

COOPERATIVE AGREEMENT

AN AGREEMENT by and between **JACKSON COUNTY, MISSOURI**, hereinafter called "the County" and **UNION STATION, INC.**, 30 West Pershing Road, Kansas City, MO 64108, a not-for-profit Union Station, hereinafter called "Union Station."

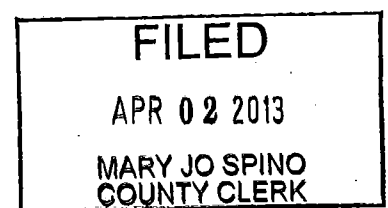
WHEREAS, the County and Union Station desire to enter into a Cooperative Agreement whereby County will provide funds to allow indigent children to participate in programs offered by Science City at Union Station; and,

WHEREAS, the County deems it to be in the best interest of the citizenry to support such efforts;

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Union Station respectively promise, covenant and agree with each other as follows:

1. **Services**: Union Station shall use said \$48,000.00 as funding to allow indigent children to participate in programs offered by Science City at Union Station, as explained in Union Station's Outside Agency Funding Request Form, attached hereto as Exhibit A.

2. **Terms of Payment**. The County agrees to pay to Union Station the amount of \$48,000.00, in quarterly installments of \$12,000.00 each, with the payment for the first quarter to be made upon execution of this Agreement. The remaining payments shall be made upon the County's receipt of the reports as set forth in paragraph 3 hereof. The County, through the Legislative Auditor, may approve adjustments to line



items listed in Agency's budget/proposal contained in Exhibit A, in an amount not to exceed 10 percent of the total amount of the Agreement, so long as there is no additional total cost to the County.

3. **Reports**. Within 30 days after the conclusion of each calendar quarter under this Agreement, Union Station shall submit a quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, and any other documents as requested by the Director of Finance and Purchasing to establish that the funds paid by the County were used for the purpose set forth in this Agreement. The report for the first quarter shall be submitted within 30 days after the execution of this Agreement. The last quarter's report shall include an annual report which shall summarize Union Station's activities pursuant to this Agreement. Failure to submit the annual report shall disqualify the Union Station from future funding by the County.

4. **Submission of Documents**. No payment shall be made under this contract unless the contracting agency shall have submitted to the County's Director of Finance and Purchasing (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) the agency's IRS Form 990, from the previous fiscal or calendar year; (3) a statement of the agency's total budget for its most recent fiscal year; and, (4) a detailed explanation of actual expenditures of County funds (pertains to final payments and payments on contracts for future years.) If an agency has previously received County funding, to be eligible for future payments, an agency must submit either an audited financial statement for the

agency's most recent fiscal or calendar year, by March 31 of the following year, or a certified public accountant's program audit of County funds, by January 31 of the following year. Any document described herein which was submitted to the Director of Finance and Purchasing as a part of an application for funding need not be resubmitted to qualify for payment. No payment shall be made if the contract agency is out of compliance on any other County contract.

5. **Appropriation of funds.** Union Station and the County recognize that the County intends to satisfy its financial obligation to Union Station hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Union Station of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

a. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

b. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full

6. **Equal Opportunity.** Union Station agrees and assures that no person eligible for services shall on the ground of race, color, religion, national origin, sex, handicap, veteran status, or age be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination for any service funded by this Agreement. Furthermore, the Union Station agrees and assures that it will provide equal employment opportunities to applicants and employees and will not discriminate against them on the basis of race, color, religion, national origin, sex, handicap, veteran status, or age.

7. **Audit.** The County further reserves the right to examine and audit, during reasonable office hours, the books and records of Union Station pertaining to the finances and operations of Union Station.

8. **Default.** If Union Station shall default in the performance or observation of any term or condition of this Agreement, the County shall give Union Station written notice setting forth the default and the correction required. If said default shall continue, and not be corrected within 10 days of the receipt of the notice by Union Station, the County may, at its election, terminate the Agreement and withhold any payments not yet made to Union Station. Said election shall not in any way limit the County's rights to seek legal redress.

9. **Conflict of Interest.** Union Station warrants that no officer or employee of

the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this Agreement.

10. **Employment of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Union Station assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Union Station shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

11. **Term.** This Agreement shall be as of January 1, 2013 and shall terminate on December 31, 2013. This Agreement may be terminated prior to that date by either party upon written notice, delivered thirty days prior to the effective date of termination. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Union Station as verified by the County's audit.

12. **Incorporation.** This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement this

2nd day of April, 2013.

