

REQUEST FOR LEGISLATIVE ACTION

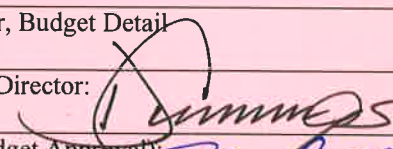



Completed by County Counselor's Office:

~~Res~~/Ord No.: 4991

Sponsor(s): Dan Tarwater III

Date: July 17, 2017

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an appropriation for the Multi-Jurisdictional Drug Task Force HIDTA Grant 17-18</u></p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$75,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$75,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> </table> <table border="1"> <tr> <td>Source of funding (name of fund) and account code number; FROM 010-2810 Grant Fund – Undesignated Fund Balance</td> <td>FROM ACCT \$75,000</td> </tr> <tr> <td>TO 4185 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease</td> <td>TO ACCT \$38,400</td> </tr> <tr> <td>4185 010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases</td> <td>\$36,600</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$75,000	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$75,000	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM 010-2810 Grant Fund – Undesignated Fund Balance	FROM ACCT \$75,000	TO 4185 010- 4184 -56630 Grant Fund – HIDTA – Vehicle Lease	TO ACCT \$38,400	4185 010- 4184 -56844 Grant Fund – HIDTA – Narcotics Purchases	\$36,600
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4185 010- 4184 -56844 Grant Fund – HIDTA – Narcotics Purchases	\$36,600														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 4863 (7/11/16); 4720 (3/30/15); 4618 (4/14/14); 4526 (4/29/13); 4415 (5/21/12)</p> <p>Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Danny Cummings, O.I.C., 816.503.4725</p>														
<p>REQUEST SUMMARY</p>	<p>The Jackson County Drug Task Force requested and received from the US Office of National Drug Control Policy, High Intensity Drug Trafficking Area (HIDTA) program \$75,000 for the period of January 1, 2017 through December 31, 2018.</p> <p>Please appropriate \$75,000 from 010-2810 (Grant Fund -- Undesignated Fund Balance) to the following accounts: 010-4184-56630 Grant Fund – HIDTA – Vehicle Lease \$38,400 4185 010-4184-56844 Grant Fund – HIDTA – Narcotics Purchases \$36,600 4185</p>														

	This grant will provide funding for the partial lease of vehicles for Detectives' use in their undercover duties and partial funding for the undercover purchase of illegal drugs.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award Letter, Budget Detail	
REVIEW	Department Director: 	Date: 7/7/17
	Finance (Budget Approval):  <i>If applicable</i>	Date: 7/11/17
	Division Manager: 	Date: 7/11/17
	County Counselor's Office: 	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$75,000

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Midwest High Intensity Drug Trafficking Area
Missouri Accountant
P.O. Box 568
Jefferson City, Missouri 65102
Phone (573) 526-6122 Fax (573) 526-5577

March 30, 2017

Memorandum

TO: HIDTA Subaward Recipient

FROM: Tessa Shoun
Midwest HIDTA Accountant

SUBJECT: 2017 Subaward Recipient Agreement

Attached you will find the Subaward Recipient Agreement for your 2017 HIDTA Award. Please follow the instructions below and return a completed copy to me.

- Agreement page 2 – sign and date
- Appendix A – complete
- Attachment #2 – complete
- Attachment #3 – sign and date

Thank you!

SUBAWARD RECIPIENT AGREEMENT WITH
JACKSON COUNTY DRUG TASK FORCE

1. **PURPOSE:** This agreement is entered into by and between the Jackson County Drug Task Force (hereinafter referred to as "Subrecipient") and the Missouri State Highway Patrol (hereinafter referred to as "Fiduciary"). The Subrecipient has been selected by, and agrees to accept funds awarded from the United States Office of National Drug Control Policy (hereinafter referred to as "ONDCP") and Fiduciary pursuant to this sub-award agreement. The funds will be administered by the Fiduciary on behalf of ONDCP. The purpose of this agreement is to clarify the conditions under which the funds are to be accepted and may be used by the Subrecipient and to outline the responsibilities of the participating parties.
2. **AUDIT READINESS AND COMPLIANCE:** The Subrecipient agrees to maintain appropriate and detailed records of its receipt and use of the funds in accordance with the generally accepted accounting principles applying to government agencies. The Subrecipient understands that it may be subject to audit by the Fiduciary, representatives of ONDCP, and/or any other applicable agency and agree to fully cooperate with any or all of those entities in the event of inquiry or audit. The Subrecipient further agrees to maintain an inventory control system to account for all expenditures of these funds.
3. **STANDARDS AND GUIDELINES:** The Subrecipient acknowledges receipt and understanding of the HIDTA Program Policy and Budget Guidance produced by ONDCP as well as other guidelines that have been or will be approved by the Executive Board, and agrees to abide by them. The Subrecipient further agrees to comply with the terms of the Office of Management and Budget's "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", as well as all relevant state, county and municipal financial and accounting rules, regulations, standards and guidelines(www.whitehouse.gov). Subrecipient further agrees to abide by all regulations and guidelines governing the use of ONDCP funds distributed for the purchase of evidence or information ("PEPI" Funds).
4. **TERMINATION, SUSPENSION OR DELAY:** The Subrecipient agrees that the Missouri State Highway Patrol has the right to terminate, suspend or delay any payment to Subrecipient if the payment request clearly fails to meet budgetary guidelines.
5. **SUPPLEMENTAL AGREEMENTS ATTACHED:** The Subrecipient acknowledges the following documents are attached to this agreement and that the policies set forth therein are acceptable to the Subrecipient and considered an integral portion of the Subaward Agreement.

