

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20567

Sponsor(s): Charlie Franklin


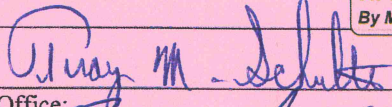
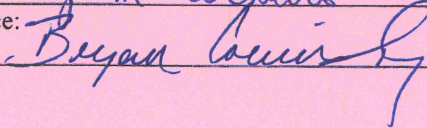

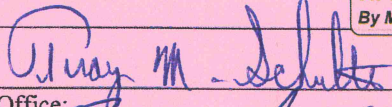
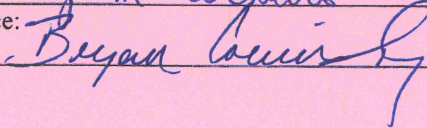

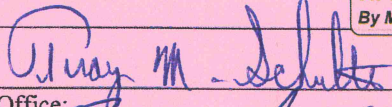
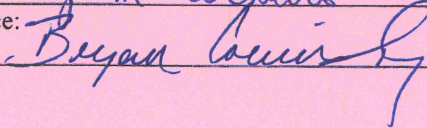
Date: November 23, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Pipe and Plumbing Supplies for use by the Facilities Management Division, the Department of Corrections and the Parks + Rec Department to Reeves-Wiedeman of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 37-20.</u></p>																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right; padding: 2px;">N/A</td> </tr> <tr> <td style="padding: 2px;">Amount previously authorized this fiscal year:</td> <td style="text-align: right; padding: 2px;">N/A</td> </tr> <tr> <td style="padding: 2px;">Total amount authorized after this legislative action:</td> <td style="text-align: right; padding: 2px;">N/A</td> </tr> <tr> <td style="padding: 2px;">Amount budgeted for this item * (including transfers):</td> <td style="text-align: right; padding: 2px;">N/A</td> </tr> <tr> <td style="padding: 2px;">Source of funding (name of fund) and account code number:</td> <td style="text-align: right; padding: 2px;">N/A</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="padding: 2px;">Department</th> <th style="padding: 2px;">Estimated Annual Use</th> </tr> </thead> <tbody> <tr> <td style="padding: 2px;">Facilities Management Division</td> <td style="text-align: right; padding: 2px;">\$160,000.00</td> </tr> <tr> <td style="padding: 2px;">Department of Corrections</td> <td style="text-align: right; padding: 2px;">\$2,000.00</td> </tr> <tr> <td style="padding: 2px;">Sheriff's Department</td> <td style="text-align: right; padding: 2px;">\$500.00</td> </tr> <tr> <td style="padding: 2px;">Parks + Rec Department</td> <td style="text-align: right; padding: 2px;">\$22,500.00</td> </tr> <tr> <td style="padding: 2px;">Total</td> <td style="text-align: right; padding: 2px;">\$185,000.00</td> </tr> </tbody> </table> <p>This RLA only approves the term and supply contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information section are for information purposes to provide an estimate of the contract value.</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	N/A	Amount previously authorized this fiscal year:	N/A	Total amount authorized after this legislative action:	N/A	Amount budgeted for this item * (including transfers):	N/A	Source of funding (name of fund) and account code number:	N/A	Department	Estimated Annual Use	Facilities Management Division	\$160,000.00	Department of Corrections	\$2,000.00	Sheriff's Department	\$500.00	Parks + Rec Department	\$22,500.00	Total	\$185,000.00
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Sheriff's Department	\$500.00																						
Parks + Rec Department	\$22,500.00																						
Total	\$185,000.00																						
PRIOR LEGISLATION	Prior ordinances and (date): N/A Prior resolutions and (date): 17845, March 12, 2012; 19469, May 1, 2017																						
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 881-3465																						
REQUEST SUMMARY	<p>The Facilities Management Division, the Department of Corrections, and the Parks + Rec Department require a Term and Supply Contract for the furnishing of Pipe and Plumbing Supplies. The Purchasing Department issued Invitation to Bid No. 37-20 in response to those requirements.</p> <p>A total of twenty-six notifications were distributed with one response received. The qualifying bid was evaluated as follows on next page:</p>																						

