

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$49,397.00 from the fund balance of the 2010 Grant Fund in acceptance of the Family Court Division's Girl Specialized Caseload and Girls Circle Program Grant received from the Missouri Department of Public Safety.

**ORDINANCE #4269**, November 22, 2010

**INTRODUCED BY** James D. Tindall, County Legislator

WHEREAS, the Family Court Division has been awarded a grant in the amount of \$49,396.67 by the Missouri Department of Public Safety for the period of October 1, 2010, through September 30, 2011; and,

WHEREAS, the grant funds will be used to provide gender responsive case management and treatment for court involved youth; and,

WHEREAS, the grant does not require local matching funds; and,

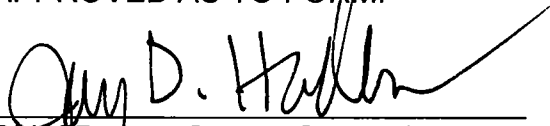
WHEREAS, an appropriation is necessary to place the grant funds in the proper spending accounts; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be made from the fund balance of the 2010 Grant Fund:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
Grant Fund			
010-2155	45338 - Increase Revenue	\$49,397	
010-2810	Undesignated Fund Balance		\$49,397
010-2810	Undesignated Fund Balance	\$49,397	
010-2155	55010 - Salary		\$36,099
010-2155	55040 - FICA		\$ 2,762
010-2155	55050 - Pension		\$ 3,088
010-2155	55060 - Insurance		\$ 4,238
010-2155	55070 - Unemployment		\$ 181
010-2155	55110 - Workers Compensation		\$ 181
010-2155	55150 - Long Term Disability		\$ 181
010-2155	56360 - Life Insurance		\$ 52
010-2155	57230 - Other Operating Supplies		\$ 2,616

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
Acting County Counselor

I hereby certify that the attached Ordinance, Ordinance #4269 introduced on November 22, 2010, was duly passed on December 6, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

This Ordinance is hereby transmitted to the County Executive for his signature.

12-6-10  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4269.

12-6-2010  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 010 2810  
ACCOUNT TITLE: Grant Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$49,397.00

November 16, 2010  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Ord~~ Ord No.: 4269

Sponsor(s): James D. Tindall

Date: November 22, 2010

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>The Gender Specific Caseload and Girls Circle Program</u></p>																				
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$49,396.67</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$49,396.67</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td>FROM ACCT 010-2810 49,396.67 TO ACCT 010-2155 49,396.67</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:  <input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): 54,133.83          Prior Year Actual Amount Spent (if applicable): 33,591.58</p>	Amount authorized by this legislation this fiscal year:	\$49,396.67	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$49,396.67	Amount budgeted for this item *:	\$	Source of funding (name of fund) and account code number	FROM ACCT 010-2810 49,396.67 TO ACCT 010-2155 49,396.67										
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PRIOR LEGISLATION	<p>Prior ordinances and (date): 4176 Dated 12/14/09          Prior resolutions and (date):</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Carl Bayless, Grant Accountant, 816-435-4775</p>																				
REQUEST SUMMARY	<p>This is a request to appropriate \$49,396.67 from the undesignated fund balance of the 2010 Grant fund in acceptance of a grant awarded to the Family Court Division by the Missouri Department of Public Safety. The project is named "Girl Specialized Caseload and Girls Circle Program". The goal of the program is to provide gender responsive case management and treatment for court involved youth. The project began October 1, 2010 and will continue through September 30, 2011. The total grant project is \$49,396.67 and there is no match requirement.</p> <p>Please appropriate the \$49,396.67 into the accounts listed below:</p> <table> <tr> <td>5010 Regular Salaries</td> <td>\$ 36,099.02</td> <td>5110 Workers Comp</td> <td>180.50</td> </tr> <tr> <td>5040 FICA</td> <td>2,761.58</td> <td>5150 Long Term Disability</td> <td>180.50</td> </tr> <tr> <td>5050 Pension</td> <td>3,088.21</td> <td>6360 Life Ins</td> <td>52.20</td> </tr> <tr> <td>5060 Ins Benefits</td> <td>4,238.16</td> <td>7230 Supplies/ Operations</td> <td>2,616.27</td> </tr> <tr> <td>5070 Unemployment Ins</td> <td>180.50</td> <td></td> <td></td> </tr> </table> <p>TOTAL APPROPRIATION : \$49,396.67</p>	5010 Regular Salaries	\$ 36,099.02	5110 Workers Comp	180.50	5040 FICA	2,761.58	5150 Long Term Disability	180.50	5050 Pension	3,088.21	6360 Life Ins	52.20	5060 Ins Benefits	4,238.16	7230 Supplies/ Operations	2,616.27	5070 Unemployment Ins	180.50		
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CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance – Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				
ATTACHMENTS																					
REVIEW	<table> <tr> <td>Department Director: James Abbott, Fiscal and Budget Director</td> <td><i>James Abbott</i></td> <td>Date: 11/04/10</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td><i>Samuel [Signature]</i></td> <td>Date: <i>11/10/10</i></td> </tr> <tr> <td>Division Manager: Jeff Eisenbeis, Deputy Court Administrator</td> <td><i>JE</i></td> <td>Date: 11/04/10 <i>11/9/10</i></td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> </tr> </table>	Department Director: James Abbott, Fiscal and Budget Director	<i>James Abbott</i>	Date: 11/04/10	Finance (Budget Approval): <i>If applicable</i>	<i>Samuel [Signature]</i>	Date: <i>11/10/10</i>	Division Manager: Jeff Eisenbeis, Deputy Court Administrator	<i>JE</i>	Date: 11/04/10 <i>11/9/10</i>	County Counselor's Office:		Date:								
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Division Manager: Jeff Eisenbeis, Deputy Court Administrator	<i>JE</i>	Date: 11/04/10 <i>11/9/10</i>																			
County Counselor's Office:		Date:																			

