

**REQUEST FOR LEGISLATIVE ACTION  
EXECUTIVE OFFICE**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 20188

Sponsor(s): Jeanie Lauer

Date: July 1, 2019

JUN 25 2019

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with Two Twelve Month Options to Extend for the Purchase, Installation and Repair of Whelen Emergency Equipment for use by the Sheriff's Office to 911 Custom of Overland Park, Kansas as a Sole Source</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="332 569 1474 764"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: right;">\$</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Sheriff's Office Estimated Use: \$100,000</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	\$
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Amount budgeted for this item * (including transfers):	\$										
Source of funding (name of fund) and account code number:	\$										
PRIOR LEGISLATION	<p>Prior ordinances and (date):          Prior resolutions and (date): 19866, May 21, 2018</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
REQUEST SUMMARY	<p>The Sheriff's Office requires a Term and Supply Contract to Purchase, Install and Repair Whelen Emergency Equipment on their fleet vehicles. 911 Custom of Overland Park, Kansas is the only authorized dealer in the Greater Kansas City Metropolitan Area that sells, installs and repairs Whelen Emergency Equipment.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Sheriff's Office and the Purchasing Department recommend the award of a Twelve Month Term and Supply Contract, with Two Twelve Month Options to Extend for the Purchase, Installation and Repair of Whelen Emergency Equipment for the Sheriff's Office to 911 Custom of Overland Park, Kansas as a Sole Source.</p> <p>This Award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
COMPLIANCE	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals No Goals Assigned to this Contract  <input type="checkbox"/> VBE Goals</p>										
ATTACHMENTS	<p>Sole Source Memorandum from Captain David Epperson</p>										

REVIEW	Department Director: <i>Wesley H. Hatcher +3</i>	Date: 06-19-19
	Finance (Budget Approval): <i>If applicable</i>	Date: 6/19/19
	Division Manager: <i>Gary Baethiere</i>	Date: 6-25-19
	County Counselor's Office: <i>Duncan County</i>	Date: 6/25/2019

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



## Office of the JACKSON COUNTY SHERIFF

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Sheriff Darryl Forté

**TO: Barbara Casamento**  
**FROM: Captain David Epperson**  
**DATE: 06/10/2019**

**SUBJECT: Sole Source Letter- 911 Customs**

Ms. Casamento,

I am submitting this memorandum to request 911 Customs LLC 6970 W. 152<sup>nd</sup> Terrace Overland Park, Kansas 66223, telephone (913) 390-8540, Fax (913) 390-7889 be considered a sole source vendor for Sheriff's Office emergency equipment needs.

The Sheriff's Office has used this vendor for the past seven years as a supplier of new and used emergency equipment to outfit our vehicles with items such as light bars, sirens, wig-wags, electrical repairs, computer stand, rifle and shotgun racks, flashers and wiring issues. They have provided excellent service to our agency over the past several years, making our service a number one priority and they often make minor repairs to equipment at no charge. Our Agency has a large quantity of Whelan brand equipment and 911 customs, who is the sole provider of the equipment in our region, has traditionally provided a warrantee and fixed our units free of charge including labor.

Our agency prefers Whelan equipment because the company has provided durable emergency equipment for law enforcement vehicles for over a half of a century. They manufacture all of the equipment necessary to outfit our emergency vehicles and they are field proven and set the industry standard.

In conclusion, I recommend using 911 Customs as our sole vendor due to their excellent service record and their presence within our region. Our agency estimates spending around \$100,000 with 911 Customs this year to include outfitting several emergency vehicles and additional monies for unexpected costs.

A handwritten signature in black ink, appearing to read "Capt D. Epperson".