No	Description	Reeves-Wiedeman Kansas City, MO
01	Standard Mall Galvanized Fittings	45% off List Price
02	Standard Cast Iron Fittings	45% off List Price
03	Forged Steel Fittings	45% off List Price
04	Valves Bronze	45% off List Price
05	Pipe Hangers	45% off List Price
06	Copper Tube	45% off List Price
07	Copper Fittings	45% off List Price
08	Standard Black Steel Nipples	45% off List Price
09	Standard Galvanized Steel Nipples	45% off List Price
10	Galvanized Steel Pipe 21' T & C	45% off List Price
11	Black Steel Pipe 21' T & C	45% off List Price
12	PVC Pipe & Fittings	45% off List Price
13	Sloan Valves and Repair Parts	45% off List Price
14	Acorn Security Plumbing Products	45% off List Price
15	PEX Piping	45% off List Price
16	PEX Fittings	45% off List Price
17	Miscellaneous Orders	45% off List Price

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Twelve Month Term and Supply Contract with One Twelve Month Option to Extend for the furnishing of Pipe and Plumbing Supplies for use by the Facilities Management Division, the Department of Corrections, and the Parks + Rec Department to Reeves-Wiedeman of Kansas City, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals <input checked="" type="checkbox"/> WBE Goals <input checked="" type="checkbox"/> VBE Goals No Goals were Assigned.																
ATTACHMENTS	The Abstract of Bids, the Award Recommendations from the Using Departments, and the pertinent pages of Reeves-Wiedeman's bid documents.																
REVIEW	<table border="1"> <tr> <td>Department Director:</td> <td></td> <td>Date:</td> <td>11-13-2020</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>APPROVED By Mark Lang at 10:40 am, Nov 17, 2020</td> <td>Date:</td> <td></td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date:</td> <td>11-18-2020</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td>11/18/20</td> </tr> </table>	Department Director:		Date:	11-13-2020	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 10:40 am, Nov 17, 2020	Date:		Division Manager:		Date:	11-18-2020	County Counselor's Office:		Date:	11/18/20
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County Counselor's Office:		Date:	11/18/20														

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3465
Fax 816-881-3268

TO: Rick Gerla, Facilities
John Johnson, Parks
Earnest Jones, Parks
Deloris Wells, Corrections

FROM: Keith Allen, Senior Buyer, Purchasing

DATE: October 30, 2020

RE: Invitation to Bid No. 37-20 Pipe and Plumbing Supplies

The above referenced Invitation to Bid opened October 27th. Attached is a copy of the Bid Recap.

Please review this information and return a copy of this Memo with your evaluations, amount you will spend next year and your comments to me as soon as possible.

If you have any questions, please feel free to call me at 881-3465 or email me at kallen@jacksongov.org.

Thank you,
Keith Allen



JACKSON COUNTY
Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Katelyn Edgar, Buyer, Purchasing Department

Date: 37-20

Subject: Bid 37-20 Pipe and Plumbing Supply, Term and Supply Contract Recommendation

Katelyn,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for the Pipe and Plumbing on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with Reeves-Wiedeman Company, a vendor who applied for this contract. Annual spend will be around \$160,000.00.

Thank you,

A handwritten signature in cursive script that reads "R Gerla".

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

Frank White, Jr., County Executive



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org

*Administration
Historic Sites
Ranger Station
Leisure Services
(816) 503-4800
Fax (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course at
Longview Lake
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

MEMORANDUM

TO: Keith Allen, Senior Buyer
FROM: John Johnson, Superintendent Park Operations
DATE: November 2, 2020
SUBJECT: Bid No. 37-20 – “Pipe & Plumbing Supplies”

The Parks Department recommendation is to award the bid to **Reeves-Wiedeman** as the best bid.

