

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract, with a thirty-six month option to extend, for the furnishing of concessions candy for use by the Parks + Rec Department to St. Joseph Tobacco, d/b/a Saint Joe Distributing, of St. Joseph, MO, under the terms and conditions of Invitation to Bid No. 12-13.

RESOLUTION NO. 18133, March 25, 2013

INTRODUCED BY Fred Arbanas, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Invitation to Bid No. 12-13 for the furnishing of concessions candy for use by the Parks + Rec Department; and,

WHEREAS, a total of eighteen notifications were distributed and two responses were received and evaluated, as follows:

<u>VENDOR</u>	<u>AVERAGE UNIT PRICE PER BAR</u>
St. Joseph Tobacco Company d/b/a Saint Joe Distributing St. Joseph, MO	.576
U.S. Foods Lenexa, KS	.672

and,

WHEREAS, the Director recommends the award of a twelve-month contract, with one thirty-six month option to extend, for the furnishing of candy for use by the Parks + Rec Department to St. Joseph Tobacco Company d/b/a Saint Joe Distributing, as the lowest and best bidder; and,

WHEREAS, this award is made on an as needed basis and does not obligate Jackson County to pay any amount, with the availability of funds for specific purchases remaining subject to annual appropriation; now therefore,

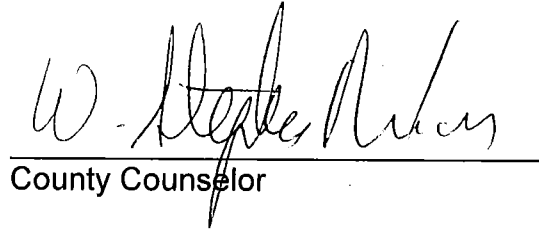
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract, to the extent sufficient appropriations to the using spending agency are contained in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18133 of March 25, 2013, was duly passed on April 1, 2013 by the Jackson County Legislature. The votes thereon were as follows:

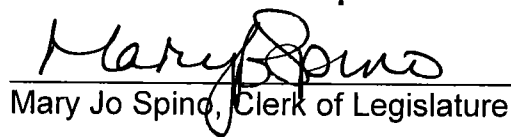
Yeas 9

Nays 0

Abstaining 0

Absent 0

4-1-13
Date


Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

March 20, 2013
Date


Director of Finance and Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18133

Sponsor(s): Fred ~~Arbanas~~ ^{KAB} 2013

Date: March 25, 2013

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with a Thirty-Six Month Option to Extend for the furnishing of Candy for Resale at the Parks + Rec Department's Concession Operations to St. Joseph Tobacco Co DBA Saint Joe Distributing of St. Joseph, Missouri under the terms and conditions of Invitation to Bid No. 12-13.</u></p>																												
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$25,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$25,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$25,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Parks + Rec Estimated Use: \$25,000.00*</p> <p>This RLA only approves the term and supply contract; the funds were already appropriated through the annual budget adoption. Figures included in the background section are for informational purposes to provide estimate of contract value</p> <p>*Additional funds are required because the County will begin operating the Frank White, Adair Park and 140th & Holmes concessions</p> <p>Prior Year Budget (if applicable): \$24,000.00 Prior Year Actual Amount Spent (if applicable): \$17,500.00</p>	Amount authorized by this legislation this fiscal year:	\$25,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$25,000.00	Amount budgeted for this item * (including transfers):	\$25,000.00	Source of funding (name of fund) and account code number																			
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):																												
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Cassandra Cheek, Senior Buyer, 881-3265																												
REQUEST SUMMARY	<p>The Parks + Rec Department requires a Term and Supply Contract for the furnishing of Candy for Resale at its' Concession Operations. Purchasing issued Invitation to Bid No. 12-13 in response to those requirements.</p> <p>A total of 18 notifications were distributed with two responses received and evaluated as follows:</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Description</th> <th>St. Joe Distributing St. Joseph, MO Unit Price</th> <th>US Foods Lenexa, KS Unit Price</th> </tr> </thead> <tbody> <tr> <td></td> <td>Candy Bars</td> <td></td> <td></td> </tr> <tr> <td>1</td> <td>Snickers Bars</td> <td>.5768</td> <td>.672</td> </tr> <tr> <td>2</td> <td>Milky Way Bars</td> <td>.5766</td> <td>.672</td> </tr> <tr> <td>3</td> <td>Three Musketeers Bars</td> <td>.5766</td> <td>No Bid</td> </tr> <tr> <td>4</td> <td>Butterfinger Bars</td> <td>.5766</td> <td>No Bid</td> </tr> <tr> <td>5</td> <td>Baby Ruth Bars</td> <td>.5766</td> <td>No Bid</td> </tr> </tbody> </table>	No.	Description	St. Joe Distributing St. Joseph, MO Unit Price	US Foods Lenexa, KS Unit Price		Candy Bars			1	Snickers Bars	.5768	.672	2	Milky Way Bars	.5766	.672	3	Three Musketeers Bars	.5766	No Bid	4	Butterfinger Bars	.5766	No Bid	5	Baby Ruth Bars	.5766	No Bid
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6	Almond Joy Bars	.5766	No Bid
7	Mound Bars	.5766	No Bid
8	Twix Bars	.5766	.672
9	Heath Bars	.5766	No Bid
10	Hershey Bars	.5766	.672
	Packaged Candy		
11	M&M Plain	.5768	.672
12	Reese Peanut Butter Cups	.5766	.672
13	Milk Duds	.5766	No Bid

