

**AGREEMENT**  
**(Housing Resources Commission)**

**THIS AGREEMENT**, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, acting by and through its **Housing Resources Commission**, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **NEWHOUSE, INC., PO BOX 240019, KANSAS CITY, MO 64124**, hereinafter referred to as "Contractor".

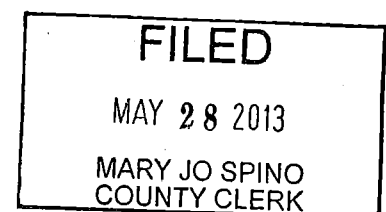
**WHEREAS**, on June 4, 1991, the voters of Jackson County authorized the County Legislature to impose a \$3.00 user fee on all instruments recorded with the County's Department of Records, the proceeds of which fee is to be used to provide funds for assistance to homeless persons; and,

**WHEREAS**, the County actually imposed said fee by Ordinance No. 1986, dated June 10, 1991; and,

**WHEREAS**, by Ordinance No. 2030, dated September 3, 1991, the Legislature created the Housing Resources Commission and designated said Commission as the agency of the County responsible for determining the allocation and distribution of the proceeds of the user fee; and,

**WHEREAS**, the Commission has reviewed Contractor's proposal for the expenditure of County user fee funds for the purpose of providing assistance to homeless persons in Jackson County; and,

**WHEREAS**, the Commission has determined that it is in the best interests of the County's citizens to provide funding to Contractor according to the terms and conditions



hereof;

**NOW, THEREFORE**, it is agreed by and between the parties as follows:

1. **SERVICES**. Contractor shall use the proceeds of this Agreement solely for the purpose of providing assistance to homeless persons in Jackson County, Missouri. Contractor agrees to use the funds as set out on the Housing Resources Commission Funding Request Form, attached hereto as Exhibit A.

2. **PAYMENT**. The County shall pay to Contractor a total amount not to exceed \$15,000.00 for the purpose of providing assistance to homeless persons in Jackson County, Missouri. One quarter of this sum, or \$3,750.00, shall be paid to Contractor on a quarterly basis for the periods ending March 31, 2013, June 30, 2013, September 30, 2013, and December 31, 2013, upon receipt of Contractor's invoice and supporting documentation, provided that Contractor has submitted to the County the report(s) required under Paragraph 3 and Paragraph 5 hereof. Each quarter's payment will be issued after Contractor has submitted the required invoices and supporting documentation for reimbursement.

3. **REPORTS/OTHER DOCUMENTATION**. Under this Agreement, Contractor shall submit appropriate reports, including copies of invoices and cancelled checks and/or a copy of the face of the check and corresponding bank statements and other documentation, as requested by the Housing Resources Commission staff to show that funds paid to Contractor by the County are being used for the purpose of providing assistance to homeless persons in Jackson County, Missouri. If the reports submitted do not satisfactorily demonstrate appropriate expenditures of County funds, payments

are subject to downward adjustment to reflect the amounts actually spent on allowable services provided during the previous quarter. The final request for payment shall include a Quarterly Report and an Annual Report, which shall set out the program objectives and accomplishments, and a final reconciliation of funds. The Annual Report shall be submitted no later than January 31, 2014. Section 67.1071, R.S.Mo., specifically requires the Annual Report to include "statistics on the number of persons served by the agency, and shall include the results of an independent audit of expenditures of funds received by Contractor pursuant to this Agreement. Failure to submit said reports, including the Annual Report, shall result in the loss of future funding by the County.

4. **MAINTENANCE OF ACCOUNTS.** The parties recognize that this funding by the County serves to improve the quality and effectiveness of homelessness programs in Jackson County, Missouri. It is, therefore, declared as the express intent of the parties that the services to be rendered hereunder shall be in addition to those deemed necessary and required to maintain the efficient and effective operation of Contractor in its normal duties, and that none of the funds paid by the County pursuant to this Agreement shall serve to reduce any funds budgeted, or to be budgeted, by Contractor for operations as they exist at the time of this Agreement. Contractor shall not commingle the County's funds and shall keep funds received under this Agreement separate from all other Contractor funds and accounts until expended as herein provided.

