance abuse prevention, violence prevention). Yes, this event matches COMBAT's violence prevention goal.**

4. What is there about the potential audience that makes sponsorship a reasonable request for COMBAT?

Attendees will be education leaders in our community; district and building administrators will be assembled in front of data to recognize the stigmas that play into suspension rates down to the individual school levels. It will be a time for leaders to reflect and react on how they respond to students' actions and behaviors.

Size of audience: Estimated potential ___100-150___ Most recent year; number 150

Will the event reach a geographic area that is not adequately served by COMBAT? (If YES, describe): The focus of this summit is on schools located in Kansas City, MO. Principals from approximately 100 elementary schools will be invited to participate.

Will the event reach an underserved or high risk population (in terms of Substance Abuse or Violence Prevention)? If YES, describe:

We know that when students are not in school, they are not building a strong foundation for learning. Studies have shown that boys of color, specifically African-American boys, have a greater likeliness to be suspended from school. Missouri is one of eleven states who reported higher gaps than the national average between the suspension rates of black students and white students for both boys and girls. One in four KCMO black male K-3 students were suspended in 2015. This event will show the discrepancies in suspensions throughout Kansas City, and hopefully provide insight, highlighting new ways of confronting students.

Will the event reach a key possible partner (and audience) that can help further COMBAT goals? If YES, describe:

This event will offer access to the leaders at the Health Department, the Mayor's office, and elementary schools. The event provides an opportunity to forge a relationship with statisticians at the Health Department that might be able to provide key data and analysis for COMBAT programs and evaluations. The event also provides the opportunity to reach school Principals, who are important partners in violence prevention efforts.

Turn the Page KC, the KC Health Department, and the Mayor's Office will convene district and building administrators – the leaders of Kansas City, MO elementary schools – to review aggregate and building level suspension data. Each school will be provided with a booklet that includes (a) city-wide aggregate data analyzed in several ways, and (b) exclusive building level data. After reviewing the findings and bright spots where leaders have successfully reduced suspensions, attendees will be invited to draft proposals of policies/programs they want to implement in their schools. Technical assistance will be offered to schools to measure whether policy changes at the school level significantly affected student outcomes.

5. Is the Mission of the requesting organization compatible with that of COMBAT (list):

The mission of Turn the Page KC is to mobilize the community to achieve reading proficiency at grade level or above for all third graders in Kansas City, Missouri. Reading at grade level by the end of third grade is one of the best predictors of high school graduation. Since students that drop out of school are more likely to engage in substance abuse related crime, the mission of Turn the Page KC fits with COMBAT's *Prevention* strategy.

6. Is there any conflict between the Mission of COMBAT and that of the requesting organization (list); or its other sponsors (e.g., other sponsors include liquor companies). Describe any possible such conflict:

There is no conflict between the Mission of COMBAT and Turn the Page KC, the Health Department, or the Kansas City Mayor's Office.

7. Does the opportunity represent a key "friend raising" opportunity? If YES, describe:

This event represents two key friend raising opportunities. Because the Mayor's Office is a host, Mayor Sly James will be a key speaker. Second, we anticipate that we will also attract interest from the Robert Wood Johnson Foundation.

8. Has organization partnered with COMBAT in the past? If YES describe: In 2015, Turn the Page KC partnered with COMBAT to host a community summit on family mobility and its impact on student achievement.

9. Recommendation/inquiry for funding received from

Mike English, Executive Director

Turn the Page KC

4049 Pennsylvania Ave.

Kansas City, MO 64111

Dr. Jason A. Okonofua

Social Psychologist

Stanford University

Thank you for visiting!

Dr. Jason Okonofua is a social psychologist in the Psychology Department at Stanford University. Dr. Okonofua is interested in how the effects of one person's stereotyping and another person's threat reverberate and escalate over time. He currently researches this interest in the context of education and criminal justice. He asks how stereotypes about stigmatized children can shape how they interact with teachers, administrators, and police officers. He also develops theory-based psychological interventions that affect motivation on a large scale to improve upon societal issues (e.g., the school-to-prison pipeline). Dr. Okonofua's work is situated to inform psychological theory, field experimentation, and public policy.

Research interests: stereotyping, threat, scalable psychological intervention, bias, behavioral science, education, criminal justice.

Social Psychology Research

"...to affect motivation on a large scale."

Curriculum Vitae

CONTACT INFORMATION

Department of Psychology

Stanford University

Jordan Hall, Building 01-420

450 Serra Mall

Stanford, California 94305

Primary e-mail: okonofua@stanford.edu

RESEARCH INTERESTS

Mindsets; Large-scale psychological intervention; Relationships, Stereotyping, Prejudice, Stigma, Education, Interactional Justice; School-to-prison pipeline

ACADEMIC APPOINTMENTS

Post Doctoral Researcher, Psychology Department

Stanford University, Stanford, CA 2015-present

EDUCATION

Ph.D. in psychology, Stanford University, Stanford, CA

Advisers: Dr. Gregory Walton & Dr. Jennifer Eberhardt

Dissertation title: "When bias and threat persistently interact: A holistic approach to understand the lingering effects of stereotypes." August 2015

