

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION transferring \$4,670.00 within the 2012 General Fund and authorizing an increase to the contract with Legal Files Software of Springfield, IL, for the furnishing of additional user licenses for the Legal Files Case and Matter Management System for use by the Office of County Counselor, at an additional cost to the County not to exceed \$4,670.00.

RESOLUTION #17874, April 2, 2012

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, by Resolution 17684, dated September 26, 2011, the Legislature did award a contract for Legal Files Case and Matter Management System services for use by the Office of County Counselor to Legal Files Software, of Springfield, Illinois, as a sole source purchase, at a cost to the County not to exceed \$67,914.00; and,

WHEREAS, since this purchase the Office of the County Counselor has increased its staff and two additional Legal Files user licenses and related services are needed, at an additional cost to the County not to exceed \$4,670.00; and,

WHEREAS, a transfer is necessary to place the necessary funds in the appropriate spending account; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the

following transfer within the 2012 General Fund be and is hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund Non-Departmental 001-5101	56661 – Software Purchases	\$4,670	
General Fund County Counselor 001-1101	56661 – Software Purchases		\$4,670

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that the increase to the contract with Legal Files Software of Springfield, Illinois, in the amount of \$4,670.00 for the furnishing of additional user licenses and related services for use by the Office of County Counselor is hereby authorized, and that the Director of Finance and Purchasing be and is hereby authorized to execute for the County any documents necessary for the accomplishment of the increase, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including the increase and final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Andy D. Hallen
Chief Deputy County Counselor

W. Stephen Nixon
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17874 of April 2, 2012, was duly passed on April 9, 2012 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

4-10-12
Date

Mary Jo Spino
Mary Jo Spino, Clerk of the Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 5101 56661
ACCOUNT TITLE: General Fund
Non-Departmental
Software Purchase
NOT TO EXCEED: \$4,670.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1101 56661
ACCOUNT TITLE: General Fund
County Counselor
Software Purchase
NOT TO EXCEED: \$4,670.00

March 28, 2012
Date

Kevin J. Moore
Director of Finance and Purchasing

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: March 27, 2012 RES # 17874

Department / Division	Character/Description	From	To
General Fund - 001			
5101 - Non-Departmental	56020 - Legal Services	4,670	
1101 - County Counselor	56661 - Software Purchase		4,670

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: January 19, 2011 RES # _____

Department / Division	Character/Description		
General Fund - 001			Not to Exceed
1101 - County Counselor	56661 - Software Purchase		4,670

Sharon A Ball 3-27-12
Budgeting



Managing what matters to you.

801 S. Durkin Drive
Springfield, IL 62704
Phone: 217/726-6000 Fax: 217/726-7777

Purchase for Additional Software-Services

Jackson County hereby agrees to pay for the additional services listed below. Jackson County will be billed upon installation-completion of the services. The costs for any services (if applicable) do not include reasonable travel expenses incurred by Legal Files that are billed back to the client at cost.

Quantity	Description	Cost
2	Legal Files End User Licenses (\$1,190/user)	\$2,380.00
2	Annual End User Maintenance & Support (\$238/user)	\$476.00
1	Legal Files Portal License (\$595/user)	\$595.00
1	Annual Portal Maintenance & Support (\$119/user)	\$119.00
2	Online Portal Training (\$300/2 hr. session)	\$600.00
1	Name Card Importer	\$500.00
	Total Cost	\$4,670.00

* Plus Travel Expenses

(Authorized Signature)

(Date)

(Print Name)

Jackson County
(Name of Organization)

415 E. 12th St., Ste. 200, Kansas City, MO 64106
(Billing Address)