APPROVED AS TO FORM

W. Stephen Nixon
W. Stephen Nixon
County Counselor

JACKSON COUNTY, MISSOURI

By: Michael D. Sanders
Michael D. Sanders
County Executive

ATTEST:

Mary Jo Spino
Mary Jo Spino
Clerk of the County Legislature

UNION STATION, INC.

By: [Signature]
Executive Director
Federal I.D. # 43-1890025

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$48,000.00 which is hereby authorized.

March 28, 2013
Date

[Signature]
Director of Finance and Purchasing
Account No. 002-7759-56789 - \$36,300.00
003-7759-56789 - \$11,700.00
77592013001

Exhibit B

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Union Station, Inc.**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Union Station, Inc.**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

[Signature]
Authorized Representative's Signature
EMP: COO
Title

Jerry R Baker
Printed Name
3-25-13
Date

Subscribed and sworn before me this 25th day of March, 2013. I am commissioned, as a notary public within the County of Jackson, State of Missouri, and my commission expires on April 22, 2013.

[Signature]
Signature of Notary

3/25/13
Date

C. OATES
Notary Public-Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires April 22, 2013
Commission # 09469297



OUTSIDE AGENCY FUNDING REQUEST FORM 2013 BUDGET

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: auditor@jacksongov.org

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Section A: Organization or Agency Information

Name:	Union Station Kansas City, Inc.		
Address:	30 W Pershing Rd. Suite 400 Kansas City, MO 64108		
Phone No:	816-460-2000	Fax:	816-460-2260
Website Address:	www.unionstation.org		
Federal Tax ID No:	43-1890025	Fiscal Year Cycle:	2013
Executive Director:	George M. Guastello II		
Name and Title of Principal Contact Person:	Jeff Rosenblatt -- Director Science City		
Phone No:	816-460-2218	Email Address:	jrosen@unionstation.org
Submittal of this request has been authorized by:	George M. Guastello II, President & CEO		
Date:	August 27th, 2012		

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Section B: Agency's 2012 and 2013 Revenue Information

Agency's 2013 Projected Revenue Information

Funding Entity	Agency's 2013 Total Projected Revenue Source You Will Request 2013 Funding From	Projected Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Jackson County Scholarships	\$ 48,000	0
Other Counties		\$ -	0
City	Mil Levy & NTDF	\$ 1,450,000	11
Charity/Donations	Grants & Corporate Gifts	\$ 900,000	7
Fundraisers	Fundraisers	\$ 50,000	0
Other	Ticket Sales, Facility Rentals, Leases	\$ 10,500,000	81
2013 Total Projected Revenue		\$ 12,948,000	

Agency's 2012 Revenue Information

Funding Entity	Agency's 2012 Total Revenue Source You Received Funding From	Amount	% of Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Jackson County Scholarships	\$ 48,010	0
Other Counties		\$ -	0
City	Mil Levy & NTDF	\$ 1,475,500	12
Charity/Donations	Grants & Corporate Gifts	\$ 900,000	7
Fundraisers	Fundraisers	\$ 25,000	0
Other (please list)	Ticket Sales, Facility Rentals, Leases	\$ 10,000,000	80
2012 Total Revenue		\$ 12,448,510	

If your agency received funding from Jackson County in 2012, please identify the funding source, amount and program name below.

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Mental Health Levy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Housing Resources Commission	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -	
Outside Agency Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 48,010	Jackson Co Scholarships
2012 Total Jackson County Funding			\$ 48,010	

Did your agency receive funding or resources in 2012 from either of the following?

Mid America Regional Council	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -
Harvesters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	\$ -

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Section C: 2013 Program Budget

Complete a separate program budget for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Personal Services			
For each salary request below please attach a job description or duties.			
Position / Title	Annual Salary	% of Salary to be funded by Jackson Co.	Amount of Salary to be funded by Jackson County
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Salaries			\$ -
Total Fringe Benefits			\$ -
Total Personal Services			\$ -
Contractual Services			
Science City Field Trips for 7,000 Students			\$ 42,000
40 Educational Outreach Shows for approximately 6,000 Students			\$ 6,000
			\$ -
			\$ -
			\$ -
			\$ -
Total Contractual Services			\$ 48,000
Supplies			
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
Total Supplies			\$ -

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Total Program Request \$ 48,000

Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Proposed Program

Detail functions to be performed by each program.