B.A. in psychology and African American studies, Northwestern University, Chicago, IL

Advisers: Dr. Jennifer Richeson & Dr. Lindsay Chase-Lansdale June 2008

AWARDS

Distinguished Scholar Award,

Stanford University, Vice Provost of Graduate Education, 2015

Dean's Award for Academic Excellence,

Stanford University, Black Community Services Center, 2015

Graduate Research Opportunity Award,

Summit on Chronic Absenteeism and School Suspensions in Grades K-3 (Planning Memo Shared by Mayor's Office, Health Department, and TTPKC)

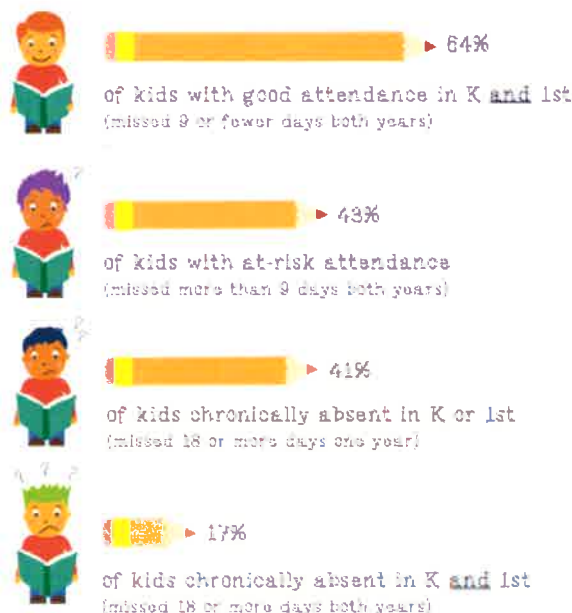
Students that cannot read at grade level by the end of 3rd grade are four times less likely than their peers to graduate from high school. Chronic absenteeism is one of the greatest obstacles to 3rd grade reading success. Although some reasons for school absences are difficult to prevent, many students are told to stay home by their schools. Boys of Color—particularly Black boys—in Preschool through Grade 3 are significantly more likely to be suspended or expelled from school for identical infractions as their white counterparts

According to [a 2015 study](#) out of the University of California, Los Angeles, Missouri has the highest rate of preschool suspension of black males in the United States. One in four KCMO black male K-3 students were suspended in 2015.

Because Kansas City has made 3rd Grade Reading level a city-wide priority, the Health Department, the Mayor's Office and Turn the Page KC partnered to analyze racial and gender bias in discipline and convene public, charter and private schools to examine policies and propose changes.

On May 25th, these institutions will convene district and building administrators – the leaders of Kansas City, MO elementary schools – to review aggregate and building level suspension data. Each school will be provided with a booklet that includes (a) city-wide aggregate data analyzed in several ways, and (b) exclusive building level data. Although individual building statistics will be shared only with that school, aggregate data will be presented by Dr. Sarah Martin-Anderson. After reviewing the findings and bright spots where leaders have successfully reduced suspensions, attendees will be invited to draft proposals of policies/programs they want to implement in their schools. Technical assistance will be offered to schools to measure whether policy changes at the school level significantly affected student outcomes. This incentive – in the form of technical assistance evaluation services – will be awarded to the most promising solutions.

Who Can Read on Grade Level After 3rd Grade?¹



¹ Attendance in Early Elementary Grades: Association with Student Characteristics, School Readiness and Third Grade Outcomes, Applied Survey Research, May 2011.

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the Director of Finance and Purchasing to execute a Training Facility Center Usage Agreement with the Central Jackson County Fire Protection District for use by the Parks + Rec Department, at a cost to the County not to exceed \$300.00.

RESOLUTION NO. 19388, February 13, 2017

INTRODUCED BY Tony Miller, County Legislator

WHEREAS, the Parks + Rec Department desires to use the Central Jackson County Fire Protection District's training facility for two upcoming training programs to be conducted by the department, at a cost to the County not to exceed \$300.00; and,

WHEREAS, the attached Agreement with the Central Jackson County Fire Protection District for the furnishing of this facility includes indemnification language that requires the approval of the Legislature; and,

WHEREAS, execution of this Agreement with the Central Jackson County Fire Protection District is in the best interests of the health, safety, and welfare of the citizens of Jackson County; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the Director of Finance and Purchasing be, and is hereby authorized, to execute for the County the attached Training Facility Center Usage Agreement with the Central Jackson County Fire Protection District for the use of its training facility and any other documents needed to give effect to this Resolution.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19388 of February 13, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino
Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 003 1601 56160
ACCOUNT TITLE: Park Fund
Office of the Director
Meeting Expense
NOT TO EXCEED: \$300.00


