

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:

~~Res~~ Ord No.: 5258

Sponsor(s): Theresa Galvin

Date: September 9, 2019

**AUG 27 2019**

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance                  Project/Title: <u>Appropriating \$366,404 from the undesignated fund balance in acceptance of insurance proceeds from Travelers as it relates to burst pipes at the Downtown Courthouse</u></p>																														
<p><b>BUDGET INFORMATION</b>                  To be completed By Requesting Department and Finance</p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$366,404</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$2,834,654</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$3,201,058</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td><i>\$ 0 \$m</i></td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <table border="1"> <tr> <td>FROM</td> <td>FROM ACCT</td> </tr> <tr> <td>001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)</td> <td>\$366,404</td> </tr> <tr> <td>TO</td> <td>TO ACCT</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 55010 (Salary)</td> <td>\$32,475.12</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 55030 (Overtime)</td> <td>\$37,622.49</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 55055 (Union Pension)</td> <td>\$20,964.04</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56790 (Other Contractual)</td> <td>\$212,269.03</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 57230 (Other Operating Supplies)</td> <td>\$680.40</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58150 (Furniture &amp; Fixtures)</td> <td>\$61,931.17</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58170 (Other Equipment)</td> <td>\$83.16</td> </tr> <tr> <td>001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58171 (Personal Computer/Accessories)</td> <td>\$377.96</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b>  <input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use:</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$366,404	Amount previously authorized this fiscal year:	\$2,834,654	Total amount authorized after this legislative action:	\$3,201,058	Amount budgeted for this item * (including transfers):	<i>\$ 0 \$m</i>	FROM	FROM ACCT	001 (General Fund)-1240 (Courthouse Flood Insurance) -47040 (Reimbursement for Damage Claims)	\$366,404	TO	TO ACCT	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 55010 (Salary)	\$32,475.12	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 55030 (Overtime)	\$37,622.49	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 55055 (Union Pension)	\$20,964.04	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 56790 (Other Contractual)	\$212,269.03	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 57230 (Other Operating Supplies)	\$680.40	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58150 (Furniture & Fixtures)	\$61,931.17	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58170 (Other Equipment)	\$83.16	001 (General Fund) - 1240 (Courthouse Flood Insurance) – 58171 (Personal Computer/Accessories)	\$377.96
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): 5205 (3/11/19); 5211 (3/25/19); 5228 (5/20/19); 5232 (6/10/19); 5235 (6/10/19); 5237 (7/1/19); 5240 (7/22/19)                  Prior resolutions and (date):</p>																														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Sarah Matthes, Grant Audit &amp; Risk Manager, 881.3202</p>																														
<p><b>REQUEST SUMMARY</b></p>	<p>Travelers Insurance sent check #90429173 for \$91,061.64, check #90429175 for \$65,041.74, check #90453014 for \$94,242.29 and check # 90482669 for \$116,057.70 to go towards repairs and other expenses related to the water line breaks at the Downtown Courthouse.</p> <p>Requesting that the \$366,404 be appropriated into the following accounts:</p> <table border="1"> <tr> <td>001-1240-55010</td> <td>\$32,475.12</td> <td>Facilities Payroll</td> </tr> <tr> <td>001-1240-55030</td> <td>\$37,622.49</td> <td>Facilities &amp; Sheriff Overtime</td> </tr> <tr> <td>001-1240-55055</td> <td>\$20,964.04</td> <td>Facilities Union Pension</td> </tr> <tr> <td>001-1240-56790</td> <td>\$212,269.03</td> <td>Repairs</td> </tr> <tr> <td>001-1240-57230</td> <td>\$680.40</td> <td>Public Administrator surge protectors &amp; Courts easel replacement</td> </tr> <tr> <td>001-1240-58150</td> <td>\$61,931.17</td> <td>County &amp; Courts furniture replacement</td> </tr> <tr> <td>001-1240-58170</td> <td>\$83.16</td> <td>Courts juror room microwave replacement</td> </tr> <tr> <td>001-1240-58171</td> <td>\$377.96</td> <td>County monitor replacement</td> </tr> </table>	001-1240-55010	\$32,475.12	Facilities Payroll	001-1240-55030	\$37,622.49	Facilities & Sheriff Overtime	001-1240-55055	\$20,964.04	Facilities Union Pension	001-1240-56790	\$212,269.03	Repairs	001-1240-57230	\$680.40	Public Administrator surge protectors & Courts easel replacement	001-1240-58150	\$61,931.17	County & Courts furniture replacement	001-1240-58170	\$83.16	Courts juror room microwave replacement	001-1240-58171	\$377.96	County monitor replacement						
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Copy of Travelers Insurance checks	
REVIEW	Department Director: <i>Cheryl J. Colter</i>	Date: <i>8/27/19</i>
	Finance (Budget Approval): <i>Sam Matto</i> <i>If applicable</i>	Date: <i>8/27/19</i>
	Division Manager: <i>J. M. Smith</i>	Date: <i>8/28/19</i>
	County Counselor's Office: <i>Bryan Cervino</i>	Date: <i>8/29/19</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_.
- Funds sufficient for this appropriation <sup>*SM*</sup> and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-1240-47040	General Fund – Courthouse Flood Insurance – Reimbursement for Damage Claims	\$366,404

