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DEC 08 2025

MARY JO SPINO  
COUNTY CLERK

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Phil LeVota  
Jackson County Executive

EXECUTIVE ORDER NO. 25-34

TO: MEMBERS OF THE LEGISLATURE  
CLERK OF THE LEGISLATURE

FROM: PHIL LEVOTA  
COUNTY EXECUTIVE

DATE: DECEMBER 8, 2025

RE: APPOINTMENTS/REAPPOINTMENTS TO THE DEVELOPMENTAL DISABILITY  
SERVICES-EITAS BOARD

I hereby make the following appointments/reappointments to the Developmental Disability Services-EITAS Board:

**Stuart Alan May** is hereby reappointed to a new term set to expire 12/31/2028.

**Dr. Eve McGee** is hereby reappointed to a new term set to expire 12/31/2028.

**George Mitchell Jr.** is hereby reappointed to finish his current term set to expire 12/31/2026.

**Deborah Prior** is hereby reappointed to finish her current term set to expire 12/31/2026.

**Nick Pevato** is hereby reappointed to finish his current term set to expire 12/31/2026.

**Benjamin Kisner** is hereby reappointed to finish his current term set to expire 12/31/2027.

**Edward Van Haele** is hereby reappointed to finish his current term set to expire 12/31/2027.

**Susan Borgmeyer** is hereby reappointed to finish her current term set to expire 12/31/2027.

**Lauren Powell** is hereby appointed to a new term set to expire 12/31/2028.

12-8-25

Date

  
Phil LeVota  
County Executive

No resumes received from the County Executive for Stuart Alan May, George Mitchell Jr., Edward Van Haele, Susan Borgmeyer and Lauren Powell.

Eve McGee, Ph.D., MSW  
P O Box 300384  
Kansas City, MO 64130  
816-533-5193

## **Summary**

- Dedicated grant writer and grant management consultant with over five years of expertise crafting compelling proposals and 15 years of experience effectively managing the post-award process.
- Strong analytical and problem-solving skills, along with excellent written and oral communication abilities.
- Experienced in ensuring compliance with regulatory standards and managing grant budgets to achieve programmatic goals.
- Adept at conducting research, collaborating with stakeholders, and driving successful grant outcomes across various sectors.

## **Professional Skills**

- Grant Management
  - Comprehensive understanding of grant administration, compliance, and reporting.
  - Proven track record in managing grant budgets and tracking financial expenditures.
  - Expertise in interpreting guidelines and ensuring adherence to federal, state, and local regulations
- Proposal Writing
  - Demonstrated ability to craft compelling and persuasive grant proposals.
  - Accurate interpretation of guidelines to create competitive proposals.
  - Proficient in preparing letters of inquiry and grant applications for foundations and grant-making organizations.
- Program Development
  - Strong background in program and concept development to align with funding opportunities.
  - Assessing current programs, identifying strengths, gaps, and areas for improvement.
- Collaboration and Leadership
  - Proven ability to work independently and collaboratively within teams.
  - Experience in advising executive-level management on technical aspects of federal grant programs.
- Financial Management
  - Skillful in managing grant-related finances and ensuring compliance with grant contracts.
  - Expertise in budgeting and financial tracking to meet programmatic goals.

- Data Analysis and Evaluation
  - Competence in collecting, analyzing, and assessing programmatic data for outcome evaluation.
  - Experience in conducting outcome assessments to measure the impact of grants.
- Time Management and Attention to Detail
  - Efficiently managing multiple projects, meeting deadlines, and prioritizing work.
  - Meticulous attention to detail in all aspects of grant writing and management.

## **Education**

Ph.D., Social Work	University of Missouri-Columbia
MSW, Social Work Administration	University of Kansas
BSW, Social Work	Central Missouri State University

## **Experience**

Grant Writing and Grant Management Consultant, 2020 – Present, McGee KC Consulting, Woman Minority Owned Business

- Conduct research through online directories, funder websites, and filed 990s to identify foundations and private or public funding agencies best matched with the non-profit organization seeking funding
- Prepare, write, and submit compelling and persuasive letters of inquiry and grant proposals for non-profits to foundations and other grant-making organizations, and persuasively communicate the organization's mission and programs to potential funders
- Accurately interpret guidelines and gather material and information necessary for a competitive proposal
- Provide project/concept development support
- Create timelines, meet deadlines, and manage multiple projects and tasks simultaneously
- Write reports to funders on the outcome of specific programs
- Manage and track grant budgets to ensure compliance with grant contracts
- Collect and analyze programmatic data
- Assess current programs and services to identify strengths, gaps, and areas of improvement to achieve desired outcomes