5. **SUBMISSION OF DOCUMENTS.** No payment shall be made under this Agreement unless Contractor shall have submitted to the County's Director of Finance

and Purchasing: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Contractor's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Contractor's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds (pertains to final payments and payments on contracts for future years). If Contractor has previously received funding from the County, to be eligible for future payments, Contractor must submit either an audited financial statement for Contractor's most-recent fiscal or calendar year by March 31 of the following year, or a certified public accountant's program audit of the County's funds by January 31 of the following year. Any documents described herein which were submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if Contractor is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Contractor and assessed by the County.

6. **AUDIT.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Contractor pertaining to its finances and operations. Further, Contractor agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

7. **DEFAULT.** If Contractor shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Contractor, the County

shall give Contractor ten days written notice, setting forth the default. If said default shall continue and not be corrected by Contractor within ten days after receipt of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Contractor. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

8. **TERM.** The term of this Agreement shall commence January 1, 2013, and shall continue until December 31, 2013.

9. **LIABILITY.** No party to this Agreement shall assume any liability for the acts of the other party, its officers, agents, or employees.

10. **CONFLICT OF INTEREST.** Contractor warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **EMPLOYMENT OF UNAUTHORIZED ALIENS PROHIBITED.** Pursuant to §285.530.1, RSMo, Contractor assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Contractor shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

12. **INFORMATIONAL REPORTING.** A representative of Contractor shall attend

meetings of the County Legislature and the Housing Resources Commission when so requested by either of the above-referenced entities. The representative shall be prepared to answer any questions concerning payments made pursuant to this Agreement.

13. **TERMINATION**. Except as provided in Paragraphs 7 and 16 hereof, this Agreement may be terminated by either of the parties upon thirty days written notice to the other party.

14. **SURPLUS FUNDS**. Any surplus funds not spent at the end of this Agreement term shall be returned to the County by the fifteenth of the month following the termination of this Agreement. These funds shall not be subject to reappropriation. The term "surplus funds" refers only to those funds that have not been committed for costs or purposes by purchase order, contract, or other formal documentation within the Agreement term.

15. **PERFORMANCE REVIEW**. The performance of this Agreement shall be subject to review by the County or its designated agent. The County's Housing Resources Commission Director shall review the performance of this Agreement according to his/her responsibilities. Contractor agrees to file all required forms with the Housing Resources Commission Director. The Housing Resources Commission may provide to Contractor a list identifying specific areas funded by the proceeds of this Agreement to be reviewed or audited. The Housing Resources Commission and Contractor shall agree on the definition and scope of a review audit of each specific area identified. Contractor shall conduct internal review of each specific area identified and

shall provide its findings to the Commission. The parties recognize that all books, records, accounts, and any other documents in the possession of the County relative to the funding of this Agreement, are public records and open for inspection and photocopying in accordance with Chapter 610, R.S.Mo.

16. **REMEDIES FOR BREACH.** Contractor agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Contractor's failure to do so constitutes a breach of this Agreement. In such event, Contractor consents and agrees as follows:

- A. The County may, without prior notice to Contractor, immediately terminate this Agreement; and
- B. The County shall be entitled to collect from Contractor all payments made by the County to Contractor for which Contractor has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

17. **SEVERABILITY.** If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

18. **ASSIGNMENT.** Contractor shall not assign any portion or the whole of this Agreement without the prior written consent of the County.

19. **DISCONTINUANCE OF PROGRAM**. In the event Contractor should elect to discontinue this program, or file for bankruptcy, or participate in a reorganization, or go out of existence, or should a court of competent jurisdiction render a final decision in any way invalidating this Agreement or its purposes, Contractor shall remit any proceeds of this Agreement as are unexpended to the County.