Documents are as follows:

- Appendix "A" – Agency Information
- Attachment #1 – Special Conditions – HIDTA Subaward Recipient Agreement

- Attachment #2 – Disclosure of Lobbying Activities
- Attachment #3 – Confidential Funds Certification and HIDTA Program Policy and Budget Guidance for Confidential Funds
- Attachment #4 – Subrecipient and Pass-through Entity Information

6. REQUESTS FOR REIMBURSEMENT AND CLOSEOUT OF SUBAWARD: Requests for reimbursement should be submitted for processing on a monthly basis and no more than on a quarterly basis. The requests should be submitted no later than 30 days past the end of the month or quarter. Final reimbursements for each calendar year are due 60 days after the end of the year. The subaward is considered closed after this final payment has been made.

UNDERSTOOD AND AGREED TO:

FOR THE FIDUCIARY AGENCY

FOR THE SUBRECIPIENT

Missouri State Highway Patrol

BY: *Sandra K. Karsten*

BY: *[Signature]*

Name: Sandra K. Karsten
Title: Superintendent *SK*

Name:
Title: *CAPTAIN / OIC*

DATE: March 30, 2017

DATE: *04/18/17*

APPENDIX

A

AGENCY NAME: Jackson County Drug Task Force

ADDRESS: P.O. Box 392
BLUE SPRINGS, MO. 64015

Telephone: 816-503-4725

AGENCY HEAD NAME and TITLE: DAN CUMMINGS CAPTAIN/OIC

AGENCY CHIEF FINANCIAL OFFICER NAME and TITLE: CARI BEEMAN
OPERATION ADMINISTRATOR

SUBAWARD NUMBER: G17MW0001A - MM

CFDA #: 95.001

ATTACHMENT

#1

Page 1 of 2

Office of National Drug Control Policy Attachment to Award G17MW0001A

Special Conditions

Midwest HIDTA Subaward Recipient Agreement

The following special conditions are incorporated into each award document.

1. This grant is awarded for the Jackson County Drug Task Force initiative. Variation from the description of activities approved by ONDCP and/or the budget attached must comply with the reprogramming requirements as set forth in ONDCP's HIDTA Program Policy and Budget Guidance, dated July 5, 2012.
2. This award is subject to the requirements in ONDCP's HIDTA Program Policy and Budget Guidance.
3. No HIDTA funds shall be used to supplant state or local funds that would otherwise be designated for the same purposes.
4. The requirements of 28 CFR Part 23, which pertain to information collection and management of criminal intelligence systems, shall apply to any such systems supported by this award.
5. Special accounting and control procedures must govern the use and handling of HIDTA program funds for confidential expenditures (the purchase of information, evidence, and services for undercover operations). Those procedures are described in Section 6-12 of the HIDTA Program Policy and Budget Guidance.
6. The grant recipient agrees to account for and use program income in accordance with the "Common Rule" and the HIDTA Program Policy and Budget Guidance. Asset forfeiture proceeds generated by the HIDTA-funded initiatives shall not be considered as program income earned by HIDTA grantees.
7. Property acquired with these HIDTA grant funds is to be used for activities of the Midwest HIDTA. If your agency acquires property with these funds and then ceases to participate in the HIDTA, you should make this equipment available to the Midwest HIDTA Executive Board for use by other HIDTA participants.
8. All law enforcement entities that receive funds from this grant must report all methamphetamine laboratory seizure data to the National Clandestine Laboratory Database/National Seizure System at the El Paso Intelligence Center.

ATTACHMENT

#1

Page 2 of 2

Office of National Drug Control Policy Attachment to Award G17MW0001A

9. The recipient agrees to comply with the organizational audit requirements of OMS Circular A-133, "Audits of State and Local Governments". The management letter must be submitted with the audit report. Audits must be submitted no later than nine (9) months after the close of the recipient organization's audited fiscal year. The audit report shall be submitted to:

Missouri State Highway Patrol

Budget & Procurement Division

P.O. Box 568

Jefferson City, MO 65102-0568

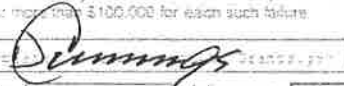
10. The recipient agrees to complete and keep on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Forms (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.

