

REQUEST FOR LEGISLATIVE ACTION

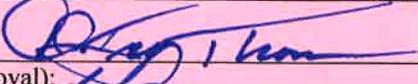
Completed by County Counselor's Office:

Res. Ord. No.: 19109

Sponsor(s): Dennis Waits

Date: March 21, 2016

| | | | | | | | | | | | | | | | |
|---|---|---|-------------|--|--|--|-------------|--|-------------|---|--|--|-------------|---|-------------|
| <p>SUBJECT</p> | <p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$68,700.00 from the State Mandated Contingency Fund and authorizing the purchase of a Roof Replacement for the Election Board from Delta Commercial Roofing of Kansas City, Kansas under the terms and conditions of the 16th Circuit Court of Jackson County, Missouri Family Court Division Contract No. 4501502615, an existing government contract.</u></p> | | | | | | | | | | | | | | |
| <p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$68,700.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$68,700.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$68,700.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Transfer From: 001-8003-56830 General Fund, State Mandated Contingency, Contingency Fund</td> <td>\$68,700.00</td> </tr> <tr> <td>Transfer To: 001-1205-58020 General Fund, Facilities Management, Buildings and Improvements</td> <td>\$68,700.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p> | Amount authorized by this legislation this fiscal year: | \$68,700.00 | Amount previously authorized this fiscal year: | | Total amount authorized after this legislative action: | \$68,700.00 | Amount budgeted for this item * (including transfers): | \$68,700.00 | Source of funding (name of fund) and account code number: | | Transfer From: 001-8003-56830 General Fund, State Mandated Contingency, Contingency Fund | \$68,700.00 | Transfer To: 001-1205-58020 General Fund, Facilities Management, Buildings and Improvements | \$68,700.00 |
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| <p>PRIOR LEGISLATION</p> | <p>Prior ordinances and (date): _____ Prior resolutions and (date): 18963, October 12, 2015</p> | | | | | | | | | | | | | | |
| <p>CONTACT INFORMATION</p> | <p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p> | | | | | | | | | | | | | | |
| <p>REQUEST SUMMARY</p> | <p>The Jackson County, Missouri Election Board Office located at 215 N. Liberty, Independence, Missouri is in need of a roof replacement; the existing roof is failing and leaking into the building causing damage to ceilings, walls, floors and furniture/fixtures. Attempts to repair the roof have failed. The replacement of the roof is an unforeseen expense and cannot be delayed to next year's funding cycle. The roof replacement is an emergency situation and if not addressed immediately can result in considerable damage beyond what has already occurred and displacement of the Election Board Office and Staff.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of the roof replacement for the Election Board from Delta Commercial Roofing of Kansas City, Kansas under the terms and conditions of the 16th Circuit Court of Jackson County, Missouri Family Court Division Contract No. 4501502615, an existing government contract, in an amount not to exceed \$68,700.00.</p> <p>The Director of Finance and Purchasing recommends the purchase be made under this contract due to the larger volume discounts offered to larger municipalities.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$68,700.00 from the State Mandated Contingency fund as follows:</p> | | | | | | | | | | | | | | |

| | | | |
|-------------|---|---|---------------|
| | 001-8003-56830 General Fund, State Mandated Contingency, Contingency Fund | FROM: \$68,700.00 | TO |
| | 001-1205-58020 General Fund, Facilities Management, Buildings & Improvements | | \$68,700.00 |
| CLEARANCE | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) | | |
| ATTACHMENTS | Memorandum from Mark Trosen, Deputy Chief Operating Officer, a quote from Delta Commercial Roofing and the pertinent pages of the 16 th Circuit Court of Jackson County, Missouri Family Court Division Contract. | | |
| REVIEW | Department Director: |  | Date: 3/21/16 |
| | Finance (Budget Approval): <i>If applicable</i> |  | Date: 3/21/16 |
| | Division Manager: |  | Date: 3/21/16 |
| | County Counselor's Office: | | Date: |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
| | | |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**County Executive Office
Jackson County, Missouri**

Memo

To: Barbara Casamento, Purchasing Supervisor
From: Mark Trosen, Deputy Chief Operating Officer
Date: March 18, 2016
Re: Jackson County Election Board Building Roof Replacement

The County Executive Office is requesting that Purchasing prepare an RLA awarding a contract for the roof replacement over the Jackson County Election Board main office building located at 215 N. Liberty to Delta Commercial Roofing of Kansas City, Kansas under the terms and conditions set forth in the 16th Circuit Court of Jackson County Missouri Family Court Division Contract No. 4501502615, an existing government contract, at an actual cost to the County not to exceed \$68,700.

The replacement of the roof is an unforeseen expense and cannot be delayed to next year's funding cycle. Attempts to repair the roof have failed. The roof replacement is an emergency situation and if not addressed immediately can result in considerable damage, beyond what has already occurred, to ceilings, walls, floorings and furniture/fixtures and ultimately, displacement of the Election Board Office and staff.