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 3, 2019

ORD # 5258

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>General Fund - 001</b>			
1240 - Courthouse Flood Ins	47040 - Reimb Damage Claims	366,404	
2810	Undesignated Fund Balance		366,404
2810	Undesignated Fund Balance	366,404	
1240 - Courthouse Flood Ins	55010 - Salary		32,475
1240 - Courthouse Flood Ins	55030 - Overtime		37,623
1240 - Courthouse Flood Ins	55055 - Union Pension		20,964
1240 - Courthouse Flood Ins	56790 - Other Contractual		212,269
1240 - Courthouse Flood Ins	57230 - Other Operating Supplies		681
1240 - Courthouse Flood Ins	58150 - Furniture & Fixtures		61,931
1240 - Courthouse Flood Ins	58170 - Other Equipment		83
1240 - Courthouse Flood Ins	58171 - Personal Computer/Access		378

 9/3/19  
Budgeting

THE TRAVELERS - TRAVELERS - PROPERTY  
TRAVELERS - PROPERTY CLAIM  
P.O. BOX 430  
BUFFALO NY 14240-0430  
SA03005

891A 90429175

TRAVELERS 

DATE: 07/22/19  
LOSS DATE: 02/03/19  
FILE NUMBER: 877 FR FDH8522 P

JACKSON COUNTY, MO  
415 E 12TH ST  
KANSAS CITY MO 64106-2706

AGENT:  
LOCKTON COMPANIES LLC

ACCOUNT NAME:  
JACKSON COUNTY, MO

THE TRAVELERS INDEMNITY COMPANY

EXPLANATION OF PAYMENT

Personal Property Insured \$63072.70  
Extra Expense \$1969.04  
TOTAL PAID \$65041.74

001-1240-47040  
Travelers PW DCH 2/3/19 #5

SUPPLEMENT - CONTENTS AND EXTRA EXPENSE  
ATTN: SARAH MATTHES

FOR ADDITIONAL INFORMATION, CONTACT: DAVID B MCLEAN AT (913)967-9095

03003022  
DETACH CHECK

UNSUMM -11131  
OVRPUNS2-12129  
DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.  
One Penns Way  
New Castle DE 19720

TRAVELERS 

P.O. BOX 430  
BUFFALO NY 14240-0430  
(913)967-9095

891A 90429175 62-20  
311

DATE: 07/22/19  
ACCOUNT NUMBER: J99  
FILE NUMBER: 877 FR FDH8522 P

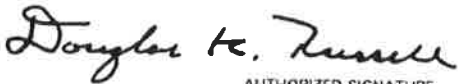
VOID IF NOT PRESENTED WITHIN  
ONE YEAR AFTER DATE OF ISSUE

SIXTY FIVE THOUSAND FORTY ONE AND 74/100

PAY: \$\*\*\*65,041.74 DBM

PAY TO THE ORDER OF JACKSON COUNTY, MO  
415 E 12TH ST  
KANSAS CITY MO 64106-2706

006027  
SA03005

  
AUTHORIZED SIGNATURE



THE TRAVELERS - TRAVELERS - PROPERT  
TRAVELERS - PROPERTY CLAIM  
P.O. BOX 430  
BUFFALO NY 14240-0430

SA03004

891A 90429173



DATE: 07/22/19  
LOSS DATE: 01/31/19  
FILE NUMBER: 877 FR FDH7165 J

JACKSON COUNTY, MD  
415 EAST 12TH ST. ROOM105  
KANSAS CITY MO 64106

AGENT:  
LOCKTON COMPANIES LLC

ACCOUNT NAME:  
JACKSON COUNTY, MO

THE TRAVELERS INDEMNITY COMPANY

**EXPLANATION OF PAYMENT**

Extra Expense \$91061.64  
TOTAL PAID \$91061.64

001-1240-47040  
Travelers PW DTCH 1/31/19 #8

EXTRA EXPENSE - GUARD, COUNTRY WORKERS  
ATTN: SARAH MATTHES

FOR ADDITIONAL INFORMATION, CONTACT: DAVID B MCLEAN AT (913)967-9095

03003021  
DETACH CHECK

UNSUMM -11131  
OVRPUN2-12129  
DETACH CHECK

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Citibank, N.A.  
One Penns Way  
New Castle DE 19720