Attachment #2

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0048

<p>1. * Type of Federal Action:</p> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<p>2. * Status of Federal Action:</p> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<p>3. * Report Type:</p> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
<p>4. Name and Address of Reporting Entity:</p> <input type="checkbox"/> Prime <input checked="" type="checkbox"/> SubAwardee		
<p>* Name: JACKSON COUNTY DRUG TASK FORCE</p> <p>* Street 1: P.O. Box 392 Street 2: _____</p> <p>* City: BLUE SPRINGS State: MISSOURI Zip: 64015</p> <p>Congressional District, if known: _____</p>		
<p>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</p>		
<p>6. * Federal Department/Agency:</p>		<p>7. * Federal Program Name/Description:</p> <p>CFDA Number, if applicable: _____</p>
<p>8. Federal Action Number, if known:</p>		<p>9. Award Amount, if known:</p> <p>\$ _____</p>
<p>10. a. Name and Address of Lobbying Registrant:</p> <p>Prefix _____ * First Name _____ Middle Name _____</p> <p>* Last Name _____ Suffix _____</p> <p>* Street 1 _____ Street 2 _____</p> <p>* City _____ State _____ Zip _____</p>		
<p>b. Individual Performing Services (including address if different from No. 10a)</p> <p>Prefix _____ * First Name _____ Middle Name _____</p> <p>* Last Name _____ Suffix _____</p> <p>* Street 1 _____ Street 2 _____</p> <p>* City _____ State _____ Zip _____</p>		
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>		
<p>* Signature: </p> <p>* Name: Prefix MR. * First Name DAN Middle Name R.</p> <p>Last Name CUMMINGS Suffix _____</p> <p>Title: CAPTAIN / OIC Telephone No.: 816-503-4725 Date: 04/19/17</p>		

ATTACHMENT

#3

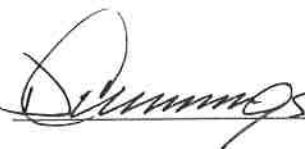
CONFIDENTIAL FUNDS CERTIFICATION

This is to certify that I have read, understand and agree to abide by all of the conditions for confidential funds as set forth in the effective edition of HIDTA Program Policy and Budget Guidance.

DATE:

04/18/17

PROJECT DIRECTOR SIGNATURE:



AWARD: G17MW0001A

SUBAWARD ATTACHMENT

#4

SUBRECIPIENT AND PASS-THROUGH ENTITY INFORMATION

Federal Award Identification: High Intensity Drug Trafficking Areas (HIDTA) Program
Federal Awarding Agency: Office of National Drug Control Policy
CFDA Number: 95.001
CFDA Name: High Intensity Drug Trafficking Areas Program
Award Type: B-Projects
Subrecipient Name: Jackson County Drug Task Force
Subrecipient DUNS number: 026546940
Federal Award Identification Number: G17MW0001A
Subaward Identification Number: G17MW0001A – MM
Federal Award Date: February 6, 2017
Subaward Period of Performance:
 Start Date: January 1, 2017
 End Date: December 31, 2018
Total amount of Federal Funds obligated/committed to subrecipient by this award:
 \$75,000
Federal Award Project Description: This grant will support initiatives designed to implement the Strategy proposed by the Midwest HIDTA Executive Board and approved by the Office of National Drug Control Policy.
Pass-through entity name: Missouri State Highway Patrol
Pass-through entity contact name: Colonel Sandra K. Karsten
R&D Award: No

OFFICE OF NATIONAL DRUG CONTROL POLICY
Midwest HIDTA REPROGRAMMING
FY 2017

Control #
Reference #
Date:

17-MW-160
55106

ONDCP Notification (Intra reprogramming)

ONDCP Approval (Inter reprogramming)

Initiative Jackson County DTF Award # G17MW0001A - MM

Initiative Recipient Award # Modification

Recipient Missouri State Highway Patrol Amendment #1

Object Code	FROM		Current Budget	Object Code	TO	
	Prior Budget	Amend			Prior Budget	Amend
Personnel	-	-	-	Personnel	-	-
Fringe	-	-	-	Fringe	-	-
Overtime	-	-	-	Overtime	-	-
Travel	-	-	-	Travel	-	-
Facilities	-	-	-	Facilities	-	-
Services	75,000.00	(36,600.00)	38,400.00	Services	-	-
Equipment	-	-	-	Equipment	-	-
Supplies	-	-	-	Supplies	-	-
Other	-	36,600.00	36,600.00	Other	-	-
Total	75,000.00	-	75,000.00	Total	-	-

JUSTIFICATION: What was the original intended purpose.
Please see attached memorandum.