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund – Undesignated Fund Balance	\$49,396.94

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



**JEREMIAH W. (JAY) NIXON**  
Governor



Truman Building, Room 870  
Mailing Address: P.O. Box 749  
Jefferson City, MO 65102-0749  
Telephone: 573-751-4905  
FAX: 573-751-5399  
Internet Address:  
<http://www.dps.mo.gov>

**JOHN M. BRITT**  
Director

STATE OF MISSOURI  
**DEPARTMENT OF PUBLIC SAFETY**  
**OFFICE OF THE DIRECTOR**

September 29, 2010

Mel Bockelman  
Jackson, County of  
2729 Gilham Road  
Kansas City, MO 64108

RE: 2009-TITLE2-07

Dear Mr. Bockelman:

Enclosed please find a signed copy of the Award of Contract and Special Conditions for the above referenced project for the contract period October 1, 2010 through September 30, 2011. Please retain this copy for your records. In addition, be sure to include the assigned contract number on all project-related correspondence submitted to this office.

Pursuant to the special conditions, it will be necessary for you to submit the Monthly Performance Report, Monthly Report of Expenditures, and Monthly Detail of Expenditures form with supporting documentation to the Department of Public Safety no later than the 10<sup>th</sup> of each month.

The Monthly Detail of Expenditures form may be found on the Department of Public Safety website at <http://www.dps.mo.gov/dir/programs/ji/grantforms.asp>. A customized Monthly Performance Report is attached to this document; this form will be emailed as well. The Monthly Report of Expenditures will be mailed to you at the end of each month. Remember, the first reports are due by November 10, 2010, even if there has been no activity through the grant.

Congratulations on this award. If you have any questions, please do not hesitate to contact Nancy Capps of my staff at 573-522-4094 or [nancy.capps@dps.mo.gov](mailto:nancy.capps@dps.mo.gov) or me at 573-526-2179 or [vicky.scott@dps.mo.gov](mailto:vicky.scott@dps.mo.gov). I look forward to working with you during this next year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Vicky Scott', is written over a horizontal line.

Vicky Scott  
Program Manager

Enclosure

cc: Mr. Jeff Eisenbeis



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
 OFFICE OF THE DIRECTOR  
**AWARD OF CONTRACT**

P.O. Box 749  
 Jefferson City, Missouri 65102  
 Phone: 573/751-4905

Contractor Name

**Jackson, County of**

Project Title

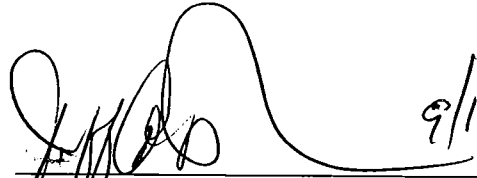
The Gender Specialized Caseload and Girls Circle Program

Contract Period FROM: 10/1/2010 TO: 9/30/2011	State Funds Awarded \$49,396.94	Contract Number 2009-TITLE2-07
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Award is hereby made in the amount and for the period shown above to the above mentioned Contractor. This award is subject to compliance with the general conditions governing grants and contracts, as well as, the attached Special Conditions. This award is also subject to compliance with all current applicable federal and state laws, regulations and guidelines.

