



Department of  
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12<sup>th</sup> Street, Room G-8, Kansas City, MO 64106  
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: CRAIG REICH, SENIOR BUYER  
FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS  
DATE: JUNE 17, 2025

SUBJECT: SOLE SOURCE APPROVAL FOR ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI)

ESRI IS THE SOLE SOURCE FOR DEVELOPING AND DISTRIBUTING THE ARC/GIS SOFTWARE THAT WE USE. PURSUANT TO SECTION 1030.1 OF CHAPTER 10 OF THE JACKSON COUNTY CODE, WE ARE REQUESTING TO APPROVE ESRI AS A SOLE SOURCE TERM AND SUPPLY VENDOR. THE ESRI ARC/GIS SOFTWARE IS USED TO MAINTAIN THE MANAGEMENT OF PARCEL AND LAND RECORDS THROUGH AN ENTERPRISE APPLICATION. IT INCLUDES MANY EXCLUSIVE TOOLS FOR PARCEL FABRIC EDITING AND FOR LAND RECORDS MANAGEMENT. THIS SOFTWARE ALSO FACILITATES TRANSPARENCY BETWEEN THE COUNTY AND CITIZENS BY DISPLAYING TAX RECORDS AS WELL AS PARCEL BOUNDARIES. ESRI, ARC/GIS SOFTWARE CAN ONLY BE PURCHASED THROUGH ESRI

**Request for Legislative Action**

Res. #20904

Sponsor: Tony Miller

Date: March 21, 2022

**Completed by County Counselor's Office**

Action Requested:	Resolution	Res.Ord No.:	20904
Sponsor(s):	Tony Miller	Legislature Meeting Date:	3/21/2022

**Introduction****Action Items:** ['Authorize', 'Award']**Project/Title:**

Resolution authorizing the Information Technology Department to execute a one-year (1) agreement with Environmental Systems Research Institute (ESRI) as a sole source to become a Term and Supply vendor to include two (2) twelve-month options to extend for maintenance and purchase of ARC/GIS software and licensing.

**Request Summary**

This resolution authorizes the Information Technology Department to use ESRI as a sole source vendor for annual software maintenance as well as the purchase of additional licenses and software as necessary. ARC/GIS software is developed and distributed solely by ESRI. Pursuant to Section 1030.1 of Chapter 10 of the Jackson County Code, we are requesting this purchase as a Sole Source as only ERSI can provide maintenance on their software. The County uses ESRI ArcGIS software for the creation and management of parcel land records through an enterprise desktop application. The software displays various authoritative map features (such as tax code areas, addresses, parcels, property features, zoning, special assessment districts, etc.) in a web-based mapping platform. ESRI offers many exclusive tools for Parcel Fabric editing and for land records management which help automate many of those processes. The software also facilitates transparency between Jackson County and citizens by displaying tax records as well as parcel boundaries in the Jackson County Parcel Viewer. Within the ArcGIS platform, the County leverages workflow automation for the submission of digital forms to simplify communication as well as enhance data management over paper processes. The ESRI suite of applications also provides operational dashboards to help display data in projects such as DLT, BOE Appeals, COVID Funding, etc. There are many uses for GIS and ESRI is the global leader in GIS software. Annual cost of software and maintenance not to exceed \$90,000 per year.

**Contact Information**

<b>Department:</b>	Information Technology	<b>Submitted Date:</b>	2/2/2022
<b>Name:</b>	Michael Ohlson-Dicus	<b>Email:</b>	mgohlson-dicus@jacksongov.org
<b>Title:</b>	Office Administrator	<b>Phone:</b>	816-881-3151

**Budget Information**

## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
20407	April 20, 2020
14938	March 8, 2004

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Sole Source	
	MBE: .00%
	WBE: .00%
	VBE: .00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li> </ul>