20. **APPROPRIATION OF FUNDS**. Contractor and the County recognize that the County intends to satisfy its financial obligation to Contractor hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Contractor of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

- a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.



b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

21. **CONFIDENTIALITY**. Contractor's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

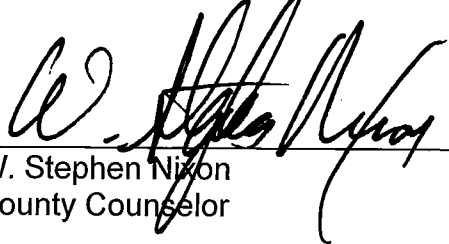
22. **COMPLIANCE WITH RFP**. At all times in connection with the performance of its services hereunder, Contractor agrees to comply with and abide by the General Conditions, Specifications, and Guidelines contained in the County's RFP No. 94-12. Failure to comply with the terms of the RFP shall be a breach, remediable under Paragraph 16 hereof. In the event of a conflict between any provision of this Agreement and a provision of the County's RFP No. 94-12, the provision of this Agreement shall govern.

23. **INDEMNIFICATION**. Contractor shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Contractor during the performance of this Agreement.

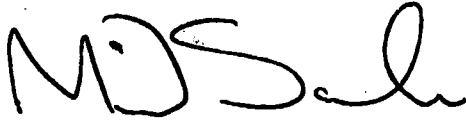
24. **INCORPORATION**. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Contractor have executed this Agreement this 28<sup>th</sup> day of May, 2013.

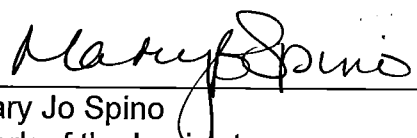
APPROVED AS TO FORM:

  
W. Stephen Nixon  
County Counselor

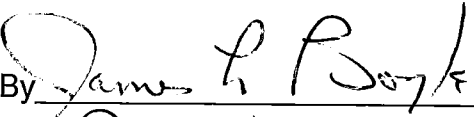
JACKSON COUNTY, MISSOURI

By   
Michael D. Sanders  
County Executive

ATTEST:

  
Mary Jo Spino  
Clerk of the Legislature

NEWHOUSE, INC.

By   
Title Pres & CEO  
Federal Tax I.D. 43-0962293

**REVENUE CERTIFICATE**

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$15,000.00, which is hereby authorized.

May 17, 2013  
Date

  
Director of Finance and Purchasing  
Account No. 043-7001-56789

70012013016



**HOUSING RESOURCES COMMISSION FUNDING REQUEST FORM  
2013 BUDGET**

415 E 12th Street, 2nd Floor  
Kansas City, MO 64106

Email: [hrc@jacksongov.org](mailto:hrc@jacksongov.org)

Section A: Organization or Agency Information . . . . . page 1  
 Section B: Agency's 2012 and 2013 Revenue Information . . . . . page 2  
 Section C: Individual Program Budget . . . . . page 3  
 Section D: Program Information . . . . . pages 4 -10

Section A: Organization or Agency Information	
Name:	Newhouse
Full Address- City, State & Zip Code:	P.O. Box 240019 Kansas City, MO 64124-0019
Phone No:	816-474-6446
Fax:	816-474-4157
Website Address:	<a href="http://www.newhouseshelter.org">www.newhouseshelter.org</a>
Federal Tax ID No:	43-0962293
Fiscal Year Cycle:	January 1 - December 31
Executive Director:	James L. Bogle
Name and Title of Principal Contact Person:	Carmen Limmatta
Phone No:	816-474-6446, x 252
Email Address:	<a href="mailto:grantmanager@newhouseshelter.org">grantmanager@newhouseshelter.org</a>
Major Program Activity (ies) - Check Only Those Activities For Which You Are Requesting Funding:	
Personal Services (Case Manager)	<input type="checkbox"/>
Bednights	<input checked="" type="checkbox"/>
Emergency Shelter	<input type="checkbox"/>
Transitional Living	<input type="checkbox"/>
Mortgage/Rent Assistance	<input type="checkbox"/>
Utilities	<input type="checkbox"/>
Other - Food Clothing	<input type="checkbox"/>
Submittal of this request has been authorized by:	<i>J. L. Bogle</i>
Date:	11-26-12