This award is subject to Special Conditions (attached).

The undersigned hereby certify acceptance of the above described contract on the terms and conditions specified or incorporated by reference above and herein, including those stated in the contract application.

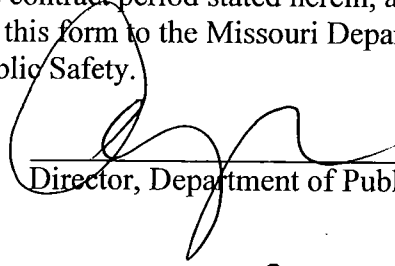
  
 Authorized Official Date

*9/13/10*

  
 Project Director Date

*9-13-2010*

This contract shall be in effect for the duration of the contract period stated herein, and funds shall become available on the award date with the signed return of this form to the Missouri Department of Public Safety and the signature of the director of the Department of Public Safety.

  
 Director, Department of Public Safety

*9-16-10*

Award Date

RECEIVED



**SPECIAL CONDITIONS OF AWARD** (Award of Contract – continuation of [unclear])

Contractor Name: Jackson, County of

Project Title: The Gender Specialized Caseload and Girls Circle Program

Contract Period: 10/1/2010 to 9/30/2011

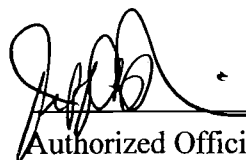
Funds Awarded: \$49,396.94

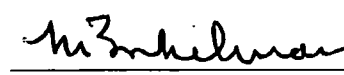
Contract Number: 2009-TITLE2-07

1. The applicant agrees to comply with the terms and conditions of this award as mandated by U.S. Department of Justice and the Missouri Department of Public Safety.
2. The applicant agrees to comply with the financial and administrative requirements set forth in the current edition of the Office of Justice Programs (OJP) Financial Guide and the Missouri Department of Public Safety Financial and Administrative Guidelines.
3. The applicant assures compliance with the certified assurances and financial guidelines as set forth in the Title II Formula Grant Application Packet.
4. The applicant understands that in order to receive Title II Formula Grant funding, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) requires Missouri to achieve compliance with the four core requirements of the Juvenile Justice and Delinquency Prevention Act: Deinstitutionalization of Status Offenders, Jail Removal, Sight and Sound Separation, and Disproportionate Minority Contact. In addition, the applicant agrees to support the Missouri Department of Public Safety in its efforts to achieve and maintain compliance with the four core requirements.
5. In accordance with section 210.025, RSMo, the applicant assures that current criminal history and child abuse and neglect background checks will be conducted on all program personnel who provide direct services to youth under this contract. If the results of such background checks indicate a conviction for a crime against a person or a finding of child abuse or neglect by probable cause, the individual is ineligible for employment or volunteer work under this contract. Background checks shall be completed and on file within 15 days of an individual beginning any work described in the contract. Failure to comply with these guidelines could result in the immediate suspension or termination of this contract.
6. The applicant assures that only actual costs for budget line items will be submitted on the Monthly Expenditure Reports.
7. The applicant agrees to submit the **Monthly Operational Performance Report, Monthly Report of Expenditures, and Monthly Detail of Expenditures** by no later than the **10<sup>th</sup> day of each month**, unless the 10<sup>th</sup> falls on a weekend or holiday. Then the reports must be received by the first working day after the weekend or holiday. **NO FAXES WILL BE ACCEPTED!!** The Monthly Report of Expenditures is due each month whether or not your agency has expended any grant or local match funds. Failure to submit these reports by the 10<sup>th</sup> of each month could result in the termination of your contract with the Department of Public Safety. *Failure to submit these reports by the 10<sup>th</sup> of each month could result in the termination of your contract with the Department of Public Safety.*
  - a. You **must** use the Monthly Report of Expenditures, Monthly Detail of Expenditures sheet, and monthly progress (performance) report designed by the Department of Public Safety for reporting purposes. The Monthly Report of Expenditures is mailed to you each month. The Monthly Detail of Expenditures sheet and monthly progress (performance) report for each grant program may be found on our website at [www.dps.mo.gov](http://www.dps.mo.gov). These forms must be completed and returned with original signatures **even if there are no expenditures or activities to report**.

**ACCEPTANCE OF SPECIAL CONDITIONS:**

RECEIVED

 \_\_\_\_\_ 9/13/10  
Authorized Official Date

 \_\_\_\_\_ 9-13-10  
Project Director Date