Specific description of how the reprogrammed funds will be expended:
Funds will be used for PE/PI

REQUESTOR SIGNATURE Tessy Shoun DATE 6/26/2017

HIDTA DIRECTOR REVIEW _____ DATE _____

ONDCP APPROVAL _____ DATE _____

If intra reprogramming (within an initiative), please check ONDCP notification box.
If inter reprogramming (between initiative/agency), please check ONDCP approval box.

(Received)

JUN 26 2017

2017 Line Item Breakdown
Jackson County Drug Task Force

G17MMW0001A - MM SERVICES	Prior Budget	Adj/Mod	Current Budget
Vehicle lease - passenger	75,000.00	(36,600.00)	38,400.00
OTHER			
PE/PI/PS	0.00	36,600.00	36,600.00
TOTAL	75,000.00	0.00	75,000.00

REPROGRAM #1

EXPLANATION: FUNDS WILL BE USED FOR PE/PI

1 of 1 Fund | Next

Reprogramming ID 55106

Status Posted

FY 2017

Create By Kroberts

HIDTA Internal ID 17-MW-160

Date Modified 6/26/2017 4:05:50 PM

Posted By Inewton

Date Posted 7/3/2017 9:22:23 AM

Justification MW (ONDCP) - Original funds were intended for Services (Vehicle Lease). Reprogrammed funds will be used for Other (PE/PI).

Initiative	Award Recipient	Resource Recipient	Account	Increase	Decrease	Remarks
Jackson County Drug Task Force (MW.JCDDTF)	Missouri State Highway Patrol (G17MW0001A)	Jackson County Drug Task Force (RR.JCDDTF)	Services (Services)		\$36,600.00	
Jackson County Drug Task Force (MW.JCDDTF)	Missouri State Highway Patrol (G17MW0001A)	Jackson County Drug Task Force (RR.JCDDTF)	Other (Other)	\$36,600.00		
Total				\$36,600.00	\$36,600.00	

Approvals

HIDTA Financial Manager	Kkulesa	6/26/17
HIDTA Director	dhrizell	6/26/17
ONDCP (Programmatic Review)	acoffey	7/3/17
National Director	mgottlieb	7/3/17
ONDCP (Fiscal Review)	Inewton	7/3/17

Grant Summary

Grant	Increase	Decrease
# Error Missouri State Highway Patrol	\$36,600.00	\$36,600.00

Budget Detail

2017 - Midwest

Initiative - Jackson County Drug Task Force

Award Recipient - Missouri State Highway Patrol (G17MW0001A)

Resource Recipient - Jackson County Drug Task Force

Services	Quantity	Amount	Comments
Vehicle lease - passenger	8	\$75,000.00	3-Grandview PD; 1-Jackson Co DTF OIC; 1-Grain Valley PD; 3-Independence PD (Lease w/ maintenance)
Total Services	8	\$75,000.00	
Total		\$75,000.00	

Executive Office of the President Office of National Drug Control Policy		AWARD Grant	Page 1 of 1
1. Recipient Name and Address Colonel Sandra K. Karsten Missouri State Highway Patrol 1510 E Elm Jefferson City, MO 65102-0568		4. Award Number: G17MW0001A	
		5. Grant Period: From 01/01/2017 to 12/31/2018	
2. Total Amount of the Federal Funds Obligated: \$2,885,116	6. Federal Award Date: 6/19/2017	7. Action	
2A. Budget Approved by the Federal Awarding Agency \$2,885,116	8. Supplement Number 1	Initial	
		<input checked="" type="checkbox"/> Supplemental	
3. CFDA Name and Number: <i>High Intensity Drug Trafficking Areas Program - 95.001</i>	9. Previous Award Amount:		\$1,653,171
3A. Project Description <i>High Intensity Drug Trafficking Areas (HIDTA) Program</i>	10. Amount of Federal Funds Obligated by this Action: \$1,231,945		
	11. Total Amount of Federal Award: \$2,885,116		
12. The above grant is approved subject to such conditions or limitation as are set forth in the original Grant.			
13. Statutory Authority for Grant: Public Law 114-254 and Public Law 115-31			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Michael K. Gottlieb Associate Director Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Sandra K. Karsten Missouri State Highway Patrol	
16. Signature of Approving ONDCP Official <i>Michael K. Gottlieb</i>		17. Signature of Authorized Recipient/Date <i>Sandra K. Karsten</i> 06-20-2017	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 098638075 EIN: 1431736878A1		19. HIDTA AWARD OND1070DB1718XX OND6113 OND2000000000 OC 410001	