Date


Chief Financial Officer

**Central Jackson County Fire Protection District
TRAINING FACILITY CENTER USAGE AGREEMENT**

| | | | | |
|--|---|--|---------------------|------------------|
| USER: Jackson County Parks and Rec | | | PHONE: 816-503-4831 | |
| ADDRESS: 22807 Woods Chapel Rd | | CITY: Blue Springs | STATE MO | ZIP 64015 |
| Contact Name/Number if not the above: Marcy Caldwell | | | | |
| TYPE OF EVENT: Training Classes | | | | |
| TIME PERIOD (DAYS) | BEGINNING DATE: 3/1/2017 and 3/22/2017 | ENDING DATE: 3/1/2017 and 3/22/2017 | START TIME: 0800 | END TIME 1700 |
| CLASSROOM FEE BREAK OUT ROOM: | CLASSROOM FEE CLASSROOM (101/102): | AUDITORIUM: \$150.00 | DRILL AREA: | |
| USAGE FEE: \$ 300.00 for 2 days | | DAMAGE/SECURITY DEPOSIT: \$ 0 | | |
| FACILITIES REQUIRED: | | | | |

THIS AGREEMENT is made this 30 day of January, 2017 by and between the Central Jackson County Fire Protection District (CJCFPD) (hereinafter the "Owner", and Jackson County Park and Rec (hereinafter the "User").

WHEREAS, Owner controls Property located at 4715 W. 40 Hwy, Blue Springs, Mo 64015 which User desires to use for purposes of conducting exercises, classes, meetings, conferences, or demonstrations for educational purposes; and

WHEREAS, the parties desire to enter into an agreement, setting forth their respective rights and responsibilities relating to the usage of the Property.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein the parties hereto agree as follows:

1. **Permission to Use.** Owner hereby gives User the permission to use the following portions of the Property during the above Time Period for the above described Type of Event (hereinafter the "Event"). Each such Event to consist of usage during one calendar day for a period not to exceed eight (8) hours, with all such days to be scheduled in advance subject to availability as provided in paragraph 7, below. In licensing the Property hereunder, however, Owner does not relinquish its right to control the Property and to enforce all necessary and proper rules for the management and operation of the same.
2. **Audio Visual Support and Use.** The CJCFPD Training Center classrooms and auditorium (not breakout classrooms) are equipped with a desktop computer loaded with the Microsoft Office 2007 suite, a fixed data projector and DVD/VHS player. Also available is a mobile visual presenter and a public access Wi-Fi network. All of these features are included in the classroom rental fee. It is strongly recommended the User arrive at the Training Center forty-five minutes before the scheduled event to ensure the equipment is working and their software programs are compatible with the system. To use the Training Center computer the users should bring a CD-ROM or USB drive with their presentation. If possible, arriving the day before would be preferred. Individuals who intend to use their own laptops in the classroom MUST contact the Training Center's Coordinator at 816-229-9118 two days prior to the event. A member of the TC staff will assist in the connection of your laptop to the room projector. Under NO circumstances should users manipulate any connections with AV equipment in the classroom.
3. **Payment of Fee.** User agrees to pay Owner the Usage Fee as stated above. Payment is due upon receipt of an invoice. User agrees to pay interest and attorney's fees if the invoice is not paid upon receipt. Prior to User's use of the Property, User agrees to tender to owner the damage/security deposit as stated above. Cancellation without at least seven days notice shall result in the forfeiture of the damage/security deposit referenced above.
4. **Beverages and Consumables.** Beverages are available upon request at the rates listed below. User shall be responsible to Owner for the associated costs:
 - Vending machines are on site. You are welcome to bring in your own refreshments.
 - Coffee can be provided at a cost of \$5.00 per urn. This also includes creamers, sugar, cups, and stirrers.
 - Local catering companies can be provided.


5. **Damage/Security Deposit.** Damage to or loss or destruction of the Property and items contained therein (including appliances, equipment, furniture and furnishings, if any) caused by the User, or any guest, invitee, or employee of User, shall be promptly repaired or replaced by User to the satisfaction of Owner, or in lieu of such repair or replacement, User shall pay to Owner an amount of money sufficient to compensate for the required repair and /or replacement. This includes any stains due to spilled beverages or food. Owner may retain the Damage/Security Deposit in full or partial satisfaction of any liability of User hereunder.
6. **Safety Guidelines.** User agrees to comply with all rules, regulations, guidelines and suggestions set forth by the Owner. This facility is tobacco free with designated smoking areas identified. These rules are to be enforced by the User.
7. **Purpose and Restrictions.** User may not use the Property for any purpose other than the Event as described above. User agrees to all restrictions and instructions regarding the use of the Property. User shall not use the Property for any unlawful purpose or any purpose inconsistent with the purposes of Owner. User shall not use the Property in any way which would constitute a nuisance, shall not damage or waste the Property in any way, and shall not obligate Owner in any way. User is responsible for cleaning the area contractually agreed to use. This includes restoring the area to its original condition, cleaning tables and white boards, emptying trash, and vacuuming. The User can elect to not clean the area used and the Owner will assess a \$100.00 janitorial fee per day the area is cleaned by CJCFPD staff. The cleanliness of the area must be satisfied by CJCFPD staff or the janitorial fee will be assessed when the User is billed.
8. **Advance Notice for Usage.** For daily or hourly usage, if User desires to use the Property on dates and/or times other than those listed above, User shall give Owner seven (7) days advance notice of the date and time desired.