### Section B: Agency's 2012 and 2013 Revenue Information

Agency Name	Agency Description	Amount	% of Total
Federal	VOCA, SSVF, DVSS, SHP	\$ 277,178	17.9%
State	DVSS	\$ 89,000	5.7%
Jackson County	DV Shelter, HRC	\$ 70,000	4.5%
Other Counties		\$ -	
City	ESG HUD, CDBG	\$ 150,000	9.6%
Charity/Donations	Foundations & Individuals	\$ 518,000	33.4%
Fundraisers	Special Events	\$ 250,000	16.1%
Other	United Way and Faith Groups	\$ 194,037	12.5%
<b>2013 Total Projected Revenue</b>		<b>\$ 1,548,215.00</b>	<b>100%</b>

Agency Name	Agency Description	Amount	% of Total
Federal	VOCA, SSVF, DVSS, HUD -SHP	\$ 377,778	24.8%
State	DVSS	\$ 136,082	8.9%
Jackson County	DV Shelter, HRC	\$ 67,049	4.4%
Other Counties		\$ -	
City	DV Shelter	\$ 100,000	6.5%
Charity/Donations	Foundations & Individuals	\$ 438,000	28.7%
Fundraisers	Special Events	\$ 221,000	14.5%
Other (please list)	United Way and Faith Groups	\$ 181,306	11.9%
<b>2012 Total Revenue</b>		<b>\$ 1,521,215.00</b>	<b>100%</b>

COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 57,049	DV Bednights
Housing Resources Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 10,000	DV Bednights
Outside Agency Program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
<b>2012 Total Jackson County Funding</b>			<b>\$ 67,049</b>	

**Section C: 2013 Budget (REVISED)**

**Agency: Newhouse**

**PERSONAL SERVICES**

For each salary request below please attach a job description of duties

Position / Title (Case Managers Only)	Annual Salary	% of Salary to be funded by Jackson Co HRC	Amount of Salary to be funded by Jackson Co HRC
			\$0
FEB 01 2013			\$0
			\$0
JACKSON COUNTY AUDITORS OFFICE KANSAS CITY, MISSOURI			\$0
Fringe Benefits (limited to 20% of salaries)			\$0

**Total Personal Services**

**\$0**

**SHELTER ASSISTANCE - Bednights, Emergency Shelter, Transitional Living**

Maximum \$50 Per Individual / \$100 Per Family (Total \$300 Individual / \$500 Family)

Type:	Unit Cost	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
Bednights	70	300	21,000	50	6000	15000
			-			
			-			

**Total Shelter Assistance**

**\$15,000**

**MORTGAGE / RENTAL ASSISTANCE**

Client must provide statement of arrears or foreclosure from landlord (on letterhead) to qualify

Type:	Unit Cost	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
Mortgage or Rent			-			
			-			
			-			

**Total Mortgage / Rental Assistance**

**\$0**

**UTILITIES**

Client must provide statement of arrears on utility company letterhead to qualify

	\$300 Maximum Per Client	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			

**Total Utilities**

**\$0**

**OTHER (Food, Clothing)**

Maximum of \$50 Per Individual / \$100 Per Family Per Year

Type:	Unit Cost	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
Please Describe			-			
			-			

**Total Other**

**\$0**

**TOTAL 2013 JACKSON COUNTY HRC REQUEST**

**\$15,000**

## Section D: 2013 Program Information

Agency Name: Newhouse

Program Name: Bednights

For more than 40 years, Newhouse has provided shelter and compassionate guidance to women that honors their self-determination to live a life free from abuse. By reducing barriers to self-sufficiency, we promote the safety, strength and freedom of each courageous survivor of domestic violence. The program continuum of Newhouse is one of: Saving Lives, Breaking the Cycle, and Creating Self-Sufficiency. Through a 24-hour crisis line, an 86-bed emergency shelter and court advocacy; Newhouse is saving the lives of women and their children caught in a treacherous web of violence. Through on-site counselling for women and children, community education and outreach programs; Newhouse is breaking the cycle of domestic violence that is passed from generation to generation. Newhouse creates self-sufficiency in women's lives through strength-based case management services, transitional living and classes in career, financial empowerment and health. Newhouse envisions a secure future for women and children where they are able to realize their greatest hopes and dreams. Annually, the agency answers over 9,000 hotline calls and provides safe shelter to an average of 800 clients, almost half of whom are children. Newhouse provides access, admittance and residence in a temporary shelter for survivors of domestic violence and their children 24-hours a day, every day of the year. Newhouse is a certified United Way agency and an active participant in the Homeless Services Coalition of Greater Kansas City. The Newhouse VP of Clinical Services is a board member with the Missouri Coalition Against Sexual and Domestic Violence (MCASDV) and participates in the Safe Family Coalition. The agency employs 22 full-time staff and 6 part-time staff. Volunteers are critical to effective service delivery at Newhouse- assisting with hotline calls, documenting intake information, speaker's bureau; office assistance; building maintenance; and committee memberships. In 2011, 331 volunteers provided 2,775 hours of service. Both volunteers and paid staff are asked to sign a client confidentiality agreement upon their employment/service.

