

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 20475  
 Sponsor(s): Crystal Williams  
 Date: August 17, 2020

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the furnishing of Personal Computers, Miscellaneous Computer Hardware and Software, and Professional Services for use by Various County Departments to Dell Marketing L.P. of Round Rock, Texas; SHI International Corp. Of Somerset, New Jersey; and ConvergeOne (formerly AOS) of Overland Park, Kansas under the terms and conditions set forth in NASPO ValuePoint Contract Numbers MNWNC-108; State of Missouri Contract Number CT 16091001; Midwestern Higher Education Commission Contract Number MHEC-07012015; and Cooperating School District of Greater Kansas City Contract Number CO62518 existing government contracts.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="357 682 1437 871"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:  <input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____</p> <p>Total Estimated Use:     \$1,600,000</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:	
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): 20255, September 16, 2019; 19938 July 30, 2018; 19593 October 2, 2017; 19256 September 19, 2016; 18902 August 10, 2015										
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Craig A. Reich, Senior Buyer, 816-881-3265										
REQUEST SUMMARY	<p>Various County Departments require a Term and Supply Contract for the purchase of Personal Computer and Miscellaneous Computer Hardware and Software to purchase new equipment and software as necessary while providing maintenance to existing equipment. IT also has a requirement of Professional Services on an "as needed" basis.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the awards of term and supply contracts for the furnishing of Personal Computers, Miscellaneous Computer Software and Hardware, and Professional Services for use by Various County Departments from the following existing competitively bid other-government contracts:</p> <table data-bbox="349 1711 1518 1932"> <tr> <td>RECOMMENDED VENDOR:</td> <td>CONTRACT NUMBER:</td> </tr> <tr> <td>Dell Marketing, Round Rock, TX</td> <td>NASPO MNWNC-108 and MHEC-07012015</td> </tr> <tr> <td>Software House International (SHI), Somerset, NH</td> <td>State of Missouri CT160910001</td> </tr> <tr> <td>ConvergeOne (formerly AOS), Overland Park, KS</td> <td>Consolidate School Districts of Greater KC CO62518</td> </tr> </table>	RECOMMENDED VENDOR:	CONTRACT NUMBER:	Dell Marketing, Round Rock, TX	NASPO MNWNC-108 and MHEC-07012015	Software House International (SHI), Somerset, NH	State of Missouri CT160910001	ConvergeOne (formerly AOS), Overland Park, KS	Consolidate School Districts of Greater KC CO62518		
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	<p>The Director of Finance and Purchasing recommends the approval of the contract due to a higher volume discount offered to larger entities and purchasing groups.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals (None Assigned) <input type="checkbox"/> WBE Goals (None Assigned) <input type="checkbox"/> VBE Goals (None Assigned)	
ATTACHMENTS	Pertinent pages of successful bids	
REVIEW	Department Director: <i>[Signature]</i>	Date: 8-4-2020
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>[Signature]</i>	Date: 8-10-2020
	County Counselor's Office: <i>[Signature]</i>	Date: 8/12/20

**APPROVED**  
By Mark Lang at 9:21 am, Aug 05, 2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**Department of**  
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12<sup>th</sup> Street, Room G-8, Kansas City, MO 64106  
**816-881-3151-Phone** **816-881-3949-Fax**

MEMORANDUM

DATE: AUGUST 4, 2020

TO: CRAIG REICH, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS

RE: RLA TO APPROVE TERM AND SUPPLY CONTRACTS TO PURCHASE COMPUTERS, HARDWARE AND SOFTWARE

Please create an RLA to award Term & Supply contracts for miscellaneous computer hardware, software and professional services for use by various Jackson County departments. The companies that we use are Dell Marketing L. P. of Round Rock, Texas (NASPO Valuepoint Contract number MNWNC-108), Software House International Corp. (SHI) of Somerset, New Jersey (State of Missouri contract number CT160910001) and Converge One of Overland Park, Kansas. (Cooperating School District of Greater Kansas City contract number CO62518). All of these are existing government awarded contracts which were previously sent out for bid. Jackson County, Missouri is eligible to buy from all of these contracts. Estimated purchases for the twelve-month period is \$1,600,000.00.