Owner may, but is not required to, grant permission to use the Property on these alternative dates and /or times.
9. **Alterations by User.** User shall not make any alterations to the Property without first obtaining Owner's written approval of such alterations; User agrees that any improvements made by it shall immediately become the property of Owner and shall remain upon the Property in the absence of a written agreement to the contrary. User shall not cut or drill into or secure any fixtures, apparatus or equipment of any kind to any part of the Property without first obtaining Owner's written consent.
10. **Insurance and Release.** This requirement may be waived in the event the User is only utilizing classroom space. User shall maintain general or personal liability insurance with a per occurrence bodily injury and property damage limit of no less than \$500,000 for the purpose of the Event and shall deliver to Owner prior to the Event a certificate evidencing the same. User and all of User's guests, invitees, employees and agents shall assume all risks of use. User, for itself and all of its employees, agents, guests, and invitees and for all persons who may come upon the Property during User's use of the Property, and Owner is hereby released and discharged of any and all liability of any kind with respect thereto. Owner assumes no responsibility for any property of User, its employees, agents, guests or invitees placed in or on the Property and is hereby expressly released from any and all liability for loss, injury or damage to such property. Owner and User are not partners, joint ventures, principals, and agents or otherwise related in any way.

| |
|--|
| <p>This insurance requirement is waived (This waiver shall not apply unless this box is checked and initialed): _____</p> <p>Owner Initial: <u> JP </u></p> <p>User Initial: _____</p> |
|--|

11. **Indemnity by User.** User shall indemnify Owner and save it harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and/or damage to property arising from or out of the occupancy or use by User of the Property, occasioned wholly or in part by any act or omission of User, its agents contractors or employees.
12. **User Not a Lessee.** No legal title or leasehold interest in the Property shall be deemed or construed to have been created or vested in User by anything contained in this Agreement or by User's use of the Property.
13. **Assignment.** This permission to use the Property is personal to User and User shall not assign in whole or in part, any part of the Property or permit the use of any part of the Property by any other person, firm or entity without the prior written consent of Owner.
14. **Remedies Cumulative.** No mention in this Agreement of any specific right or remedy shall preclude Owner from exercising any other right or from having any other remedy, or from maintaining any action to which it may otherwise be entitled either at law or equity; the failure of Owner to insist in any one or more instances upon strict performance of any covenant of this Agreement or to exercise any option or right contained herein shall not be construed as a waiver of such covenant, right or option, but the same shall remain in full force and effect unless the contrary is expressed in writing by Owner.
15. **Captions and Headings.** The captions and headings throughout this Agreement are for convenience and reference only, and the words contained therein shall not be deemed to explain or modify the interpretation or meaning of any provision in this Agreement.

16. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties, and may be modified only in writing signed by both parties.

| | |
|---|--|
| OWNER: Central Jackson County Fire Protection District. | USER: |
| NAME: Chip Portz DATE: TITLE: Assistant Chief of EMS | SIGNATURE: DATE: |
| SIGNATURE:  | |

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 19388
 Sponsor(s): Tony Miller
 Date: February 13, 2017

| | | | | | | | | | | | | |
|---|---|-------|---|-------|--|----|--|-------|--|-------|---|-------|
| SUBJECT | Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Authorizing the Director of Finance and Purchasing to execute an Agreement with Central Jackson County Training and EMS Education Center for Facility Use at a cost to the County not to exceed \$300.</u> | | | | | | | | | | | |
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$300</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$300</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$300</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: Park Fund- Office of the Director- Meeting Expense 003-1601-56160</td> <td style="text-align: right; vertical-align: top;">\$300</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable): | | Amount authorized by this legislation this fiscal year: | \$300 | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$300 | Amount budgeted for this item * (including transfers): | \$300 | Source of funding (name of fund) and account code number: Park Fund- Office of the Director- Meeting Expense 003-1601-56160 | \$300 |
| Amount authorized by this legislation this fiscal year: | \$300 | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$ | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$300 | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$300 | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: Park Fund- Office of the Director- Meeting Expense 003-1601-56160 | \$300 | | | | | | | | | | | |
| PRIOR LEGISLATION | Prior ordinances and (date): Prior resolutions and (date): | | | | | | | | | | | |
| CONTACT INFORMATION | RLA drafted by Michele Newman, Director, Jackson County Parks + Rec; 503-4820 | | | | | | | | | | | |
| REQUEST SUMMARY | The Parks + Rec Department is requesting approval of a Facility Use Agreement with <u>Central Jackson County Training and EMS Education Center</u> for the purpose of using their training auditorium for two upcoming Jackson County Parks + Rec Training Events at a cost of \$150/ea. The attached Agreement includes indemnification language that requires the approval of the Legislature. The rental fees will be processed on a Purchase Order under Section 1030.5 - Purchases of less than \$5,000.000 of the Jackson County Code. | | | | | | | | | | | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | | | | | | | | | | |
| ATTACHMENTS | Facility Use Agreement from Central Jack Fire Protection District; Memorandum from Michele Newman, Director, Parks + Rec Department | | | | | | | | | | | |
| REVIEW | Department Director: | Date: | | | | | | | | | | |

| | | | |
|--|--|-----------------------|------------------------|
| | Finance (Budget Approval): <i>If applicable</i> | <i>Mary Rasmussen</i> | Date: <i>2/7/17</i> |
| | Division Manager | <i>[Signature]</i> | Date: <i>2-7-17</i> |
| | County Counselor's Office: | <i>[Signature]</i> | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JACKSON COUNTY Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