Newhouse collaborates with over 50 agencies including: the Kansas City, Missouri School District, Samuel U. Rodgers Center, Children's TLC, Metropolitan Organization to Counter Sexual Assault (MOCSA), Swope Health Services, Truman Medical Center and the KCMO Municipal Court Victim Assistance Program, among others.

Newhouse is committed, as it has been historically, to serving in a manner that reflects, recognizes and respects the diversity of its service population. Newhouse adheres to a strict affirmative action hiring policy. Newhouse has one of the most diverse staff, including diverse senior management staff, of all area shelters. Executive management of Newhouse is 55% women of color. The overall Newhouse staff is 64% people of color and Newhouse has two bilingual advocates. Our Board of Directors is also diverse in terms of gender, race, ethnicity and skill sets. Two directors have experienced domestic violence directly and one has experienced homelessness.

## Section D: 2013 Program Information

Agency Name: Newhouse

Program Name: Bednights

Annually, our agency answers over 9,000 hotline calls and provides safe shelter to an average of 800 clients, almost half of whom are children. Newhouse provides shelter to any woman and her children seeking safety and shelter from domestic violence. Newhouse clients come to the shelter after their initial call to the metro-wide domestic violence hotline number, 816-HOTLINE. When a woman calls the hotline seeking shelter, she is asked a series of questions to determine eligibility. If the woman is fleeing a domestic violence situation, Newhouse provides emergency shelter and related domestic violence services at no cost.

•**Emergency Shelter:** After calling the hotline, a woman is guided through the steps that will ensure that she and her children arrive safely in shelter, whatever the time of day or night. Shelter services include housing, food, clothing, and personal hygiene items. Intake includes health screening and referral to medical services, if necessary. In 2011, Newhouse provided 25,946 (Level I: 16,999 / Level II: 8,947) nights free from violence to women and children victims of domestic violence.

In addition to Emergency Shelter, Newhouse offers a set of comprehensive wrap-around services in shelter. These include:

- Court Advocacy:** Newhouse's bi-lingual Court Advocate provides on-site supportive services with information on community resources and navigation of the court system; and provides assistance for women in the Municipal Domestic Violence Court and make referrals to legal services. In 2011, the agency provided 1,369 follow up visits to victims of domestic violence through the court system.
- Mental Health Therapy:** Newhouse provides individual and group therapy for women and mental health assessment therapy for children. Services include referral to substance abuse counseling, treatment or psychiatric evaluation.
- Case Management and Advocacy:** Case management and advocacy is focused on primary health screenings, location of vital records, legal referral and coordination of services for their children.
- Children's Services:** Newhouse provides services for children of women in shelter, from newborn up through 17 years of age. Children's services include a day care, non-violent conflict resolution, self-esteem building activities and tutoring for school-aged children. Newhouse is currently seeking funding and anticipates beginning both a health navigation program and an employment/ financial empowerment program in 2013. Newhouse is also working to begin a Rapid Rehousing project that will assist women with housing counseling, case management services and rental assistance.