The program "Science City Scholarships" will continue to provide Field Trips and educational experiences for 7,000 under-served students, grades K-12, in the Jackson County School District in 2013. The Field Trips to Science City will engage both students and teachers in a hands-on learning experience in science, technology, engineering and math topics. Pre-visit, on-site and post-visit educational activities will link the field trip experience to content aligned with Missouri GLE's. In addition, summer programming will engage students upon the topics of chemistry, nutrition and healthy eating habits. This unique educational experience at Science City provides an opportunity to build new world perspectives for students, foster natural curiosity, and encourage play and discovery within a safe environment. Most importantly, the "Science City Scholarship" program provides students a platform for positive physical, intellectual and emotional outcomes that will contribute to their overall health, vigor, happiness and soundness of body and mind. **In addition to the Field Trips, we plan to deliver an Educational Outreach Show component, in place of past funds utilized for Personal Services. This outreach program will provide 40 science stage shows to an estimated total of 6,000 under-served students (average of 150 per show), grades K-12, in the Jackson County School District in 2013. Students will gain new facts and perspectives about both health-related and physical sciences in an engaging school assembly show. Educational summaries of the Educational Outreach Shows, with pre-post questions, Missouri Curriculum Standards, and vocabulary terminology will build upon each student's experience. The outcome of these Educational Outreach Shows will again contribute to the student's overall health, vigor, happiness and soundness of body and mind.

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Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Participants

Identify the number of participants by County that each program serves.

Jackson, MO	13,000 participants
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	

Target Population

Describe target population and demographics to be served by each program.

The target population for the Science City Scholarship program is students, grades K-12 at public, charter, or private schools in the Jackson County area, that qualify as under-served status.

Would you provide these services to anyone at your door?

Yes

Is anyone denied services?

No

What level of indigents (below poverty level) do you serve?

Please classify your program from the following types by percentage of your agency's overall service

Senior Program

3%

Indigent Program (Below Poverty Level)

7%

Senior Indigent Program

Unknown

What criteria do you have for the clients you serve?

Our criteria is based upon financial need, measured in part by the school's percentage of the free & reduced lunches, and we typically look for a rate of 40% and up.

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Section 17

Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The geographic program area is Jackson County, MO.

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

All funds will be placed in a restricted account, only available for supporting the programs outlined in this application. Student attendance will be tracked and reported on a quarterly basis to ensure the funds are utilized appropriately and the designated goals are achieved.

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Section D

Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Approach & Method

List the top three (3) objectives for each program.

1. The Field Trip and Educational Outreach Show program will provide students a positive physical, intellectual and emotional experience, which will contribute to their overall health, vigor, happiness and sounds of body and mind.

2. Students will have an increased interest in topics such as science, technology, engineering, math, chemistry, health and nutrition.

3. The program will link the Science City Field Trip and Educational Outreach Show experience to Missouri GLE's and Curriculum Standards followed in the classroom.

Detail specific methods you will use to achieve these objectives.

The main method to ensure the objectives are achieved is to provide teachers and students with pre-visit, on-site and post-visit activities. These activities include age-appropriate guides, maps, pre and post questions, vocabulary terminology, and other educational content available at the science center, and follow-up activities for the classroom. Continued collaboration with teachers to implement the pre-visit, on-site, and post-visit educational content for students is a key element to achieving the stated goals.

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Section D

Section D: 2013 Program Information

Complete a separate program information sheet for each program your agency is applying for funding.

Agency Name: Union Station Kansas City, Inc.

Program Name: Science City Scholarships

Evaluation

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

To measure initial success of the Science City Scholarship program, we will engage early in 2013 with Jackson County schools, including past schools from 2009-2012 as well as new school contacts. From the 13,000 student base, a minimum of 10%, or 1,300 students, will be given informal student evaluations after their Field Trip or Educational Outreach Show experience. Student evaluations will measure indicators such as science content, emotional feelings, learning, interest, relevance, and physical engagement. The evaluations will be both quantitative and qualitative in nature. In addition, all teachers will be required to complete a post-visit evaluation form within two weeks of the Science City Field Trip or Educational Outreach Show. All data from these evaluations will be compiled, interpreted and used to guide the form of future educational content and the school visit process.

Notification

How will your organization make clients, the public and the media aware of the generous taxpayer funding received from Jackson County? (Please attach any examples)

Our organization will distribute a press release upon notification of funding from Jackson County. All required Field Trip and Educational Outreach Show forms sent to school administration and teachers will recognize the funding received from Jackson County. The Science City and Union Station website, facebook page, and other social media will also recognize Jackson County.

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