

Request for Legislative Action

Res. #20672
 Sponsor: Charlie Franklin
 Date: May 17, 2021

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20672
Sponsor(s):	Charlie Franklin	Legislature Meeting Date:	5/17/2021

Introduction
Action Items: ['Award']
Project/Title:
Authorize Software Maintenance Agreement with Mitchell Humphrey Financial Management System (FMS) for Software Maintenance for for 2021

Request Summary
Authorizing the Purchase of Financial Management System (FMS) Software Maintenance Agreement for with Mitchell Humphrey, of St. Louis, MO for various Departments at a total cost to the County of \$81,505 as a Sole Source purchase.

Contact Information			
Department:	Finance	Submitted Date:	3/12/2021
Name:	Craig A. Reich	Email:	CReich@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3265

Budget Information			
Amount authorized by this legislation this fiscal year:	\$81,505		
Amount previously authorized this fiscal year:	!Unexpected End of Formula		
Total amount authorized after this legislative action:	\$81,505		
Is it transferring fund?	No		
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1404 (Finance)	56662 (Software Maintenance)	\$81,505

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Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20406	June 15, 2020
20103	March 18, 2019
15550	June 27, 2005

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered. 	

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History

Craig A. Reich at 3/12/2021 11:00:59 AM - [Submitted |]
Department Director: Bob Crutsinger at 5/13/2021 1:35:06 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 5/13/2021 2:12:44 PM - [Approved |]
Audit: Katie M. Bartle at 5/13/2021 2:36:43 PM - [Approved | eRLA #39]
Finance (Budget): Mark Lang at 5/13/2021 3:21:15 PM - [Approved |]
Executive: Sylvya Stevenson at 5/17/2021 9:06:51 AM - [Approved |]
Legal: Elizabeth Freeland at 5/17/2021 9:24:55 AM - [Approved |]

Jackson County, Missouri

AFFIDAVIT

STATE OF Missouri)
) SS.
COUNTY OF Saint Louis)

Kathleen A. Humphrey of the City of Saint Louis
County of Saint Louis State of Missouri being duly sworn on her or his oath, deposes and says;

1. That I am the Chairman (Title of Affiant) of Mitchell Humphrey & Co. (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.

2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).

3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.

4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2020 any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.

5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.

6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties; or the State of Missouri and City of Kansas City, Missouri Debarment List

7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Mitchell Humphrey & Co. (Name of Bidder)
By: Kathleen A. Humphrey (Signature of Affiant)
Chairman (Title of Affiant)

Subscribed and sworn to before me this 10th day of FEBRUARY, 2021

Cindy Bari

NOTARY PUBLIC in and for the County of ST. LOUIS (SEAL)

State of MISSOURI

My Commission Expires: NOVEMBER 8, 2023





MITCHELL
HUMPHREY
s o f t w a r e

1285 Fern Ridge Parkway
St. Louis, Missouri 63141-4402

800 237-0028 • 314 991-2440
www.mitchellhumphrey.com

January 15, 2021

Jackson County
415 East 12th Street, Room G8
Kansas City, Missouri 64106

Attn: Mr. Michael G. Ohlson-Dicus

Reference:

Invoice No.: 44980000000016
Terms: Net 30 Days

I N V O I C E

Annual maintenance fee for FMS Software Products for the period
March 1, 2021 through February 28, 2022

	81,505.00
Amount Due	\$81,505.00


Make check payable to Mitchell Humphrey & Co.



DEPARTMENT OF FINANCE AND PURCHASING

Jackson County Courthouse
415 East 12th Street, Room 105
Kansas City, Missouri 64106
jacksongov.org

To: Craig Reich, Senior Buyer

From: Bob Crutsinger, Director of Finance and Purchasing 

Date: April 15, 2021

Subject: RLA to approve Mitchell Humphrey Software maintenance for 2021

Mitchell Humphrey provides our software maintenance for FMS, our financial database application. FMS is used throughout Jackson County for our financial application, including budgeting, purchasing, accounts receivable, and payables. Mitchell Humphrey is the sole source for these software applications.

The 2020 maintenance is:

FMS	\$ 81,505.00
Account: 001-1404-56662	\$81,505.00