I have attached Delta's proposal dated March 4, 2016 with the scope of work being:

| | |
|--|-----------------|
| Replace roof over main office - | \$62,047 |
| Contingency – Gypsum Deck Repair (if needed) | |
| 300 sq. ft @ \$22 per sq. ft. | <u>\$ 6,600</u> |
| Not to Exceed Amount - | \$68,647 |

I have also attached Delta's Affidavit and Certificate of Insurance.



508 S 14th St



Kansas City, KS 66105



phone (913) 371-7100
 fax (913)-371-7107
www.deltaservices.com

Proposal
 3/4/2016

TO: Jackson County Courthouse
 415 E. 12th Street, 2nd Floor
 Kansas City, MO 64106
 ATTN: Mark Trosen

RE: Jackson County Election Board
 215 N Liberty
 Independence, MO 64050

Mr. Trosen,

After our review of the roof system currently installed on the above referenced property it is our opinion that the current roof system should be replaced. There are large portions of the building that do not have any structural slope in the roof structure which is causing failure of the existing roof system. In our recommendation we propose to tear off the existing roof systems down to roof deck and install new fully adhered .060 mil TPO membrane with a 20 year NDL warranty. In our opinion these roofs cannot be repaired. Please find below our scope and pricing for the work.

Scope of Work: .060 mil TPO membrane over main office

- 1) Tear off existing roof system and flashings down to gypsum roof deck.
- 2) Mechanically attach (1) one ply of 75lbs base sheet to gypsum deck.
- 3) Adhere (1) one layer of 2" Polyisocyanurate insulation in cold applied insulation adhesive.
- 4) Adhere (1) one layer of ¼" Dens Deck Prime in cold applied insulation adhesive.
- 5) Fully adhere .060 mil TPO membrane in bonding adhesive.
- 6) Install new TPO flashings per manufacturer's specifications.
- 7) Install new 24 gage prefinished steel copings, edge metal, conductor heads and downspouts at existing locations. Color to be owner's choice of standard colors.
- 8) Provide a two year MRCA contractor's warranty.
- 9) Provide a 20 year manufacturer's NDL warranty.

PRICE: \$62,047.00

Scope of Work: .060 mil TPO membrane over lower roof decks.

- 1) Tear off existing roof systems down to metal deck.
- 2) Mechanically attach (1) one layer of 2" PolyIsocyanurate insulation to metal deck.
- 3) Adhere (1) one layer of ¼" Dens Deck Prime in cold applied insulation adhesive.
- 4) Fully adhere .060 mil TPO membrane in bonding adhesive.
- 5) Install new TPO flashings per manufacturer's specifications.
- 6) Install new 24 gage prefinished steel edge metal at existing locations, color to be owners choice of standard colors.
- 7) Provide a two year MRCA contractor's warranty.
- 8) Provide a 20 year manufacturer's NDL warranty.

PRICE: \$57,916.00

PRICE TO COMPLETE ALL TOGETHER: \$114,900.00

UNIT COST PRICE FOR GYPSUM DECK REPAIR: \$22.00 PER SQUARE FOOT

If you have any questions please contact our office, and feel free to visit our website at www.deltaservices.com.

Respectfully,

Danny S. Boyle III



16TH CIRCUIT COURT OF JACKSON COUNTY, MISSOURI
 FAMILY COURT DIVISION
 625 E. 26TH STREET
 KANSAS CITY, MISSOURI 64108

Res. 19109



BID CONTRACT 4501502615
ROOFING SERVICES
COVER PAGE

Date of Bid Solicitation: Thursday, May 21, 2015 Date of Bid Opening: Monday, June 15, 2015
 Date of Award: Friday, June 26, 2015
 Account Code: 001-2101-6510
 Item: Roofing Services
 Service Hours: Normal Business - 6:00 am to 6:00 pm - Monday thru Sunday
 After/Emergency - 24 hours - 7 days/week
 Cost: Time & Material - See Section 7.0
 Period of Contract: July 1, 2015 THROUGH June 30, 2020
 Renewable Options: None
 Local Government Use: Yes (Cooperative Procurement)
 Funding Clause: Yes - Section 24.4
 Termination Clause: Yes - Sections 24.6 & 24.6.1

Vendor FMS Code: DIS25060 • E-Verify Company ID No.: 146160
 Contractor Name: Delta Innovative Services Inc.
 Mailing Address: 508 South 14th Street
 City/State/Zip Code: Kansas City, Kansas 66105
 Phone Number: 913.371.7100
 Fax Number: 913.371.7107
 Payment Remittance Address: 508 South 14th Street
 City/State/Zip Code: Kansas City, Kansas 66105
 Federal Tax ID or FEIN: 20-0820115
 Supplier Small Business: NO
 Supplier Minority Owned: NO
 Supplier Woman Owned: NO
 Authorized Signature: Sabina R. Boyle Title: President
 To Place Service Calls : H. George Modlin • Kathleen Early
 Phone Number: 816.896.3020 • 816.808.7931
 E-Mail Address: hgmodlin@deltaservices.com • kearly@deltaservices.com