To: Barbara Casamento, Purchasing Supervisor

From: Michele Newman, Director 

Date: February 6, 2017

Re: Facility Use Agreement with Central Jack Fire Protection District

Jackson County Parks + Rec hosts two annual trainings for our staff that require an auditorium-type setting with access to audio visual equipment. The Central Jackson County Training and EMS Education Center located at 1450 West US 40 Highway, Blue Springs, Mo, provides an ideal setting and location for our staff. The rental cost for the entire day is \$150 per event. They will also allow us to bring in outside food and beverage, which is a plus.

The proposed agreement includes indemnification language that requires Legislative approval.

Please don't hesitate to contact me if further information is needed.



Frank White, Jr., County Executive

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$80,496.00 within the 2017 Anti-Drug Sales Tax Fund for the Gang Intelligence Officer position within the Sheriff's Office.

RESOLUTION NO. 19389, February 13, 2017

INTRODUCED BY Dan Tarwater III, County Legislator

WHEREAS, by Resolution 18265, dated September 30, 2013, the Legislature did authorize the creation of a Gang Intelligence Officer position within the Sheriff's Office; and,

WHEREAS, the Gang Intelligence Officer works with regional law enforcement agencies and community crime prevention agencies to assist in tactical and strategic crime fighting activities in a coordinated effort; and,

WHEREAS, a transfer is needed in order to place the necessary funds for this position in the proper spending accounts; and,

WHEREAS, the County Executive recommends this transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2017 Anti-Drug Sales Tax Fund be and hereby is made:

| <u>DEPARTMENT/DIVISION</u> | <u>CHARACTER/DESCRIPTION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------|------------------------------|-------------|-----------|
|----------------------------|------------------------------|-------------|-----------|

Anti-Drug Sales Tax Fund
Non-Departmental

| | | | |
|----------|----------------------------|----------|--|
| 008-5108 | 55010 – Regular Salaries | \$58,130 | |
| 008-5108 | 55040 – FICA | \$ 3,891 | |
| 008-5108 | 55050 – Pension | \$ 7,324 | |
| 008-5108 | 55060 – Insurance Benefits | \$11,151 | |

Anti-Drug Sales Tax Fund
Gang Intelligence

| | | | |
|----------|--------------------------------|--|----------|
| 008-4203 | 55010 – Regular Salaries | | \$50,856 |
| 008-4203 | 55030 – Overtime | | \$ 2,000 |
| 008-4203 | 55040 – FICA | | \$ 3,891 |
| 008-4203 | 55050 – Pension | | \$ 8,407 |
| 008-4203 | 55060 – Insurance Benefits | | \$12,818 |
| 008-4203 | 55070 – Unemployment Insurance | | \$ 255 |
| 008-4203 | 55110 – Worker's Compensation | | \$ 814 |
| 008-4203 | 55150 – Long-Term Disability | | \$ 255 |
| 008-4203 | 57190 – Wearing Apparel | | \$ 1,200 |

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19389 of February 13, 2017, as duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature

Funds sufficient for this transfer are available from the sources indicated below.

ACCOUNT NUMBER: 008 5108 55010
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Non-Departmental
Regular Salaries
NOT TO EXCEED: \$58,130.00

ACCOUNT NUMBER: 008 5108 55040
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Non-Departmental
FICA
NOT TO EXCEED: \$3,891.00

ACCOUNT NUMBER: 008 5108 55050
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Non-Departmental
Pension
NOT TO EXCEED: \$7,324.00

ACCOUNT NUMBER: 008 5108 55060
ACCOUNT TITLE: Anti-Drug Sales Tax Fund
Non-Departmental
Insurance Benefits
NOT TO EXCEED: \$11,151.00

February 8, 2017
Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

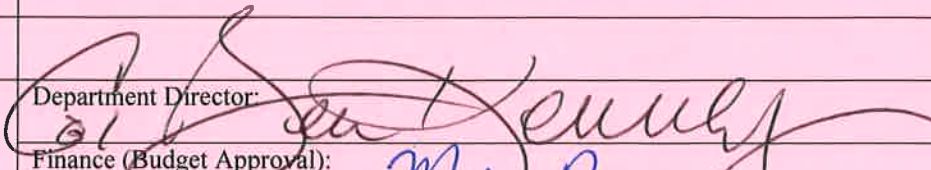

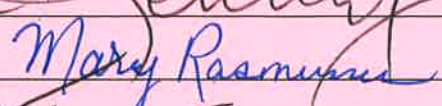
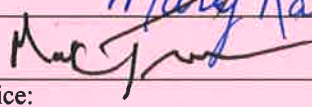
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19389