*St. Joe Distributing submitted bids with box pricing while US Foods submitted pricing with case pricing this is pricing broken down to price per bar

Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply contract for the furnishing of Candy for Resale at the Parks + Rec Department's Concession Operations to St. Joseph Tobacco Co DBA Saint Joe Distributing of St. Joseph, Missouri as the lowest and best bid received.

This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of fund for specific purchases is subject to annual appropriations.

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award Recommendation memorandum from Mr. Bob McMillin & Jim Bracciano of the Parks + Rec Department.	
REVIEW	Department Director: <i>Michelle Newman</i>	Date: 3-15-13
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rasmussen</i>	Date: 3/15/13
	Division Manager: <i>[Signature]</i>	Date: 3/19/13
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

MEMO

DATE: February 28, 2013

TO: Bob McMillin, Golf Course Supervisor
Jim Bracciano, Superintendent of ~~Leisure Services~~ ^{RECREATION} *JB*

FROM: Cassandra Cheek, Senior Buyer

SUBJECT: Invitation to Bid No. 12-13 "Concessions: Candy"

The above-referenced Invitation to Bid opened February 20th. Attached are copies of the Recap of Bids Received and the pertinent pages of each response for your review and evaluation.

Please review this information and return a copy of this Memo with your evaluations and comments to me as soon as possible.

If you have any questions, please feel free to call me at 881-3265. Thank you.

Attachments

*CASSANDRA,
RECREATION RECOMMENDS ST. JOE DISTRIBUTING
FOR CANDY.*

*JIM BRACCIANO
Supt. OF RECREATION
2/28/13*



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

MEMO

DATE: February 27, 2013
TO: Bob McMillin, Golf Course ^{Supt.} Supervisor + MARINA'S
Jim Bracciano, Superintendent of Leisure Services
FROM: Cassandra Cheek, Senior Buyer
SUBJECT: Invitation to Bid No. 12-13 "Concessions: Candy"

The above-referenced Invitation to Bid opened February 20th. Attached are copies of the Recap of Bids Received and the pertinent pages of each response for your review and evaluation.

Please review this information and return a copy of this Memo with your evaluations and comments to me as soon as possible.

If you have any questions, please feel free to call me at 881-3265. Thank you.

Attachments

2/27/2013

CASSANDRA,

GOLF COURSE + MARINA'S RECOMMENDS ST. JOE

Distributing as the lowest + BEST BID for
CANDY. They also have NO minimum when
ordering.

THANKS,

Bob

Supt. Golf + MARINA'S