

## Department of Procurement & Contract Compliance

Sharon Reed, Manager

Municipal Office Building 701 North 7<sup>th</sup> Street, 6<sup>th</sup> Floor Kansas City, Kansas 66101-3064

Phone: (913) 573-5440 Fax: (913) 573-5444

January 13, 2025

Jason Hansen Lineage Mailing Services 1700 Broadway Kansas City, MO 64108 jhansen@trustlineage.com

RE: Contract Extension for RFP #R36488, Printing and Mailing Services

Dear Ms: Hall

Per our Contract for RFP R36488, Printing and Mailing Services, the Unified Government wishes to extend the contract for the First (1st) of Four (4) one-year contract renewal options of the contract. The renewal shall be subject to adjustment based on the Consumer Price Index CPI-U All Urban Consumers for the previous 12 months not to exceed 4%.

All the terms and conditions of the current contract will remain the same for the extension period. Should you agree to this extension, please sign the extension letter and return a copy to my office along with a current copy of your Bi-Annual Certificate of Compliance, a current copy of your Certificate of Insurance naming the Unified Government as Additional Insured and a Copy of your 2025 Occupation Tax Receipt to the Procurement Department of the Unified Government at 701 N. 7<sup>th</sup> St., Suite 649, Kansas City, Kansas 66101.

I agree to the Contract Extension, which will be in effect for a period of 1-year from January 1, 2025 thru

December 31, 2025.

David Johnston, County Administrator

Date /

Please contact me if I may be of any further service to you.

Sincerely,

Kelly P. Regan, Buyer

Kelly P. Regan