Sponsor(s): Dan Tarwater III

Date: February 13, 2017

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|----------|--|-----|--|----------|--|----------|---|-----------|--------------------------------|--|------------|----------|------------|----------|------------|----------|------------|----------|------------------------------|---------|------------|----------|------------|----------|------------|----------|------------|----------|------------|----------|------------|--------|------------|--------|------------|--------|------------|----------|
| <p>SUBJECT</p> | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution authorizing the transfer of \$204,960 within the Anti-Drug Sales Tax Fund for the purpose of providing funding for the Gang Intelligence Officer for the 2017 fiscal year.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$80,496</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$80,496</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$80,496</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td>FROM ACCT</td> </tr> <tr> <td>FROM: Anti-Drug Sales Tax Fund</td> <td></td> </tr> <tr> <td>5108-55010</td> <td>\$58,130</td> </tr> <tr> <td>5108-55040</td> <td>\$ 3,891</td> </tr> <tr> <td>5108-55050</td> <td>\$ 7,324</td> </tr> <tr> <td>5108-55060</td> <td>\$11,151</td> </tr> <tr> <td>TO: Anti-Drug Sales Tax Fund</td> <td>TO ACCT</td> </tr> <tr> <td>4203-55010</td> <td>\$50,856</td> </tr> <tr> <td>4203-55030</td> <td>\$ 2,000</td> </tr> <tr> <td>4203-55040</td> <td>\$ 3,891</td> </tr> <tr> <td>4203-55050</td> <td>\$ 8,407</td> </tr> <tr> <td>4203-55060</td> <td>\$12,818</td> </tr> <tr> <td>4203-55070</td> <td>\$ 255</td> </tr> <tr> <td>4203-55110</td> <td>\$ 814</td> </tr> <tr> <td>4203-55150</td> <td>\$ 255</td> </tr> <tr> <td>4203-57190</td> <td>\$ 1,200</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable): \$79,854.00</p> | Amount authorized by this legislation this fiscal year: | \$80,496 | Amount previously authorized this fiscal year: | \$0 | Total amount authorized after this legislative action: | \$80,496 | Amount budgeted for this item * (including transfers): | \$80,496 | Source of funding (name of fund) and account code number; | FROM ACCT | FROM: Anti-Drug Sales Tax Fund | | 5108-55010 | \$58,130 | 5108-55040 | \$ 3,891 | 5108-55050 | \$ 7,324 | 5108-55060 | \$11,151 | TO: Anti-Drug Sales Tax Fund | TO ACCT | 4203-55010 | \$50,856 | 4203-55030 | \$ 2,000 | 4203-55040 | \$ 3,891 | 4203-55050 | \$ 8,407 | 4203-55060 | \$12,818 | 4203-55070 | \$ 255 | 4203-55110 | \$ 814 | 4203-55150 | \$ 255 | 4203-57190 | \$ 1,200 |
| Amount authorized by this legislation this fiscal year: | \$80,496 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$80,496 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$80,496 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number; | FROM ACCT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM: Anti-Drug Sales Tax Fund | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5108-55010 | \$58,130 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5108-55040 | \$ 3,891 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5108-55050 | \$ 7,324 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5108-55060 | \$11,151 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TO: Anti-Drug Sales Tax Fund | TO ACCT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55010 | \$50,856 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55030 | \$ 2,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55040 | \$ 3,891 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55050 | \$ 8,407 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55060 | \$12,818 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55070 | \$ 255 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55110 | \$ 814 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-55150 | \$ 255 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4203-57190 | \$ 1,200 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>PRIOR LEGISLATION</p> | <p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): 18265; 9/30/2013; R# 19125; 4/11/2016</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>CONTACT INFORMATION</p> | <p>RLA drafted by (name, title, & phone): Captain David Epperson, Commander, (816) 541-8017</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>REQUEST SUMMARY</p> | <p>A resolution authorizing the transfer of \$80,496.00 within the Anti-Drug Sales Tax Fund for the purpose of Providing funding for the Gang Intelligence Officer for the 2017 fiscal year. This position is responsible</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | |
|-------------|--|---|
| | For gang intelligence gathering and gang information dissemination throughout the Greater Jackson County area for the purpose of education and prevention of gang violence and gang activities. | |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | |
| ATTACHMENTS | | |
| REVIEW | Department Director:  | Date:  |
| | Finance (Budget Approval): <i>If applicable</i>  | Date: 2/6/17 |
| | Division Manager:  | Date: 2/7/17 |
| | County Counselor's Office: | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

| | | | | |
|---------------------------------------|------------------------------|------------------|------------------|--------------------|
| Date: | February 6, 2017 | PC# _____ | | RES # <u>19389</u> |
| <u>Department / Division</u> | <u>Character/Description</u> | <u>From</u> | <u>To</u> | |
| Anti Drug Sales Tax Fund - 008 | | | | |
| 5108 - Non Departmental | 55010 - Regular Salaries | \$ 58,130 | \$ - | |
| | 55040 - FICA | 3,891 | - | |
| | 55050 - Pension | 7,324 | | |
| | 55060 - Insurance Benefits | 11,151 | | |
| 4203 - Gang Intelligence | 55010 - Regular Salaries | | 50,856 | |
| | 55030 - Overtime Salaries | | 2,000 | |
| | 55040 - FICA | | 3,891 | |
| | 55050 - Pension | | 8,407 | |
| | 55060 - Insurance Benefits | | 12,818 | |
| | 55070 - Unemployment Ins | | 255 | |
| | 55110 - Workman's Comp | | 814 | |
| | 55150 - Long Term Disability | | 255 | |
| | 57190 - Wearing Apparel | | 1,200 | |
| | | | | |
| | | | | |
| | | <u>\$ 80,496</u> | <u>\$ 80,496</u> | |