891A 90429173 82-20  
311

P.O. BOX 430  
BUFFALO NY 14240-0430  
(913)967-9095

DATE ACCOUNT NUMBER FILE NUMBER  
07/22/19 J99 877 FR FDH7165 J

VOID IF NOT PRESENTED WITHIN  
ONE YEAR AFTER DATE OF ISSUE

NINETY ONE THOUSAND SIXTY ONE AND 64/100

PAY: \$\*\*\*91,061.64 DBM

PAY TO THE ORDER OF JACKSON COUNTY, MO  
415 EAST 12TH ST. ROOM105  
KANSAS CITY MO 64106

006025  
SA03004

*Douglas K. Russell*  
AUTHORIZED SIGNATURE



THE TRAVELERS - TRAVELERS - PROPERT  
TRAVELERS - PROPERTY CLAIM  
P.O. BOX 430  
BUFFALO NY 14240-0430  
SA03739

891A 90453014



DATE: 08/01/19  
LOSS DATE: 01/31/19  
FILE NUMBER: 877 FR FDH7165 J

JACKSON COUNTY, MO  
415 EAST 12TH ST. ROOM105  
KANSAS CITY MO 64106

AGENT:  
LOCKTON COMPANIES LLC

ACCOUNT NAME:  
JACKSON COUNTY, MO

THE TRAVELERS INDEMNITY COMPANY

EXPLANATION OF PAYMENT

Building \$94242.29  
TOTAL PAID \$94242.29

001-1240-47040  
Travelers PW DTC# 1/31/19 #9

SUPPLEMENT - BUILDING  
ATTN: SARAH MATTHES

FOR ADDITIONAL INFORMATION, CONTACT: DAVID B MCLEAN AT (913)967-9095

13003759  
DETACH CHECK

UNSUMM -11131  
OVRPUN2-12129:  
DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.  
One Penns Way  
New Castle DE 19720

TRAVELERS  
P.O. BOX 430  
BUFFALO NY 14240-0430  
(913)967-9095

891A 90453014 82-20  
311

DATE 08/01/19 ACCOUNT NUMBER J99 FILE NUMBER 877 FR FDH7165 J

VOID IF NOT PRESENTED WITHIN  
ONE YEAR AFTER DATE OF ISSUE

NINETY FOUR THOUSAND TWO HUNDRED FORTY TWO AND 29/100

PAY: \$\*\*\*94,242.29 DBM

PAY TO THE ORDER OF JACKSON COUNTY, MO  
415 EAST 12TH ST. ROOM105  
KANSAS CITY MO 64106

007498  
SA03739

*Douglas H. Russell*  
AUTHORIZED SIGNATURE



THE TRAVELERS - TRAVELERS - PROPERT  
TRAVELERS - PROPERTY CLAIM  
P.O. BOX 430  
BUFFALO NY 14240-0430  
SA02939

891A 90482669

TRAVELERS 

DATE: 08/12/19  
LOSS DATE: 02/03/19  
FILE NUMBER: 877 FR FDH8522 P

JACKSON COUNTY, MO  
415 E 12TH ST  
KANSAS CITY MO 64106-2706

AGENT:  
LOCKTON COMPANIES LLC

ACCOUNT NAME:  
JACKSON COUNTY, MO

THE TRAVELERS INDEMNITY COMPANY

EXPLANATION OF PAYMENT

Building \$116057.70  
TOTAL PAID \$116057.70

001-1240-47040  
Travelers Pw DCH 2/3/19 #6

SUPPLEMENT - PROFESSIONAL FEES  
ATTN: SARAH MATTHES

FOR ADDITIONAL INFORMATION, CONTACT: DAVID B MCLEAN AT (913)967-9095

24002950  
DETACH CHECK

UNSUMM -11131  
OVRPUNS2-12129  
DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.  
One Penns Way  
New Castle DE 19720

TRAVELERS 

891A 90482669 82-20  
311

P.O. BOX 430  
BUFFALO NY 14240-0430  
(913)967-9095

DATE: 08/12/19  
ACCOUNT NUMBER: J99  
FILE NUMBER: 877 FR FDH8522 P  
ONE HUNDRED SIXTEEN THOUSAND FIFTY SEVEN AND 70/100

VOID IF NOT PRESENTED WITHIN  
ONE YEAR AFTER DATE OF ISSUE

PAY: \$\*\*116,057.70 DBM

PAY TO THE ORDER OF JACKSON COUNTY, MO  
415 E 12TH ST  
KANSAS CITY MO 64106-2706

05890  
A02939

*Douglas K. Russell*  
AUTHORIZED SIGNATURE

