

Jackson County - Workday Implementation

Estimated LOE professional services 2nd half 2024

Resource role	FTE	Scope of work	Months	hours
Project Manager	0.5	Roadmap, Timeline, project & security oversight, scope & budget management	5	400
Strategic Change Lead	0.25	Guide Formal Governance Structure, process, Deliver and facilitate workshops to assist JC in establishing Governance Structure. Assist JC to establish internal processes	1	40
Integrations Lead	1	Review / design deliver integrations for: W2, 1099, 1095c, Network system configuration.	5	800
HCM/Security Lead	0.5	No new configuration changes, minimal production support; support worker data clean up.	5	400
Benefits Lead	1	Train JC BEN Lead to configure new plan configuration changes, assist with any Integration testing, configuration. No Production Issue management.	5	800
Absence & TT Consultant	1	Assist JC HR to streamline Leave Process. Review/update Accrual to remove manual changes. Assist with the revision of LOA type/names with help text configuration. Provide KT/training to JC Absence Lead	2	320
Payroll Lead	0.5	Support JC Payroll Lead with year end payroll activities, support the clean up of data as needed. Provide direction and KT to Payroll Lead.	3	240
Financial Lead	0.5	minimal production issues & KT, train lead	5	400
Reporting Lead	0.25	Reporting Workshops (KT, Train JC Leads)	2	80
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