Mary Rasmussen
Budgeting

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract, with two twelve-month options to extend for the furnishing of video production services for use by the Jackson County Legislature to SB Productions of Overland Park, KS, under the terms and conditions of Request for Qualifications 3-17.

RESOLUTION NO. 19390, February 13, 2017

INTRODUCED BY Dennis Waits, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited bids on Request for Qualifications 3-17 for the furnishing of video production services for use by the Legislature; and,

WHEREAS, a total of fifteen notifications were distributed and three responses were received and evaluated as follows:

| <u>RESPONDENT</u> | <u>EVALUATION POINTS</u> |
|--|--------------------------|
| SB Productions Overland Park, KS | 96 |
| 29 Pixel Studios Leavenworth, KS | 83 |
| Tico Productions Kansas City (Jackson County), MO | 64 |

and,

WHEREAS, the respondents were evaluated on the basis of experience, personnel, and references; and,

WHEREAS, following evaluation of the bids submitted, the Director of Finance and Purchasing recommends award to SB Productions of Overland Park, KS, as the lowest and best bidder; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the award be made as recommended by the Director of Finance and Purchasing and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19390 of February 13, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.



Date



Chief Financial Officer

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19390

Sponsor(s): Dennis Waits

Date: February 13, 2017

| SUBJECT | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with Two Twelve Month Options to Extend, for Jackson County, Missouri Legislature for Video Production Services to SB Productions of Overland Park, KS under the terms and conditions of Request for Qualifications No. 3-17</u></p> | | | | | | | | | | | | | | | | | | | | |
|--|---|---|-------------------------------|--|----------------|--|-----------------------------------|--|-----|---|-----|-----------------------------------|-----|-----|-----|-----|----------------------------------|-----|-----|-----|-----|
| BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Jackson County Legislature Estimated Use: \$27,600.00</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p> | Amount authorized by this legislation this fiscal year: | \$ | Amount previously authorized this fiscal year: | \$ | Total amount authorized after this legislative action: | \$ | Amount budgeted for this item * (including transfers): | \$ | Source of funding (name of fund) and account code number: | | | | | | | | | | | |
| Amount authorized by this legislation this fiscal year: | \$ | | | | | | | | | | | | | | | | | | | | |
| Amount previously authorized this fiscal year: | \$ | | | | | | | | | | | | | | | | | | | | |
| Total amount authorized after this legislative action: | \$ | | | | | | | | | | | | | | | | | | | | |
| Amount budgeted for this item * (including transfers): | \$ | | | | | | | | | | | | | | | | | | | | |
| Source of funding (name of fund) and account code number: | | | | | | | | | | | | | | | | | | | | | |
| PRIOR LEGISLATION | Prior ordinances and (date): Prior resolutions and (date): Resolution No. 17016, September 28, 2009 | | | | | | | | | | | | | | | | | | | | |
| CONTACT INFORMATION | RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253 | | | | | | | | | | | | | | | | | | | | |
| REQUEST SUMMARY | <p>The Jackson County, Missouri Legislature requires a qualified firm to provide Video Production Services for the taping of the weekly Committee and Legislative sessions.</p> <p>The Purchasing Department issued Request for Qualifications No. 3-17 to meet these requirements. A total of 15 notifications were distributed and 3 responses were received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>Respondent</th> <th>Experience and Capacity – 60%</th> <th>Key Personnel 25%</th> <th>References 15%</th> <th>Total 100%</th> </tr> </thead> <tbody> <tr> <td>29 Pixel Studios, Leavenworth, KS</td> <td>51%</td> <td>19%</td> <td>13%</td> <td>83%</td> </tr> <tr> <td>SB Productions, Overland Park, KS</td> <td>57%</td> <td>25%</td> <td>14%</td> <td>96%</td> </tr> <tr> <td>Tico Productions Kansas City, MO</td> <td>34%</td> <td>20%</td> <td>10%</td> <td>64%</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Term and Supply Contract for Video Productions Services to SB Productions of Overland Park, KS as the best proposal received. After the selection of the best proposal, pricing was negotiated and is included in the Award Recommendations</p> | Respondent | Experience and Capacity – 60% | Key Personnel 25% | References 15% | Total 100% | 29 Pixel Studios, Leavenworth, KS | 51% | 19% | 13% | 83% | SB Productions, Overland Park, KS | 57% | 25% | 14% | 96% | Tico Productions Kansas City, MO | 34% | 20% | 10% | 64% |
| Respondent | Experience and Capacity – 60% | Key Personnel 25% | References 15% | Total 100% | | | | | | | | | | | | | | | | | |
| 29 Pixel Studios, Leavenworth, KS | 51% | 19% | 13% | 83% | | | | | | | | | | | | | | | | | |
| SB Productions, Overland Park, KS | 57% | 25% | 14% | 96% | | | | | | | | | | | | | | | | | |
| Tico Productions Kansas City, MO | 34% | 20% | 10% | 64% | | | | | | | | | | | | | | | | | |
| CLEARANCE | <p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p> | | | | | | | | | | | | | | | | | | | | |

