

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19011

Sponsor(s): Scott Burnett

Date: November 30, 2015

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$46,825.00 within the Information Technology Department's budget and authorizing the purchase of a Clean Fire Suppression System for the Information Technology Department to Advanced Fire, Inc. of Oak Grove, Missouri under the terms and conditions of Invitation to Bid No. 66-15.</u></p>																		
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$46,825.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$46,825.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$46,825.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM:</td> <td></td> </tr> <tr> <td>001-1305-55010 General Fund, Information Technology, Regular Salaries</td> <td>\$46,825.00</td> </tr> <tr> <td>TRANSFER TO:</td> <td></td> </tr> <tr> <td>001-1305-58020 General Fund, Information Technology, Buildings & Improvements</td> <td>\$46,825.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$46,825.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$46,825.00	Amount budgeted for this item * (including transfers):	\$46,825.00	Source of funding (name of fund) and account code number:		TRANSFER FROM:		001-1305-55010 General Fund, Information Technology, Regular Salaries	\$46,825.00	TRANSFER TO:		001-1305-58020 General Fund, Information Technology, Buildings & Improvements	\$46,825.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																		
<p>REQUEST SUMMARY</p>	<p>The Information Technology Department needs to replace the Clean Agent Fire Suppression System for the Computer and Telephone Room; the old system is not functioning and cannot be repaired. The Purchasing Department issued Invitation to Bid No. 66-15 in response to this need.</p> <p>A total of ten notifications were distributed and two responses were received; one of which was declared non-responsive to the terms and conditions of the Invitation to Bid. The other response was evaluated as follows:</p> <table> <tr> <td>Advanced Fire, Inc. of Oak Grove, MO</td> <td>\$46,825.00</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a contract for a Clean Agent Fire Suppression System for the Information Technology Department to Advanced Fire, Inc. of Oak Grove, Missouri in the amount of \$46,825.00 as the best bid received.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$46,825.00 within the Information Technology Department's budget as follows:</p> <table> <tr> <td></td> <td>FROM:</td> <td>TO:</td> </tr> <tr> <td>001-1305-55010 General Fund, Information Technology, Regular Salaries</td> <td>\$46,825.00</td> <td></td> </tr> <tr> <td>001-1305-58020 General Fund, Information Technology, Building & Improvements</td> <td></td> <td>\$46,825.00</td> </tr> </table>	Advanced Fire, Inc. of Oak Grove, MO	\$46,825.00		FROM:	TO:	001-1305-55010 General Fund, Information Technology, Regular Salaries	\$46,825.00		001-1305-58020 General Fund, Information Technology, Building & Improvements		\$46,825.00							
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CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award Recommendation from Mr. Mike Lear of the Information Technology Department, the Bid Abstract and the pertinent pages of Advanced Fire's bid documents.	
REVIEW	Department Director: AAA	Date: 11/17/2015
	Finance (Budget Approval): <i>If applicable</i>	Date: 11/17/15
	Division Manager:	Date: 11/20/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note: Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: November 17, 2015 PC# RES # 19011

Department / Division	Character/Description	From	To
General Fund - 001			
1305 - Information Technology	55010 - Regular Salary	46,825	
1305 - Information Technology	58020 - Buildings & Improvements		46,825
		46,825	46,825

Mary Rasmussen
Budgeting



Department of
INFORMATION TECHNOLOGY
JACKSON COUNTY, MISSOURI

Res. 19011

(816) 881-3151

415 E. 12TH STREET
KANSAS CITY, MO 64106

MEMORANDUM

TO: Barbara Casamento, Purchasing Supervisor

FROM: Michael E. Lear, Assistant Director of I.T. – Technical Support

DATE: November 13, 2015

RE: Recommendation for I.T. Data Room Fire Suppression RFP 66-15

RFP 66-15 was sent out seeking proposals for the removal of the old Halon System and the installation of a Clean Agent Fire Suppression System to protect the County Servers and Telephone systems. The results from awarding this bid will be the protection of the County systems currently in the Computer room on the ground floor from the loss of data due to fire.

We received one valid bid from Advanced Fire, Inc.

The development of the RFP and the review of the responses was performed by the staff of the County IT Department.

After the review of the proposals, we recommend that the County award the bid to Advanced Fire, Inc. and also include the optional item of including a Cheetah XI fire panel and graphic annunciator. This option is needed because our Lenel Security System requires a Digital DACT board so that we can notify the Sheriff's Office in case of a fire.

The base cost of the Advanced Fire bid is \$ 33,500.00. The optional fire panel cost is \$13,325.00, for a Total cost to the County of \$ 46,825.00.

Please accept this as the County IT Departments recommendation to award this RFP bid to Advanced Fire, Inc.

A budget transfer will be required to purchase this system. Please transfer \$ 46,825.00 from account 001-1305-55010 based on Salary savings to account 001-1305-58020.

BID NO: 66-15 DATE: 11/10/15 COMMODITY: Clean Fire Suppression System		Keller Fire and Safety AMOUNT		Advanced Fire Inc. AMOUNT		AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Removal of Existing Haolgen Tank			325.00	- 0-		
2	Specify, Design and Layout of New System			1,020.00	2,500.00		
3	Furnish and Install Clean Fire Suppression System			29,335.00	29,000.00		
4	Testing and Training on New System			1,110.00	500.00		
5	Three Year Maintenance Agreement on New System			2,850.00	1,500.00		

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED

ON: 11-10-15 BY

Dina Seisla
 CLERK OF THE LEGISLATURE
[Signature]
 PURCHASING

ADVANCED FIRE, INC.

Res. 19011

301 N.W. LOCUST CT.
P.O. BOX 144
DAK GROVE, MO 64075

816-690-7674
FAX 816-690-7573

November 5, 2015

Jackson County Purchasing Department
Jackson County Courthouse
415 E 12th Street, Room G1
Kansas City MO 64106

Re: Invitation to Bid No. 66-15

We are pleased to quote as per the specifications, except for the exceptions on exhibit F.

BASE BID - Using the SHP Pro Control Panel

8.1.1 Removal of existing Halon Tank.....	\$ 00.00 N/C
8.1.2 Specify, design and layout of new system.....	\$ 2,500.00
8.1.3 Furnish and install clean agent fire suppression system.....	\$ 29,000.00
8.1.4 Testing and training on new fire suppression system.....	\$ 500.00
8.1.5 Three year maintenance agreement.....	\$ 1,500.00
Total.....	\$ 33,500.00

Optional Bid

To use a Cheetah Xi and provide a graphic annunciator add \$13,325.00.

Please refer to section 12, with literature, on the graphic annunciator and Cheetah Xi Control Panel.

We are providing Ecaro 25 Clean Agent Fire Suppression Product.

Delivery of equipment, after approval of drawings, four (4) weeks.

Installation time, 3 weeks after receipt of equipment.

Completion, eight (8) weeks after purchase order received or notice to proceed.

Section 4.2.8 Is not provided in our proposal. A general contractor will need to repair all openings to insure the integrity of the room, as seen in pictures provided in our section 12.

Warranty

One year parts and labor.

Thank you for the opportunity to serve you on this project.

Wilbert E. (Bill) Dill
Advanced Fire Inc.

