

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19412  
 Sponsor(s): Alfred Jordan  
 Date: March 13, 2017

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of a Maintenance Agreement for the Sheriff's Office Report Management Software from Information Technologies of St. Louis, Missouri in the amount of \$46,308.00 as a Sole Source purchase.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$46,308.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$46,308.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$46,308.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 004-4201-56662 Special Road &amp; Bridge, Sheriff's, Software Maintenance</td> <td>\$46,308.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$46,308.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$46,308.00	Amount budgeted for this item * (including transfers):	\$46,308.00	Source of funding (name of fund) and account code number: 004-4201-56662 Special Road & Bridge, Sheriff's, Software Maintenance	\$46,308.00
Amount authorized by this legislation this fiscal year:	\$46,308.00										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$46,308.00										
Amount budgeted for this item * (including transfers):	\$46,308.00										
Source of funding (name of fund) and account code number: 004-4201-56662 Special Road & Bridge, Sheriff's, Software Maintenance	\$46,308.00										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):          Prior resolutions and (date): 19090, March 7, 2016</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>The annual Maintenance Agreement for the Sheriff's Office Reports Management Software needs to be renewed. The Agreement would be considered a Sole Source purchase because the maintenance can only be provided by the developer of the software.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of the annual Maintenance Agreement for the Sheriff's Office Reports Management Software at a total cost of \$46,308.00 from Information Technologies of St. Louis, Missouri as a Sole Source purchase</p>										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p><b>ATTACHMENTS</b></p>	<p>A Memorandum from Captain David Epperson of the Sheriff's Office and the Renewal Invoice from Information Technologies of St. Louis, Missouri</p>										
<p><b>REVIEW</b></p>	<table border="1"> <tr> <td>Department Director:</td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>Date:</td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director:	Date:	Finance (Budget Approval): <i>If applicable</i>	Date:	Division Manager:	Date:	County Counselor's Office:	Date:		
Department Director:	Date:										
Finance (Budget Approval): <i>If applicable</i>	Date:										
Division Manager:	Date:										
County Counselor's Office:	Date:										

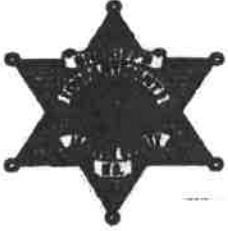
Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.





**OFFICE OF THE JACKSON COUNTY SHERIFF**

**SHERIFF MIKE SHARP**

**COLONEL HUGH L. MILLS**

**COLONEL BEN C. KENNEY**

**INTER OFFICE  
COVER SHEET**

**OFFICE OF JACKSON COUNTY, MISSOURI**  
***SHERIFF***  
**INTER-OFFICE MEMORANDUM**

**TO:** Barbara Casamento

**FROM:** Captain Dave Epperson

**DATE:** 02/09/2017

**SUBJECT:** Information Technology Incorporated (ITI)

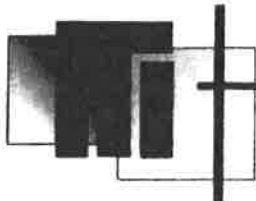
Ms. Casamento,

I am sending this memorandum to request the above listed business, Information Technologies Incorporated (ITI) be considered a Sole Source for the Jackson County Sheriff's Office needs in 2017.

The Jackson County Sheriff's Office utilizes ITI public safety software for its report management system and has a continued annual need for maintenance and trouble shooting through the vendor. The Jackson County Sheriff's Office has traditionally entered into annual maintenance agreements with ITI to provide the above listed services because they are the Sole Source of their software. The Jackson County Sheriff's Office has a current maintenance agreement which expires on 04/20/2017.

Thank you for your consideration reference this request,





Public Safety Software

**INFORMATION TECHNOLOGIES, INC.**

February 9, 2017

\*\*\*sent via email to [DEPPERSON@JACKSONGOV.ORG](mailto:DEPPERSON@JACKSONGOV.ORG)\*\*\*

Sheriff Mike Sharp  
Jackson County Sheriff's Office  
4001 N.E. Lakewood Court  
Lees Summit, MO 64064

Re: Sole Source Provider

Dear Sheriff Sharp:

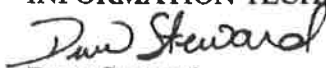
This letter is submitted to request Sole Source Procurement approval for the Annual Software Support Renewal for the Information Technologies, Inc. (ITI) Public Safety Software Series per Invoice #R2017-6344 in the amount of \$46,308.00.