| | | |
|-------------|--|-----------------------|
| ATTACHMENTS | Abstract of Bids Received, Award Recommendation Memorandum from the Crissy Wooderson, Legislative Auditor and the pertinent pages of SB Production's proposal. | |
| REVIEW | Department Director: <i>Crissy Wooderson</i> | Date: <i>2/7/2017</i> |
| | Finance (Budget Approval): <i>If applicable</i> <i>N/A</i> | Date: |
| | Division Manager: <i>N/A</i> | Date: |
| | County Counselor's Office: | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**OFFICE OF THE COUNTY AUDITOR
JACKSON COUNTY, MISSOURI**

Res. 19390

(816) 881-3310
Fax: (816) 881-3340
www.jacksongov.org

**CRISSY WOODERSON
COUNTY LEGISLATIVE AUDITOR**

auditor@jacksongov.org
415 E. 12th Street, 2nd Floor
Kansas City, Missouri 64106

To: Barbara Casamento, Purchasing
From: Crissy Wooderson, Legislative Auditor *CW*
CC: Mary Jo Spino, County Clerk
Date: February 7, 2017
RE: RFQ 3-17 Video Production Services

Request for Qualifications 3-17 issued at the direction of the Jackson County Legislature sought proposals to provide Video Production Services for videotaping of the Jackson County Legislature's weekly Committee and Legislative sessions.

Three proposals were received and evaluated as shown below.

| | Experience & Capacity 60% | Key Personnel 25% | References 15% | Total 100% |
|-----------------------|---------------------------------|----------------------|-------------------|-----------------------|
| 29 Pixel Studios, LLC | 51 | 19 | 13 | 83 |
| SB Productions, Inc | 57 | 25 | 14 | 96 |
| Tico Productions, LLC | 34 | 20 | 10 | 64 |

The evaluation demonstrated SB Productions, Inc. as the most qualified respondent offering the experience, capacity and understanding of the scope of services with the ability to begin immediately.

It is recommended SB Productions, Inc be awarded the contract for RFQ 3-17 at annual cost of \$27,600 per attached quote. Off-site meetings will incur an additional expense of \$1,850 per meeting. Sufficient funds are budgeted in 001-0112-6790.



SB Productions, Inc.

Price Quote

2-3-2017

1. SB Productions will document the Jackson Legislative meetings as covered in the proposal at a cost of \$575.00 a meeting.
2. SB Productions will document any extra meetings whether evening, morning or weekend at the same cost.
3. Off-site meetings will be documented at a cost of \$1,850.00 a meeting.

48 meetings @ \$575.00 Total: \$27,600.00

Equipment SB Productions will provide for off-site meetings.

3 Panasonic HVX200 HD cameras

3 Tripods

Intercom system

12 Mics

Audio Board (Mackie 12 Channel)

DFS500 Switcher

All necessary cabling

Abekas Character Generator

Miscellaneous equipment

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive and the Prosecuting Attorney to execute an Agreement to extend the Memorandum of Understanding with the Carpenters' District Council of Greater St. Louis & Vicinity, through March 15, 2017.

RESOLUTION NO. 19391, February 13, 2017

INTRODUCED BY Alfred Jordan, County Legislator

WHEREAS, by Resolution 17999, dated October 15, 2012, the Legislature did authorize the execution of a Memorandum of Understanding (MOU) with the Carpenters' District Council of Greater St. Louis & Vicinity to govern the terms and conditions of employment of members of its bargaining unit within the Prosecuting Attorney's Office through December 31, 2016; and,

WHEREAS, by Resolution 19334, dated December 5, 2017, the Legislature did authorize the extension of the MOU with the Carpenters' District Council of Greater St. Louis & Vicinity, through February 15, 2017; and,

WHEREAS, the parties have continued negotiations on a successor MOU, but have not yet reached agreement; and,

WHEREAS, in view of the pending negotiations, and in anticipation of arriving at a successor MOU, the Legislature has determined that it is appropriate to extend the terms of the prior MOU, through March 15, 2017; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive and the Prosecuting Attorney be and hereby are authorized to execute an Agreement to extend the MOU with the Carpenters' District Council of Greater St. Louis & Vicinity, for a period ending March 15, 2017, in a form to be approved by the County Counselor.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 19391 of February 13, 2017, was duly passed on _____, 2017 by the Jackson County Legislature. The votes thereon were as follows:

Yeas _____

Nays _____

Abstaining _____

Absent _____

Date

Mary Jo Spino, Clerk of Legislature