Director of Allied Health and Simulation, 2020 – 2022, Metropolitan Community College – Penn Valley

- Led the Allied Health and Simulation Department and directed the following programs: Coding Specialist, Dental Assistant, Emergency Medical Technician/Paramedic, Health Information Management, Occupational Therapy Assistant, Physical Therapist Assistant, Radiologic Technologist, Surgical Technologist, and Virtual Hospital
- Supervised all faculty and staff within the Allied Health and Virtual Hospital departments
- Coordinated performance evaluations and teaching/workload assignments
- Monitored and maintained the Allied Health programs and Virtual Hospital budget in collaboration with the Dean of Instruction and Program Coordinators
- Assisted Program Coordinators and Virtual Hospital Coordinators with data collection and analysis for their programs
- Oversaw management and organization process for student application, admission, course substitutions, and prerequisites into programs in collaboration with each Allied Health Program Coordinator
- Managed grants in partnership with Program and Virtual Hospital Coordinators related to career and technical education programs (Perkins, Enhancement) to support health science and workforce development initiatives

**Significant accomplishments include:**

- Oversaw the successful completion of two program accreditation self-studies (Occupational Therapy Assistant and Radiologic Technology Assistant)
- Oversaw the successful completion of three onsite accreditation visits (Dental Assisting, Virtual Hospital, and Radiologic Technology Assistant)

Grant Reviewer, 2020-Present, Health Resources and Services Administration (HRSA) and Substance Abuse and Mental Health Services Administration (SAMHSA)

- Independently review, evaluate, and preliminarily score each application based on only published review criteria
- Develop preliminary statements of strengths and weaknesses for each assigned application
- Participate in an open panel discussion and develop a consensus on the strengths and weaknesses of each application

Research Associate, 2004-2015, The University of Missouri-Kansas City, School of Nursing and Health Studies

- Researched funding opportunities, developed and edited proposals with research faculty, and created proposal budgets
- Managed and administered grants; pre and post-award, reviewed documents to ensure compliance with sponsor's RFP guidelines, and monitored expenses to ensure compliance
- Prepared written grant reports to the funder, ensuring content was written in measurable terms and provided a complete overview of grant activities
- Conducted data analysis and outcome assessments on the effectiveness and impact of the grants
- Participated in strategic planning and implementation of school-wide goals to enhance student success
- Provided leadership for the development and evaluation of high-quality student success-based programs and services utilizing social work best-practice methods: Crisis intervention, assessment, goal setting, referrals
- Led implementation of student success, "best practice" programs focused on student retention to target academically at-risk, economically disadvantaged, and underrepresented students of color
- Responsible for directing and managing the student success program and budget
- Identified and assessed academic problems through analysis of factors impinging on student success, including elements in the home, college, and community
- Worked with the student(s) on an as-needed basis, providing case management, crisis intervention, assessment, goal setting, and referral
- Maintained student data and records in a manner that ensured confidentiality and aided in the evaluation of retention programs and strategies
- Assessed and evaluated raw data sets to make informed decisions about the effectiveness of programs and the development of new and existing student success initiatives

**Significant accomplishments include:**

- Managed three multi-year nursing workforce development grants exceeding \$3 million
- Student retention rates above 80%, and the National Nursing Council Licensure examination scores above 90% (N=593)
- Authored a \$2.4 million federally funded Health Resources and Services Administration grant for financial scholarships for undergraduate, economically disadvantaged nursing students of color
- Created, designed, and implemented a student success program utilizing social work best-practice methods that resulted in a holistic approach to student success
- Increased focus on the factors impinging on student success, including elements in the home, university, and community

Adjunct Instructor, 2008-2011; 2022-2023, University of Missouri-Kansas City School of Social Work

- Facilitated class instruction and taught assigned class material in accordance with learning objectives that the department developed
- Enhanced student learning by optimizing a wide range of instructional approaches and innovative classroom activities
- Assessed and monitored student progress and understanding throughout the course
- Provided timely feedback to students
- Courses taught: Human Behavior in the Social Environment and Social Work Practice

Sexual Assault Standardized Patient, 2004-Present, Truman Medical Center, University of Missouri-Kansas City School of Nursing and Health Studies, Graceland College of Nursing

- Independently, consistently, and accurately portray specific emotions, behaviors, and disease symptoms while interacting with medical and nursing students to enable experiential learning and assessment of student skills

Director of Social Services, 2003-2006, Restart, Inc.

