

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5176

Sponsor(s): Crystal Williams

Date: November 19, 2018

|  |   |   |             |  |        |  |             |  |             |  |  |
|--|---|---|-------------|--|--------|--|-------------|--|-------------|--|--|
| <p><b>SUBJECT</b></p>  | <p>Action Requested<br/> <input type="checkbox"/> Resolution<br/> <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Appropriating \$30,691.00 within the 2018 Health Fund and authorizing the Director of Finance and Purchasing to issue a check to the Mid-America Regional Council in the amount of \$30,690.09 related to the Local Emergency Planning Committee (LEPC).</u></p>   |   |             |  |        |  |             |  |             |  |  |
| <p><b>BUDGET INFORMATION</b><br/> <i>To be completed By Requesting Department and Finance</i></p>  | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$30,691.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0.00</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$30,691.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$30,691.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO<br/>                     FROM: 002-2810 Health Fund/Undesignated Fund Balance<br/>                     TO: 002-4206-56798 Health Fund – Sheriff Emergency Preparedness – Grant Match</td> <td>                     FROM ACCT<br/>                     \$30,691.00<br/><br/>                     TO ACCT<br/>                     \$30,691.00                 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                     Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____<br/>                     Prior Year Actual Amount Spent (if applicable): _____</p> | Amount authorized by this legislation this fiscal year: | \$30,691.00 | Amount previously authorized this fiscal year: | \$0.00 | Total amount authorized after this legislative action: | \$30,691.00 | Amount budgeted for this item * (including transfers): | \$30,691.00 | Source of funding (name of fund) and account code number; FROM / TO<br>FROM: 002-2810 Health Fund/Undesignated Fund Balance<br>TO: 002-4206-56798 Health Fund – Sheriff Emergency Preparedness – Grant Match | FROM ACCT<br>\$30,691.00<br><br>TO ACCT<br>\$30,691.00 |
| Amount authorized by this legislation this fiscal year:  | \$30,691.00   |   |             |  |        |  |             |  |             |  |  |
| Amount previously authorized this fiscal year:   | \$0.00  |   |             |  |        |  |             |  |             |  |  |
| Total amount authorized after this legislative action:   | \$30,691.00   |   |             |  |        |  |             |  |             |  |  |
| Amount budgeted for this item * (including transfers):   | \$30,691.00   |   |             |  |        |  |             |  |             |  |  |
| Source of funding (name of fund) and account code number; FROM / TO<br>FROM: 002-2810 Health Fund/Undesignated Fund Balance<br>TO: 002-4206-56798 Health Fund – Sheriff Emergency Preparedness – Grant Match | FROM ACCT<br>\$30,691.00<br><br>TO ACCT<br>\$30,691.00  |   |             |  |        |  |             |  |             |  |  |
| <p><b>PRIOR LEGISLATION</b></p>  | <p>Prior ordinances and (date): _____</p> <p>Prior resolutions and (date): Res. #19881, June 9, 2018</p>  |   |             |  |        |  |             |  |             |  |  |
| <p><b>CONTACT INFORMATION</b></p>  | <p>RLA drafted by (name, title, &amp; phone): Mike Curry, Director of Emergency Preparedness – 816-304-4624</p>   |   |             |  |        |  |             |  |             |  |  |
| <p><b>REQUEST SUMMARY</b></p>  | <p>By Resolution #19881, dated June 9, 2018, the Legislature did authorize the execution of an agreement with the Mid-America Regional Council related to the Local Emergency Planning Committee (LEPC) and the Missouri Emergency Planning Committee grant. These funds support hazardous materials planning, training and related activities for Jackson, Cass, Clay, Platte, and Ray Counties in Missouri.</p> <p>The County has received an allocation of LEPC funds in the amount of \$30,690.09. This request is to appropriate these funds and authorize the Director of Finance and Purchasing to issue a check in the amount of \$30,690.09 to the Mid-America Regional Council to support the mission and goals of the LEPC program.</p>  |   |             |  |        |  |             |  |             |  |  |
| <p><b>CLEARANCE</b></p>  |   |   |             |  |        |  |             |  |             |  |  |

|             |  |
|-------------|--|
|             | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)<br><input type="checkbox"/> Business License Verified (Purchasing & Department)<br><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) |
| ATTACHMENTS |  |
| REVIEW      | Department Director: <i>Michael Curry</i> Date:  |
|             | Finance (Budget Approval): <i>Sarah M. [Signature]</i> Date: 11/7/18<br><i>If applicable</i>   |
|             | Division Manager: <i>Michael Curry</i> Date: 11-6-18   |
|             | County Counselor's Office: Date:   |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title:                        | Amount Not to Exceed: |
|-----------------|---------------------------------------|-----------------------|
| 002-2810        | Health Fund/Undesignated Fund Balance | \$30,691.00           |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: November 7, 2018

ORD # 5176

| <u>Department / Division</u> | <u>Character/Description</u>   | <u>From</u>   | <u>To</u>     |
|------------------------------|--------------------------------|---------------|---------------|
| <b>Health Fund - 002</b>     |                                |               |               |
| 9999                         | 45105 - MO Emerg Response MERC | 30,691        |               |
| 2810                         | Undesignated Fund Balance      |               | 30,691        |
| 2810                         | Undesignated Fund Balance      | 30,691        |               |
| 4206 - Emergency Mgmt        | 56798 - Grant Match            |               | 30,691        |
|                              |                                | <u>61,382</u> | <u>61,382</u> |

### Fiscal Note:

This expenditure was included in the Annual Budget

PC# \_\_\_\_\_

Date: November 7, 2018

RES # \_\_\_\_\_

| <u>Department / Division</u> | <u>Character/Description</u> | <u>Not to Exceed</u> |
|------------------------------|------------------------------|----------------------|
| <b>Health Fund - 002</b>     |                              |                      |
| 4206 - Emergency Mgmt        | 56798 - Grant Match          | \$ 30,691            |

  
Budgeting

11/7/18