

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twenty-four month term and supply contract with three twelve-month options to extend for the furnishing of body bags for use by the Medical Examiner's Office to Bound Tree Medical, of Dublin, OH, under the terms and conditions of Invitation to Bid No. 55-11.

**RESOLUTION #17696**, October 17, 2011

**INTRODUCED BY** Theresa Garza Ruiz, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 55-11 for the furnishing of body bags for use by the Medical Examiner's Office to provide for departmental needs for the upcoming twenty-four month period; and,

WHEREAS, a total of eighteen solicitations were distributed and five responses were received as follows:

**BIDDER**

Bound Tree Medical, Dublin, OH

Classic Plastics, Romeoville, IL

LDI Corporation, Portsmouth, NH

Midwest Medical, Earth City, MO

Salam International, Inc., Laguna Hills, CA

and,

WHEREAS, after reviewing the recapitulation of bids and examining the quality of sample body bags submitted, the Medical Examiner requests approval to purchase body bags from Bound Tree Medical for the reason that they can supply all of the types of bags required and the bag quality meets the Medical Examiner's standards; and,

WHEREAS, the Director of Finance and Purchasing has recommended that award be made to Bound Tree Medical, of Dublin, OH, for the reason that it has submitted the lowest and best bid meeting specifications; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award and any necessary extensions; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent that sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Jay D. Hedden  
Chief Deputy County Counselor

19 Matt. Nider  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17696 of October 17, 2011, was duly passed on October 24, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 7

Nays 0

Abstaining 0

Absent 2

10.24.11  
Date

Mary Jo Spino  
Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

October 12, 2011  
Date

R. [Signature]  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

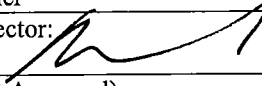
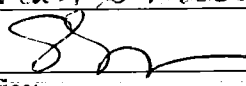
Completed by County Counselor's Office:

Res/Ord No.: 17696

Sponsor(s): Theresa Garza Ruiz

Date: Oct. 17, 2011

<p>SUBJECT</p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with three Twelve-Month extension options for the furnishing of Body Bags for the Medical Examiner's Office to Bound Tree Medical of Dublin, Ohio; under the Terms and Conditions of Invitation to Bid No. 55-11.</u></p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT  TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Medical Examiner Estimated Use: \$25,000.00</p> <p>The RLA only approves the term and supply contract; funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable): \$20,000.00          Prior Year Actual Amount Spent (if applicable): \$23,000.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT
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Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT  TO ACCT										
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): N/A          Prior resolutions and (date): N/A</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Teddy Ballard, Senior Buyer, 881-3465</p>										
<p>REQUEST SUMMARY</p>	<p>The Medical Examiner's use of body bags has increased and additional sizes are required. Purchasing issued Invitation to Bid No. 55-11 with updated specifications.</p> <p>A total of 18 notifications were distributed and five (5) responses were received. The following bids were received:</p> <table border="0"> <tr> <td>BIDDER</td> <td>COMPARABLE OF OF LIKE ITEMS</td> </tr> <tr> <td>Midwest Medical, Earth City, MO</td> <td>\$78.71</td> </tr> <tr> <td>LDI Corporation, Portsmouth, NH</td> <td>\$51.89</td> </tr> <tr> <td>Classic Plastics, Romeoville, IL</td> <td>\$33.00</td> </tr> </table>	BIDDER	COMPARABLE OF OF LIKE ITEMS	Midwest Medical, Earth City, MO	\$78.71	LDI Corporation, Portsmouth, NH	\$51.89	Classic Plastics, Romeoville, IL	\$33.00		
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	<p>Salam International Inc., Laguna Hills, CA \$47.42  Bound Tree Medical, Dublin, OH \$80.89</p> <p>The Medical Examiner's Office examined samples from all bidders and requests approval to purchase body bags from Bound Tree Medical.</p> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of Body Bags for the Medical Examiner's Office to Bound Tree Medical of Dublin, Ohio; under the Terms and Conditions of Invitation to Bid No. 55-11, as the lowest and best bid.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specified purchases is subject to annual appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids; Comparable of Like Items; and Evaluation Memos from Dr. Mary Dudley, M.D., Chief Medical Examiner	
REVIEW	Department Director: 	Date: 10/5/11
	Finance (Budget Approval): If applicable <i>Victorian Ball N/A</i>	Date: 10-10-11
	Division Manager: 	Date: 10/11/11
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.









Medical Examiner's Office

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660 East 24<sup>th</sup> Street  
Kansas City, MO 64108  
816-881-6600  
816-404-1345 fax

## MEMO

To: Teddy Ballard

From: Mary H. Dudley, Chief Medical Examiner

Date: September 28, 2011

Re: Bid for Body Bags

Our office has examined the body bag samples sent to us concerning the bid. After reviewing and evaluating the 5 company's samples and the bids to supply body bags to the Medical Examiners Office, Midwest Medical Supply and Bound Tree Medical sent samples of bags that we consider suitable for our office and met our standards. The other vendor's bags did not meet our standards so we cannot use them. After reviewing the bid prices, Midwest Medical is 5 cents cheaper on the white adult body bag, 8 cents cheaper on the child body bag, \$2.19 cents cheaper on the silver homicide bags and \$2.21 cheaper on the bariatric bags. However, Midwest Medical did not bid on the envelope style bags. Bound Tree Medical did bid on all bags sent out for bids including the envelope style bags.

It is our opinion that we utilize Bound Tree Medical for the purchase of all our body bags. Although Bound Tree Medical is slightly more expensive on the items that were bid on, I would prefer to purchase all the body bags from one vendor that can supply all the body bags we use. By using one vendor it is much easier for us to order all supplies from one vendor.

If you require any further information, please contact Mike Henderson at 881-6612.

Michael Henderson  
Chief of Forensic Operations and Investigations  
Jackson County Medical Examiners Office