The afore-mentioned software support is proprietary to our organization and cannot be purchased through competitive purchasing.

Please contact me if you require further information regarding this matter.

Sincerely,

INFORMATION TECHNOLOGIES, INC.

  
Drew Steward  
Regional Sales Manager

CAD • MOBILE • RMS • JMS • COURT • CODE ENFORCEMENT & much more ...

10430 Baur Boulevard  
St. Louis, Missouri 63132

Sales: 800.814.4843  
Local: 314.997.5336  
Fax: 314.997.5342  
[www.itiusa.com](http://www.itiusa.com)

**IT** INFORMATION TECHNOLOGIES, INC.  
 10430 Baur Blvd.  
 St. Louis, MO 63132-1906  
 Phone: (800) 814-4843  
 Fax: (314) 997-5342

Public Safety Software

**Renewal Invoice**

Invoice Number: R2017-6344

Invoice Date: February 09, 2017

Page: 1 of 1

**Invoice To:**

**JACKSON COUNTY SHERIFF'S OFFICE**  
 4001 N.E. LAKEWOOD COURT  
 LEES SUMMIT, MO 64064

**Agency:**

**JACKSON COUNTY SHERIFF'S OFFICE**  
 4001 N.E. LAKEWOOD COURT  
 LEES SUMMIT, MO 64064

ATTN: SHERIFF MIKE SHARP

ATTN: SHERIFF MIKE SHARP

Payment Due Date:		Client ID	For more information, Contact:			
April 20, 2017		291529	Drew Steward			
<b>Software Subscription Service</b>						
Qty	Description	Service Dates			Extension	
		Start	End	Months		
1	Workstation / Mobile Map (web based)	05/01/2017	04/30/2018	12	\$432.00	
1	Interface, MO Accident (STARS 2012 - electronic submission)	05/01/2017	04/30/2018	12	\$0.00	
					<b>Subtotal</b>	<b>\$432.00</b>
<b>Annual Software Support Renewal</b>						
Qty	Description	Service Dates			Extension	
		Start	End	Months		
1	Enterprise Framework	05/01/2017	04/30/2018	12	\$3,060.00	
1	AVL Interface	05/01/2017	04/30/2018	12	\$1,542.00	
1	Duty Roster (Scheduling)	05/01/2017	04/30/2018	12	\$366.00	
1	Asset / Fleet Management	05/01/2017	04/30/2018	12	\$669.00	
1	Policy Manual	05/01/2017	04/30/2018	12	\$345.00	
1	Firearm Permits	05/01/2017	04/30/2018	12	\$603.00	
5	Computer Aided Dispatch	05/01/2017	04/30/2018	12	\$9,045.00	
1	Dispatch Monitor	05/01/2017	04/30/2018	12	\$1,119.00	
1	Interface, E911	05/01/2017	04/30/2018	12	\$1,572.00	
1	Law Enforcement Records Management	05/01/2017	04/30/2018	12	\$4,008.00	
1	Interface, MO Accident (STARS 2012 - print submission)	05/01/2017	04/30/2018	12	\$678.00	
1	Interface, MO Incident Based Reporting	05/01/2017	04/30/2018	12	\$2,142.00	
1	Interface, Summons Import for Handheld Ticketwriter	05/01/2017	04/30/2018	12	\$255.00	
50	Mobile License	05/01/2017	04/30/2018	12	\$18,900.00	
1	Services - Multi-Site Support	05/01/2017	04/30/2018	12	\$1,572.00	
					<b>Subtotal</b>	<b>\$45,876.00</b>
					<b>Grand Total</b>	<b>\$46,308.00</b>

Subject to the terms and conditions located at <http://www.itusa.com/supportterms/>.  
 By paying the amount shown, you agree to the terms and conditions stated therein.

**PLEASE NOTE**

Subscription and Hosted Services are Pre-Paid. If payment or other arrangements have not been made prior to the service start date(s) shown above, there will be an interruption in service. Please contact ITI in advance of the new service start date(s) if you have questions or issues.

Note: Support for the MO MODEX/RMS interface has been paid for by the Missouri Department of Public Safety

Thank you for your Business

Sales: 800.814.4843  
 Local: 314.997.5336

10430 Baur Boulevard  
 St. Louis, Missouri 63132

Fax: 314.997.5342  
[www.itusa.com](http://www.itusa.com)