**Section D: 2013 Program Information**

**Agency Name:** Newhouse  
**Program Name:** Bednights

Geographic Distribution	
Jackson, MO	67%
Clay, Platte, Cass, MO	11%
Wyandotte, Johnson, KS	17%
Other Missouri	5%

**Program Description**

Newhouse is the only domestic violence shelter primarily serving the urban core of Kansas City, where victims of domestic violence face the most constricting limitations due to their low income, lack of education, and unemployment. Other key demographic data specific to the Newhouse client population includes:

- Children comprise approximately 45% of Newhouse clients.
- Newhouse served 400 women and 247 children and answered 9,901 hotline calls in 2011.
- Racially, the client population is comprised of African American (54%), (22%), Hispanic (14%), Asian/Pacific Islander (1%), American Indian (2%) and other (7%).
- 88% of clients have incomes below the poverty level.
- Educationally, 66% of Newhouse clients have a high school diploma, a GED, or less.



## Section D: 2013 Program Information

Agency Name: Newhouse

Program Name: Bednights

The Newhouse primary service area is bounded by the Missouri River on the north, State Line on the west, 47th Street on the south and I-435 on the east in Kansas City, Missouri.

Demographic data and length of stay on all clients is logged into the ALICE database. ALICE is a secure, confidential database used metro-wide by all of the domestic violence shelters. The Newhouse VP of Finance downloads statistics on Jackson County residents that are clients at Newhouse on a daily basis, and bills for their bednights on a quarterly basis. In 2011, 67% of Newhouse clients were Jackson County residents. The average length of stay was 28 days.

### Section D: 2013 Program Information

Agency Name: Newhouse

Program Name: Bednights

Performance Objectives	
1.	Women and children fleeing domestic violence have safe shelter, food, clothing and other priority needs met.
2.	Women increase their ability to be safe
3.	Children have their educational, child care and activity needs met in a nurturing environment
Performance Indicators	
1.	100% of women and children entering shelter at Newhouse have their priority needs met by shelter staff
2.	90% of women who remain in shelter a minimum of 2 weeks develop a safety plan and demonstrate knowledge of community resources that help them remain safe in the future.
3.	90% of school-aged children who are in shelter for two weeks are enrolled in and attending school 90% of preschool children who are in shelter for two weeks will be enrolled in the child care program 90% of children participate in fun, healthy activities including exercise, outdoor and social opportunities

## Section D: 2013 Program Information

Agency Name: Newhouse

Program Name: Bednights

There are three evaluation tools utilized by Newhouse to measure outcomes:

1. Units of service are entered daily into the Alice Database. This is a secure database which records demographics, length of stay, progress notes and units of service for each client. Reports are generated regularly for units of service totals.
2. A client treatment plan is developed according to individual needs. Specific, measurable, behavioral objectives and the action steps, time lines and person responsible for each action step comprise the plan.
3. Each client served is given a client satisfaction questionnaire to evaluate the type and quality of services she received. The administrative staff reviews them in order to determine whether the process is meeting the program's standards.

**Section D: 2013 Program Information**

**Agency Name:** Newhouse  
**Program Name:** Bednights

**Program Description**

Newhouse has two full-time Licensed Clinical Social Workers on staff that work directly with clients. One serves as a Women's Therapist and the other serves as a Children's Therapist. The Women's Therapist does psycho-social evaluations of the women in our shelter and provides community referrals (if necessary) for substance abuse and psychiatric needs. Children in shelter with their mothers are evaluated within 2 weeks of their admission by our Children's Therapist. She provides referrals for the children with specialized mental health needs to community agencies.

**Program Services**

The Women's Therapist provides weekly individual and group therapy to the women at Newhouse to address trauma, depression and enhance coping skills. Our Children's Therapist conducts individual, group and play therapy sessions with the children, and offers a parenting group for mothers.

Exhibit B

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Newhouse, Inc.**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Newhouse, Inc.**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

*James L. Bogle*  
Authorized Representative's Signature  
President/CEO  
Title

James L. Bogle  
Printed Name  
May 7, 2013  
Date

Subscribed and sworn before me this 7<sup>th</sup> day of May, 2013. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on November 27, 2013.

*Hula Mae Howard-Stevenson*  
Signature of Notary

May 7, 2013  
Date

**HULA MAE HOWARD-STEVENSON**  
Notary Public - Notary Seal  
STATE OF MISSOURI  
Commissioned for Jackson County  
My Commission Expires: Nov. 27, 2013  
Commission # 09801462