- Met with new clients entering the shelter and completed intake paperwork to admit clients into the shelter program
- Assisted clients in establishing linkages with mental health/health clinics, vocational, educational, financial, substance abuse prevention, special services, childcare, and transportation resources as needed.
- Work with clients to provide education, guidance, and referrals tailored to each client's unique circumstances and create housing stability plans
- Directed all daily operations for the homeless shelter with a focus on individuals overcoming homelessness
- Supervised a team of eight, monitored attainment of goals, and the effectiveness of services
- Monitored client database and reported outcomes to the Executive Director weekly, and assisted in the training and supervision of program staff utilizing a database

**Significant accomplishments include:**

- Developed policy and procedure manual for the emergency homeless shelter
- Co-led strategic planning efforts

Advocate, 1999-2006, Hope House, Domestic Violence Shelter

- Provided on-call emergency services to victims of domestic violence
- Completed client intake forms
- Assisted clients in developing a safety plan
- Provided case management and advocacy services for clients

**Significant accomplishments include:**

- Created policy and procedure manual for the Guardian program, a safe exchange, and monitored visitation program

Assistant Director, 1995-2000, Swope Health Services, Homeless Outreach Department

- Managed a caseload of 10 clients, working closely with each individual to set specific goals, achieving 75% of goals within a year
- Created individualized treatment plans tailored to the particular needs of each client
- Connected clients with available community resources
- Responsible for the day-to-day operations of the homeless outreach department
- Enabled the provision of direct services to homeless persons in the KCMO metropolitan area in need of and ready to receive services (e.g., showers, meals, identification, medical services, mental health services, housing)
- Supervised a staff of six
- Ensured accurate, timely data collection and reporting for funding purposes and program evaluation and improvement
- Managed monthly homeless point-in-time counts, developed, analyzed, and reported on relevant data in the KCMO metropolitan area
- Identified and documented trends, recommendations, and successes of the homeless services program efforts

**Significant accomplishments include:**

- Created and implemented a system to track homeless point-in-time counts

## **Publications**

- McGee, E. (2020). Stressed Out! Implications of Minority Status Stress Among Underrepresented Minority BSN Students [ProQuest Information & Learning]. *In Dissertation Abstracts International Section A: Humanities and Social Sciences* (Vol. 84, Issue 4–A).
- Enriquez, M., McGee, E. (2012). Retaining Hispanic Nursing Students in BSN Programs. In A. Villarruel and S. Torres (Eds.). *Hispanic Voices: Progreso, poder, Y Promesa* (pp.55-70). New York, NY: National League for Nursing.
- Kelly, P. J., Witt, J., McEvers, K., Enriquez, M., Abshier, P., Vasquez, M., & McGee, E. (2012). Clinician perceptions of providing natural family planning methods in Title X-funded clinics. *Journal of Midwifery & Women's Health*, 57(1), 35–42.  
<https://doiorg.proxy.library.umkc.edu/10.1111/j.1542-2011.2011.00107.x>

## **Professional memberships**

- 2024 - Present Board Member, EITAS
- 2024-Present Board Member, Community Mental Health Fund
- 2022 - Present Board Member, Research College of Nursing Governing Board
- 2015 - Present Member, National Association of Social Workers
- 2011-2012 Executive Committee Member, REACH Healthcare Foundation
- 2010-2013 Board Member, REACH Healthcare Foundation



# DEBORAH PRIOR, MSN, APRN, FNP-BC

816-665-3444

[debprior1@gmail.com](mailto:debprior1@gmail.com)

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## Professional Summary

Highly accomplished and service-driven leader with over 20 years of healthcare experience. Experienced as a nurse clinician, and clinical administrator with extensive experience combining strategy and operational leadership with direct, high-quality patient care. Proven ability to efficiently execute care programs with teams across multiple states. Exceptional organizational and communication skills with expertise in motivating teams and conflict resolution. Valued mentor and educator with demonstrated commitment to helping others achieve their professional goals.