Our **projected usage** during the next twelve months is \$ 22,500.

003 – 1602 - 57330 - \$20,000
300 – 1666 – 57330 - \$2,500

Frank White Jr., County Executive



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



TO: Katelyn W. Edgar
FROM: Deloris Wells, Deputy Director of Operations JCDC
SUBJECT: Recommendation Memo Pipe and Plumbing Supplies
DATE: November 13, 2020

Ms. Edgar,

It is estimated that the Jackson County Sheriff's Office will spend approximately \$500.00, annually on pipe and plumbing supplies. We have received quality products, courteous service, and reasonably priced items from Reeves-Wiedeman. We recommend that bid No. 37-20 be awarded to Reeves-Wiedeman Company.

Cc:

Major Michael Montgomery
Director Diana Turner



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



TO: Katelyn W. Edgar
FROM: Deloris Wells, Deputy Director of Operations JCDC
SUBJECT: Recommendation Memo Pipe and Plumbing Supplies
DATE: November 13, 2020

Ms. Edgar,

It is estimated that the Jackson County Detention Center will spend approximately \$2,000.00 annually on pipe and plumbing supplies. We have received quality products, courteous service, and reasonably priced items from Reeves-Wiedeman. We recommend that bid No. 37-20 be awarded to Reeves-Wiedeman Company.

Cc.

Major Michael Montgomery
Director Diana Turner

- 2.7.2 Any supplies returned within fifteen (15) business days of receipt which are in marketable, resalable condition shall not be subject to a Restocking Fee.
- 2.7.3 Substitutions or Discontinued Items: The Successful Bidder shall not substitute any ordered items without the prior approval of the County. If an item has been discontinued, the Successful Bidder shall contact the using department to advise them and suggest a comparable replacement item. The using department must approve of any replacement item.
- 2.7.4 Hazardous Materials Data Sheet and Listing: All hazardous chemicals and any other appropriate item purchased by the County must contain a Material Safety Data Sheet and Warning Labels with each shipment.

3.0 AWARD REQUIRMENTS

- 3.1 Certificate of Insurance: The Successful Bidder will be required to submit to the Purchasing Department a Certificate of Insurance meeting or exceeding the provisions of Item 15 under "General Conditions" and Exhibit A included herein within ten (10) business days after receiving Notification of Award.
- 3.2 Licenses and Permits: The Successful Bidder shall provide a copy of current Business License to the Purchasing Department to be kept in the Invitation to Bid file as part of the permanent records.
- 3.3 W-9 Form: the Successful Bidder may have to complete an IRS W-9 Form and submit to the County.

4.0 REQUIRED SUBMITTALS

- 4.1 Bidder must submit the Catalog, Price Sheets or Website Pricing with Invitation to Bid.
- 4.2 Bidder's shop location(s) and normal business hours.
- 4.3 Bidder's Point of Contact.
- 4.4 A brief description of the bidders' qualifications, including years in business.
- 4.5 Failure to submit any of the above items may result in the REJECTION OF YOUR BID.

5.0 QUOTATION SHEET

No.	Description	Catalog/Price List Number	Catalog/Price List Date	Discount Offered
01	Standard Mall Galvanized Fittings	Oct 2020	10-1-20	45 %
02	Standard Cast Iron Fittings	}	}	45 %
03	Forged Steel Fittings			45 %
04	Valves Bronze			45 %
05	Pipe Hangers			45 %
06	Copper Tube			45 %
07	Copper Fittings			45 %
08	Standard Black Steel Nipples			45 %
09	Standard Galvanized Steel Nipples			45 %
10	Galvanized Steel Pipe 21' T & C			45 %
11	Black Steel Pipe 21' T & C			45 %
12	PVC Pipe & Fittings			45 %
13	Sloan Valves and Repair Parts			45 %

