

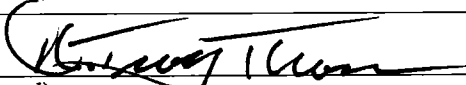
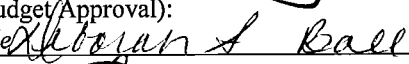
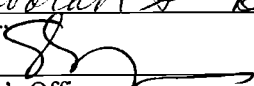

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 18263

Sponsor(s): Scott Burnett

Date: September 30, 2013

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting approval of an Addendum to an existing contract with Universal Money Centers of Mission, Kansas to provide a new ATM Machine at the Historic Truman Courthouse.</u></p>											
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="326 548 1321 737"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	
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Total amount authorized after this legislative action:	\$											
Amount budgeted for this item * (including transfers):	\$											
Source of funding (name of fund) and account code number:												
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): _____ Prior resolutions and (date): 18213, July 22, 2013</p>											
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>											
<p>REQUEST SUMMARY</p>	<p>In May of 2013 the County solicited formal written proposals for the furnishing of ATM Machines for the Kansas City Courthouse and the Independence Courthouse Annex via Request for Proposal No. 35-13. On July 22, 2013 Resolution No. 18213 was adopted. With the opening of the Historic Truman Courthouse, the County will require a new ATM at that location.</p> <p>There will be no additional costs to the County and the County will generate revenue after the first 100 monthly transactions.</p>											
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
<p>ATTACHMENTS</p>	<p>Universal Money's proposal and Resolution No. 18213</p>											
<p>REVIEW</p>	<p>Department Director: </p>	<p>Date: 9/20/13</p>										
	<p>Finance (Budget/Approval): <i>If applicable</i> </p>	<p>Date: 9-20-13</p>										
	<p>Division Manager: </p>	<p>Date: 9/20/13</p>										
	<p>County Counselor's Office: </p>	<p>Date: _____</p>										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Barbara J. Casamento

From: Jay D. Haden
Sent: Friday, September 20, 2013 9:19 AM
To: 'Josh Kusters'
Cc: Barbara J. Casamento; Edwin Stoll
Subject: RE: Amendment to ATM agreement (Jackson County, Missouri) [WARNING: SPF validation failed]

Josh:

We're OK with moving forward on this basis. It will need to go back to our county legislature for approval. Also, we're going to need to get the bit about the change in the fee structure into the addendum.

Jay D. Haden
Chief Deputy County Counselor
Jackson County, Missouri
Direct Dial (816) 881-3150
Fax (816) 881-3398

*****PLEASE NOTE*****

The Missouri Bar Disciplinary Counsel requires all Missouri lawyers to notify all recipients of e-mail that (1) e-mail communication is not a secure method of communication; (2) any e-mail that is sent to you or by you may be copied and held by various computers it passes through as it goes from me to you or vice versa; (3) persons not participating in our communication may intercept our communications by improperly accessing your computer or my computer or even some computer unconnected to either of us which the e-mail passed through. I am communicating to you via e-mail because you have consented to receive communications via this medium. If you change your mind and want future communications to be sent in a different fashion, please let me know AT ONCE.

This E-Mail message and any documents accompanying this transmission may contain privileged and/or confidential information that is intended solely for the addressee(s)/recipient(s) named above. If you are not the intended addressee/recipient, you are hereby notified that any use of, disclosure, copying, distribution, or reliance on the contents of this E-Mail information is strictly prohibited and may result in legal action against you. Please reply to the sender advising of the error in transmission and immediately delete/destroy this message and any accompanying documents. Thank you.

From: Josh Kusters [mailto:jkusters@universalmoney.com]
Sent: Wednesday, September 18, 2013 4:26 PM
To: Jay D. Haden
Subject: Amendment to ATM agreement (Jackson County, Missouri) [WARNING: SPF validation failed]

Jay,

Thanks for your time today. As discussed, I have met with my management team to discuss our proposed modifications to the agreement in light of this new location being added. Our suggested changes are as follows:

- 1) Reintroduce the Termination clause that had been previously removed, but only for the Independence Courthouse and the Truman Courthouse. The Jackson County Courthouse will

remain free from this obligation. The Amendment language for this change would roughly read,

“UMC may discontinue service and remove all ATM equipment immediately from any location listed on this Amendment in the event fewer than one hundred (100) withdrawals have occurred per month at that location in any two consecutive calendar months during any term of the agreement.

- 2) Modify the Fee schedule for the Independence Courthouse and the Truman Courthouse (only) as follows:

Tiers (# of withdrawals per month)	Payment
0 - 100	\$ <u>0.00</u> per Surcharged Withdrawal
101 or more	\$ <u>1.00</u> per Surcharged Withdrawal

Note: Based on a minimum surcharge of \$2.50 per withdrawal

Please review and send me your feedback. Our rationale for these modifications pretty simple... as a general rule, the first one hundred withdrawals more or less pay for this kind of ATM. So we would like to make sure that our expenses are covered since we will probably not see any significant increase in the total number of users, but we will increase our operating expenses by 50% to add this ATM.

Additionally, I have drafted an Addendum to incorporate the Truman Court House into our agreement. I have included this Addendum for your review and approval. If you would prefer to have this all covered in the Amendment, I am happy to draw it up that way instead. Just let me know.

Thanks.

Josh Kusters
National Account Executive
Universal Money Centers, Inc.
6700 Squibb Rd, Ste 201
Mission, Kansas 66202

Office/Cell/Fax 913 601 4562



IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a twelve-month term and supply contract with four twelve-month options to extend for the furnishing of ATM machines at the Kansas City Courthouse and the Independence Courthouse Annex to Universal Money Centers, Inc., of Mission, KS, under the terms and conditions of Requests for Proposal No. 35-13, at no cost to the County.

RESOLUTION NO. 18213, July 15, 2013

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing requested formal written proposals on Request for Proposals No. 35-13 for the furnishing of ATM machines at the Kansas City Courthouse and the Independence Courthouse Annex ; and,

WHEREAS, a total of thirty-four notifications were distributed and two responses were received and evaluated as follows:

<u>VENDOR</u>	<u>TRANSACTION FEE CHARGED TO USER</u>	<u>TRANSACTION FEE PAID TO COUNTY</u>
Universal Money Centers, Inc. Mission, KS	\$2.50	\$1.00
Automated Financial Chandler, AZ	\$2.50	\$0.75

and,

WHEREAS, the Director of Finance and Purchasing recommends award to Universal

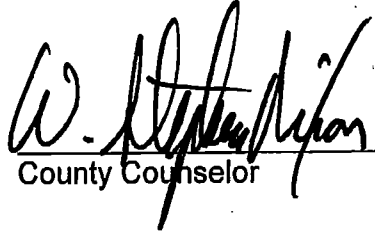
Money Centers, Inc., for the reason that it has submitted the overall highest and best bid, now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute an agreement with Universal Money Centers of Mission, KS, in a form to be approved by the County Counselor, and any and all other documents necessary to the accomplishment of the award.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18213 of July 15, 2013, was duly passed on July 22, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 6

Nays 0

Abstaining 0

Absent 3

7.22.13
Date


Mary Jo Spino, Clerk of Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

July 22, 2013
Date


Director of Finance and Purchasing