Strategy	Budget Management	Patient Relations & Education
Policy Development	Operational Direction/Performance	Regulatory Compliance
Program Development	Crisis Intervention	Recruitment/Staffing
Quality Control	EMR Design/Build/Implementation	Community Outreach/Diversity
Chart Review	Patient Complaint Investigation/Resolution	

### FEBRUARY 2021-Present

#### **PRESIDENT, Kansas City, MO Municipal Development & Funding, LLC**

Development of and finance structuring for municipal real estate projects

### NOVEMBER 2019 – December 2020

#### **REGIONAL DIRECTOR OF OPERATIONS, Pacific Northwest, VERA WHOLE HEALTH (Hybrid)**

- Accountability for assuring the mission, vision, values of Vera Whole Health using the coach approach in accordance with personnel policies.
- Facilitated and owned communication of mission, vision, projects, and direction of Vera Whole Health and connected the field team members and the support office.
- Accountable for the overall regional performance; both bottom and top line items and client, patient, and team member engagement.
- Drove regional opening and onboarding of new care centers. Supported the conversion/expansion of existing centers and clients.
- Established strong partnership with clients, serving as a trusted advisor and a valuable partner in optimizing the overall clinic experience. Provided strategic direction to the client on new services, projects and recommendations to achieve desired outcomes and joint business objectives. Facilitated best practice sharing within the markets and regions. Developed and implemented innovative solutions to complex clinical and business challenges.

- Promoted strong operational procedures and plans while communicating the “why” of business decisions with a positive message.
- Instrumental in standing up telehealth and remotely leading region at onset of pandemic.

**DECEMBER 2009 – NOVEMBER 2019**

**AREA DIRECTOR OF CLINIC OPERATIONS, WALGREENS HEALTHCARE  
CLINICS/TAKE CARE HEALTH SYSTEMS (Hybrid)**

- Responsible for operational and staff oversight of clinics and markets across multiple states.
- Managed key enterprise metrics, including patient volume, YOY growth, quality metrics, and patient and provider engagement scores.
- Responsible for market-level business development strategies, including grassroots marketing, support of health system affiliation relationship, and other local B2B relations.
- Leadership oversight of clinic/provider compliance related OSHA/CLIA, multi-state and federal regulatory agents and accreditation body of AAAHC.
- Policy committee, Clinical Practice committee, Quality committee, New Services committee, work and leadership including ensuring program implementation and execution across all clinics/markets/states.
- Successfully led multiple markets in multiple states thru AAAHC survey national accreditation and reaccreditation.
- Additional responsibilities including: on call duty for multiple markets/states, lab officer, OSHA safety officer, quality reviews, and Collaborative Physician relationships and retention.

**DECEMBER 2015 – SEPTEMBER 2016 (CONCURRENT)**

**MANAGER SPECIAL PROJECTS, WALGREENS HEALTHCARE CLINICS/TAKE CARE  
HEALTH SYSTEMS**

- Workflow design, build, implementation, training and adoption of Epic electronic medical record (EMR) in all clinics nationwide.
- Epic Ambulatory and Care Everywhere Certification

**MAY 2008 – NOVEMBER 2009**

**CLINICAL CONSULTANT – AMBULATORY CARE, CERNER CORPORATION (Remote)**

- Direct training and support of clinical end-users during conversions to and upgrades in EMRs.
- Assisted clients in the analysis of workflow design and build of software.
- Ambulatory certification.

**JULY 2003 – APRIL 2008**

**COORDINATOR OF CLINICAL PROGRAMS, STUDENT HEALTH SERVICES, FLORIDA  
ATLANTIC UNIVERSITY**

- Provided direct patient care to a diverse international student population.
- Department member of Student Affairs committee Alcohol and Other Drugs.
- Member of Pharmacy and Therapeutics committee.
- Member of Electronic Health Record Advisory committee.
- Key role in university pandemic planning.

