

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 18775
 Sponsor(s): Crystal Williams
 Date: March 30, 2015

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Forensic Toxicology Services for the Jackson County Medical Examiner's to Children's Mercy Hospitals and Clinics of Kansas City, Missouri under the Terms and Conditions of Request for Proposal No. 67-14.</u></p>																								
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$315,000.00</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:															
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																								
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																								
REQUEST SUMMARY	<p>The Medical Examiner's Office requires a Term and Supply Contract for Forensic Toxicology Services; the services provided by this contract assist the Medical Examiner to determine cause and manner of death in all cases handled by their office.</p> <p>A total of seven notifications were distributed and three responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th>Respondent and Location</th> <th>Responsiveness 5%</th> <th>Qualifications & Experience 30%</th> <th>References 30%</th> <th>Pricing 35%</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Children's Mercy Kansas City, MO</td> <td style="text-align: center;">5</td> <td style="text-align: center;">28</td> <td style="text-align: center;">26</td> <td style="text-align: center;">34</td> <td style="text-align: center;">93</td> </tr> <tr> <td>AIT Laboratories Indianapolis, IN</td> <td style="text-align: center;">5</td> <td style="text-align: center;">23</td> <td style="text-align: center;">23</td> <td style="text-align: center;">19</td> <td style="text-align: center;">70</td> </tr> <tr> <td>NMS Labs Willow Grove, PA</td> <td style="text-align: center;">4</td> <td style="text-align: center;">26</td> <td style="text-align: center;">25</td> <td style="text-align: center;">21</td> <td style="text-align: center;">77</td> </tr> </tbody> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a Term and Supply Contract for the furnishing of Forensic Toxicology Services for the Jackson County Medical Examiner's Office to Children's Mercy Hospitals and Clinics of Kansas City, Missouri under the Terms and Conditions of Request for Proposal No. 67-14 as the lowest and best proposal received.</p>	Respondent and Location	Responsiveness 5%	Qualifications & Experience 30%	References 30%	Pricing 35%	Total	Children's Mercy Kansas City, MO	5	28	26	34	93	AIT Laboratories Indianapolis, IN	5	23	23	19	70	NMS Labs Willow Grove, PA	4	26	25	21	77
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	This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amounts. The availability of funds for specific purchases is subject to annual appropriations.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Proposals Received, Recommendation Memorandum from Dr. Mary Dudley, Jackson County Medical Examiner and the pertinent pages of Children's Mercy proposal.	
REVIEW	Department Director:	Date: 3/5/15
	Finance (Budget Approval): If applicable	Date: 3/10/15
	Division Manager:	Date: 3/24/15
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

This expenditure was included in the annual budget.

Funds for this were encumbered from the _____ Fund in _____.

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____

Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

This legislative action does not impact the County financially and does not require Finance/Budget approval.



Medical Examiner's Office

660 East 24th Street
Kansas City, MO 64108
816-881-6600
816-88-6641 fax

MEMO

To: Barbara Casamento, Purchasing Supervisor
From: Mary H. Dudley, MD
Date: February 23, 2015
Re: Toxicology Services Recommendation (RFP # 67-14)

Forensic toxicology service is of the utmost importance for the determination of cause and manner of death of all cases handled by the Jackson County Medical Examiner's Office (JCMEO). The service must be accurate, prompt, and reliable. As the only National Association of Medical Examiners (NAME) accredited medical examiner's office in the state of Missouri, we must maintain our current accreditation status with no deficiencies. In addition, our office is accredited by the Accredited Council Graduate Medical Education (ACGME) to offer a 1 year Forensic Pathology Fellowship program to train future medical examiners.

After review of the three replies regarding RFP # 67-14, the JCMEO Evaluation Committee has concluded that Children's Mercy Hospital (CMH) ranks highest of all 3 bids with outstanding scores in all categories evaluated including toxicology services, proper accreditation and staffing, forensic pathology fellowship training, laboratory space, storage, evidence chain of custody, quality control, and consultation services. For this reason it is recommended that CMH's Toxicology Laboratory be granted the JCMEO's toxicology services contract.

With regards to pricing, it is necessary to compare like testing panels, such as which drugs and how many are tested in any given panel. The CMH "Autopsy Drug Panel, Blood" appears to be equivalent with NMS's "Expanded Postmortem Toxicology Panel, Blood". This is our most frequently ordered test. CMH charges \$20 less per test for this panel. After the initial screen, some drugs must be quantitated. Quantitation costs must also be taken into consideration when comparing pricing. NAME requires stat carbon monoxide testing; this testing is also less expensive with CMH. CMH is also significantly cheaper for vitreous electrolytes, another high volume test at the JCMEO. AIT is considered to be lowest on quality for the needs of the JCMEO.

As our department has no way of knowing our exact toxicology expenditures throughout the year, the estimated annual amount requested for this contract would be \$315,000/year.

If you require any other information, please contact me at 881-6600.

Thank you,

Mary H. Dudley, M.D.

Mary H. Dudley, MD.
Chief Medical Examiner
Jackson County Medical Examiner's Office