



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3253
Fax 816-881-3268

DISPOSITION OF TERM & SUPPLY CONTRACT MEMORANDUM

**TO: Cynthia Ramos, Assessment
Elizabeth Money, Sheriff's Office
Cari Beeman, JC DTF
Karissa Falkner, Corrections
Melissa Gray, Facilities Management**

**FROM: Teri Brown, Contract Specialist
Keith Allen, Senior Buyer**

DATE: March 19, 2026

RE: Contract Information: Fuel Card Services

- **WEX**

The above-mentioned Term & Supply Contract expired on **September 7, 2025**. There are no extensions remaining.

Please review the specifications and advise me of the following:

- A. ~~Extend Contract for 12 months. Department needs service.~~
- B. Rebid with attached changes.
- C. Rebid with specifications as they stand.
- D. Department does not require services of this bid.

Department: Assessment Department Estimated annual usage: \$ 60,000.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

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RE: Contract Information: **Fuel Card Services**

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Department: Corrections Estimated annual usage: \$ 58,000

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Karissa Falkner 3/31/26



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TO: **Cynthia Ramos, Assessment**
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FROM: **Teri Brown, Contract Specialist**
Keith Allen, Senior Buyer

DATE: **March 19, 2026**

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Department: Drug Task Force Estimated annual usage: \$ 100,000

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Department: Sheriff's Office Estimated annual usage: \$ 30,000.00 via 001-4201-57110

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Department: Facilities Management Division Estimated annual usage: \$ 12,000.00

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