**JULY 2004 – NOVEMBER 2008 (CONCURRENT)**

## **CERTIFICATIONS**

- American Academy of Nurse Practitioners – Board Certified Family Nurse Practitioner
- Advanced Practice Registered Nurse licensed in state of Missouri
- Advanced Practice Registered Nurse licensed in state of Kansas
- Advanced Practice Registered Nurse licensed in state of Florida
- ANA Leadership Academy for Peak Performance Innovation and the Triple Aim certification
- Epic Certification - Ambulatory
- Epic Certification – Care Everywhere
- Cerner Certification – Delivery Consultant (Ambulatory Care)
- Cardiopulmonary Resuscitation (CPR) - Basic Life Support for Healthcare Providers
- 4 Disciplines of Execution – Stephen R. Covey Manager Certification

## **PROFESSIONAL ORGANIZATIONS**

Member of American Academy of Nurse Practitioners

Member of American Nurses Association

Member of Missouri Nurses Association

Member of Mid America Immunization Coalition

Member of Mother and Child Health Coalition Jackson County Missouri

# Nick Pevato

722 Walnut St.  
Kansas City, MO 64106  
nickpevato@gmail.com  
1-816-907-3563

## EXPERIENCE

### **Social Services Specialist – Missouri Department of Health and Senior Services, Kansas City, Missouri**

AUGUST 2024 - Present

Conduct in-home assessments for elderly, disabled, and low income Missourians and evaluate citizens' eligibility to receive home and community-based services.

Full-time, 40 hours per week. Minimum 35 face-to-face assessments per month.

### **International Student Advisor – University of Arkansas, Fayetteville, Arkansas**

DECEMBER 2022 - AUGUST 2024

Advise international students on a multitude of immigration-related areas, such as obtaining work authorizations, visa appointments, United States Citizenship and Immigration applications, etc.

Full-time, 40 hours per week.

### **Education Programming Coordinator – Sault Ste. Marie Museum, Sault Ste. Marie, Ontario, Canada**

SEASONAL/SUMMER 2020-2022; FULL-TIME SEPTEMBER 2022 - NOVEMBER 2022

Created educational programming for the city museum, with an emphasis on student-centered learning initiatives.

Full-time, 40 hours per week.

### **Secondary School Teaching Assistant – Instituto de Educación Secundaria las Encinas, Villanueva de la Cañada, Madrid, Spain**

OCTOBER 2020 - JUNE 2022

Member of the *Auxiliares de conversación extranjeros en España*, a teaching program directed by the Spanish Ministry of Education.

Part-time, 16 hours per week.

## EDUCATION

**Concordia University**  
Montreal, Quebec  
Bachelor of Arts in History  
September 2013 - August 2017

## FOREIGN LANGUAGES

**English:** Native

**French:** Full Working  
Proficiency  
DELF B2 - Certified

**Secondary School Teaching Assistant - Lycée Savary De Mauléon, Les Sables d'Olonne, France**

OCTOBER 2019 - APRIL 2020

Member of the Teaching Assistant Program in France (TAPIF) sponsored by the French Ministry of Education.

Part-time, 12 hours per week.

**Middle School Teaching Assistant - Collège Paul Langevin, Les Sables d'Olonne, France**

OCTOBER 2018 - APRIL 2019

Member of the Teaching Assistant Program in France (TAPIF) by the French Ministry of Education.

Part-time, 12 hours per week.

**VOLUNTEER EXPERIENCE**

**Volunteer - Mercy Children's Hospital, Kansas City, Missouri**

NOVEMBER 2024 - PRESENT

Facilitate activities, workshops, and games for patients in the oncology unit.

Part-time, 3 hours per week.

**In-Home Tutor - Ozark Literacy Council, Fayetteville, Arkansas**

OCTOBER 2023 - AUGUST 2024

Served as a language tutor, assisting a refugee family from Rwanda with their English linguistic development.

Part-time, 4 hours per week.

**Youth Soccer Referee - Fayetteville Parks and Recreation, Fayetteville, Arkansas**

AUGUST 2023 - OCTOBER 2024

Officiated youth soccer in the local recreational league at the U9, U12, and U16 boys and girls levels.

Part-time, 4 hours per week.

