

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20629

Sponsor(s): Ronald E. Finley

Date: March 1, 2021

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: requesting the County Administration to establish, by ordinance, a fund as a separate special revenue fund of the County, and develop and present to the Legislature for approval and funding a plan for the Emergency Rental Assistance funds.</p>										
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right; padding: 2px;">\$0</td> </tr> <tr> <td style="padding: 2px;">Amount previously authorized this fiscal year:</td> <td style="text-align: right; padding: 2px;">\$0</td> </tr> <tr> <td style="padding: 2px;">Total amount authorized after this legislative action:</td> <td style="text-align: right; padding: 2px;">\$0</td> </tr> <tr> <td style="padding: 2px;">Amount budgeted for this item * (including transfers):</td> <td style="text-align: right; padding: 2px;">\$0</td> </tr> <tr> <td style="padding: 2px;">Source of funding (name of fund) and account code number:</td> <td style="text-align: right; padding: 2px;">\$0</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$0	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$0	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:	\$0
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____          Prior resolutions and (date): _____</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Crissy Wooderson, Legislative Auditor 881-3311</p>										
REQUEST SUMMARY	<p>On March 11, 2020, the World Health Organization declared a pandemic due to COVID-19.</p> <p>The United States government has approved multiple emergency relief packages to provide funds to Jackson County, other local governments, and citizens to meet unanticipated public health and economic needs caused by the pandemic.</p> <p>The recent Emergency Rental Assistance (ERA) program makes available \$25 billion to assist households that are unable to pay rent and utilities due to the COVID-19 pandemic.</p> <p>On January 26, 2021, the County received its allocation of Emergency Rental Assistance funds from the U.S. Treasury in the amount of \$11,550,205.</p> <p>The County is to use the funds to provide assistance to eligible households through existing or newly created rental assistance programs. The County may only use the funds to provide financial assistance and housing stability services to eligible households. To be eligible, a household must be obligated to pay rent on a residential dwelling and the County must determine that:</p> <ol style="list-style-type: none"> <li>1. One or more individuals within the household has qualified for unemployment benefits or experienced a reduction in household income, incurred significant costs, or experienced other financial hardship due, directly or indirectly, to the COVID-19 outbreak;</li> <li>2. One or more individuals within the household can demonstrate a risk of experiencing homelessness or housing instability; and</li> <li>3. The household has a household income at or below 80% of area median income.</li> </ol>										

	<p>In view of restrictions placed on the use of these Emergency Rental Assistance funds, it is appropriate that these funds be maintained in a separate and identified County special revenue fund and not commingled with the general or other special revenue funds of the County.</p> <p>The Legislature requests that the Administration establish a fund, by ordinance, as a separate special revenue fund of the County for the Emergency Rental Assistance funds, the monies of which shall not be commingled with the general revenue or any other special revenue of the County and the Administration shall propose a program plan, including the administration of the plan and an agency to administer the plan, for the intended use of the federal funds for approval by the Legislature.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) n/a <input type="checkbox"/> Business License Verified (Purchasing & Department) n/a <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) n/a	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals n/a <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director: <i>Crissey Wadsworth</i>	Date: <i>2.24.2021</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Tracy M. Schatto</i>	Date: <i>2/25/2021</i>
	County Councilor's Office: <i>Bryan Covinsky</i>	Date: <i>2/25/2021</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.