14	Acorn Security Plumbing Products	Oct 2020	10-1-20	45 %
15	PEX Piping			45 %
16	PEX Fittings			45 %
17	Miscellaneous Orders: You may offer several different discounts – please use additional sheets to list			45 %

45%

6.0 EVALUATION PROCESS

- 6.1 All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated.
- 6.2 An Evaluation Committee made up of Jackson County, Missouri personnel will evaluate responses and make recommendations for award.
- 6.3 Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

7.0 QUESTIONS

- 7.1 All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page 9 (Nine) of this Invitation to Bid by October 20, 2020 by 5:00 PM, CDT.
- 7.2 The Point of Contact for this Invitation to Bid is Keith Allen, email address KAllen@jacksongov.org.
- 7.3 Answers to questions will be published on the County's website in the form of Addenda.
- 7.4 Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must follow this procedure. Bidders or their agents may not contact any other County personnel regarding matters covered by this Invitation to Bid during the solicitation and evaluation process. Inappropriate contacts are grounds for REJECTION of your bid.

ABSTRACT OF BIDS

ITB: 37-20
 Tuesday, October 27, 2020
 COMMODITY: Pipe and Plumbing Supplies

Reeves-Wiedman
 Sedalia, MO

NO	DESCRIPTION	Catalog/Price List Number	Catalog/Price List Date	Discount Offered	Catalog/Price List Number	Catalog/Price List Date	Discount Offered
1	Standard Mall Galvanized Fittings	October 2020	10-1-2020	45%			
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14
 15
 16
 17

Acorn Security Plumbing Products
 Pex Piping
 Pex Fittings
 Misc. Orders

CERTIFICATION OF BID OPENING
 BIDS WERE PUBLICLY
 OPENED AND RECORDED
 ON: October 27, 2020 BY
Harold Brown
 CLERK OF THE LEGISLATURE
Harold Brown
 PURCHASING

Bid No: 37-20

Commodity: Asphaltic Concrete

Vendor: Reeves-Wiedman

Bid Recap		Quote				
REQUIRED SUBMITTALS	Yes/No	Item #	Item Name	Catalog/Price List Number	Catalog/Price List Date	Discount Offered
Contract Signed	Y	1.0	Standard Mail Galvanized Fittings	October 2020	10/1/2020	45%
Affidavit	Y	2.0	Standard Cast Iron Fittings	October 2020	10/1/2020	45%
Compliance Review	N/A	3.0	Forged Steel Fittings	October 2020	10/1/2020	45%
Certificate of Compliance	Y	4.0	Valves Bronze	October 2020	10/1/2020	45%
Statement of Contractor's Qualification	Y	5.0	Pipe Hangers	October 2020	10/1/2020	45%
Acknowledgement of Receipt of Addenda	Y	6.0	Copper Tube	October 2020	10/1/2020	45%
Bidder's Quote	Y	7.0	Copper Fittings	October 2020	10/1/2020	45%
Bidder's Exceptions	N/A	8.0	Standard Black Steel Nipples	October 2020	10/1/2020	45%
Contractor's Utilization Plan	Y	9.0	Standard Galvanized Steel Nipples	October 2020	10/1/2020	45%
		10.0	Galvanized Steel Pipe 21' T & C	October 2020	10/1/2020	45%
		11.0	Black Steel Pipe 21' T & C	October 2020	10/1/2020	45%
		12.0	PVC Pipe & Fittings	October 2020	10/1/2020	45%
		13.0	Sloan Valves and Repair Parts	October 2020	10/1/2020	45%
		14.0	Acorn Security Plumbing Products	October 2020	10/1/2020	45%
		15.0	PEX Piping	October 2020	10/1/2020	45%
Contracts: See attached		16.0	PEX Fittings	October 2020	10/1/2020	45%
		17.0	Miscellaneous Orders: You may offer several different discounts – please use additional sheets to list	October 2020	10/1/2020	45%
References: See attached.						

Comments: See quote for additional details.