206 SW 3<sup>rd</sup> Street, Lee's Summit, MO 64063  
Phone 816-816-3720 • benlkisner@gmail.com

## Benjamin Kisner

### FINANCIAL DESIGNATIONS

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Series 7  
Series 66

September, 2012  
March, 2014

### PROFESSIONAL EXPERIENCE

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#### Prairie Capital Management Group, LLC – Kansas City, MO

June 2014 to Present: Sr. Client Services Associate

- Communicates with a portfolio of 50 high net worth clients to satisfy their various requests ranging from account online access issues to investment related tax and estate planning assistance
- Works directly with CPA's to aid with client's tax preparations, tax payments and ensuring the accuracy of tax related documents while assisting in resolving any tax related issues
- Works directly with attorneys to ensure proper compliance in regards to investing in client's estates, trusts and legal entities
- Works side-by-side with Executive Officers to assist with client meetings, ensure client allocations are adhered to and aiding in finding creative solutions to client issues
- Facilitates money movements to various Private Equity and Hedge Fund investments, as well as, managing the money needs of clients
- Member of a team that works to maintain the highest level of efficiency in regards to company procedures and industry regulations
- Member of the Trading Team; responsible for reviewing daily trades for accuracy and entering trades as needed

#### Prairie Capital Management, LLC – Kansas City, MO

July 2013 to June 2014: Reporting Associate

- Member of the Client Onboarding Team; responsible for creating reports that meet all client needs on a weekly basis
- Prepared and reviewed 13 monthly and roughly 90 quarterly performance reports, ad hoc reports and customized reports per clients' requests
- Member of the Trading Team; responsible for reviewing daily trades for accuracy and entering trades as needed
- Reviewed client invoices to ensure accurate amounts are billed and paid

#### Prairie Capital Management, LLC – Kansas City, MO

October 2012 to June 2013: Financial Analyst I

- Responsible for maintaining over 25 high net worth client relationships
- Prepared and reviewed monthly and quarterly performance reports and client meeting agendas
- Ensured existing asset allocations were properly maintained and new asset allocations were executed
- Coordinated with accountants and attorneys regarding clients' tax needs and estate planning execution
- Assisted in successfully transitioning to a new reporting system

#### Prairie Capital Management, LLC – Kansas City, MO

November 2010 to September 2012: Operations Specialist

- Assisted in successfully converting entire company to a new brokerage custodian
- Prepared financial documents for client signatures to process cash/security transactions, security litigations, subscription agreements for Private Equity/Hedge Fund investments and new account documents
- Maintained official records and documentation to ensure compliance with SEC, state and local regulations

- Managed daily cash and security transactions such as wires, transfer of assets, journals, corporate actions and required minimum distributions in excess of \$1,000,000
- Coordinated with fund administrators, relationship managers, clearing brokers and client services associates to resolve client, document and any other back office issues

#### Enterprise Holdings – O’Fallon, MO

August 2009 to October 2014: Management Trainee

- Acquired the communication skills needed to solve problems, answer questions, manage and understand all types of customers, vendors, and co-workers
- Created marketing strategies that reach out to local businesses to strengthen business-to-business relationships and company growth
- Provided excellent, professional, customer service contributing to the increase in customer service and revenue growth at my branch
- Developed creative time-management techniques needed to manage a team of professionals in a fast-paced environment

#### Sawvell’s MARS – O’Fallon, MO

December 2008 to August 2009: Office/Operations Manager

- Developed and maintained vendor and client relationships to ensure success for future projects
- Responsible for supply purchases and accurate inventory levels
- Used Quick Books and Microsoft Excel to reduce paper filing and organize business paperwork
- Assisted with payroll, tax, invoices, account processing and day-to-day operations

### **EDUCATION**

**Finance Major, Lindenwood University – St. Charles, MO**

**May, 2009**

- Member of the Lindenwood University Accounting and Finance Club
- Specialization Coursework: International Business, Business Administration, Marketing, Management, Corporate and Public Finance, Accounting, Informational Systems
- Four-year student athlete leading the football team and breaking 26 records: which included; Team Captain, Team Leadership Award, All Career/Season Passing Record Holder, Most Career/Season Wins

### **PROFESSIONAL AFFILIATIONS**

- |   |                        |
|---|------------------------|
| ▪ Special Olympics                                  | <b>2022 to Present</b> |
| ▪ Community Services League Volunteer               | <b>2010 to Present</b> |
| ▪ Independence School District Foundation Volunteer | <b>2010 to 2015</b>    |
| ▪ Make-A-Wish Foundation Volunteer                  | <b>2010 to 2017</b>    |