



Jackson County, Missouri

Request for Legislative Action

REQUESTED MEETING DATE: 05/28/2024 SPONSOR: Donna Peyton

To be completed by the County Counselor's Office:

NUMBER: 21659 ASSIGNED MEETING DATE: 6/24/2024

STAFF CONTACT: Keron Hopkins PHONE: 816-881-1415

EMAIL: Khopkins@jacksongov.org

DEPARTMENT: COMBAT

TITLE: Authorizing the purchase of software maintenance services for the purposes of hosting, providing security, and managing COMBAT's community and customer data for electronic communications delivery.

SUMMARY:

CivicPlus, located in Manhattan, KS, has provided the content management system (CMS) for jacksoncountycombat.com since 2015. COMBAT's communications administrator has become proficient in using this platform to maintain and expand COMBAT's website. Last year, the CivicPlus platform was used to redesign jacksoncountycombat.com so that it features sub-sites for Prevention, Treatment and Justice, giving COMBAT essentially five sites in one. At this time, all of COMBAT's web content is housed with the CivicPlus CMS. It is used to manage COMBAT's community and customer e-mail lists and to send out its e-mail blasts to nearly 20,000 subscribers. CivicPlus also manages COMBAT's domain registration and SSL certifications.

The request is for approval to pay CivicPlus \$13,086.41, within the Anti-Crime Fund, Software Maintenance budget line (56662), for the annual hosting and security fees and other support services described above.

FINANCIAL IMPACT: NO

YES

Amount	Fund	Department	Line-Item Detail
\$ 13,086.41	008	4401	56662

ACTION NEEDED: AUTHORIZE

ATTACHMENT(S):

approved [Signature] 5/21/2024



415 East 12th Street, 9th Floor
Kansas City, Missouri 64106
Jacksoncountycombat.com

MEMORANDUM

Vincent M. Ortega
Director
(816) 881-3886

Dawna J. Shumate
Deputy Director
(816) 881-3510

COMBAT
Commissioners:
Larry Beaty
Mark S. Bryant
Arimeta DuPree
Alfred Jordan
Dr. Joseph Spalitto
Lanna Ultican
Elizabeth Williams

Fax:
(816) 881.1416

TO: Ms. Barbara Casamento
FROM: Vincent M. Ortega, COMBAT Director
SUBJECT: Civic Plus (CP)-COMBAT's Website Hosting Vendor Purchasing Memo and Sole Source Request
DATE: May 17, 2024
cc: Jean Peters Baker, Jackson County Prosecutor, Michael Erickson, IT Director

It is requested that this purchase be considered a sole source. The reason is because of the proprietary software that can only be maintained by this company, Civic Plus (CP).

Over the last eight years, COMBAT's communications administrator has become proficient using this platform to maintain and expand COMBAT's website. Furthermore, the platform was used to redesign jacksoncountycombat.com website to feature sub-sites COMBAT programs that essentially combined five sites in one.

Presently, all COMBAT's web content is housed with the CivicPlus content management system (CMS). COMBAT uses CivicPlus to manage its community and customer e-mail lists and to send out its e-mail blasts to nearly 20,000 subscribers. CivicPlus also manages COMBAT's domain registration and SSL certifications.

Additionally, COMBAT's communications administrator has a strong working relationship with CP's support and design staff. They are familiar with our organization and its unique needs.

Finally, CivicPlus has provided stability in terms of COMBAT's site performance, and responsive support services (available 24/7).

Funding for this service is as follows: 008-4401-56662 (\$13,086.41)



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-58612-1

Date:

11/22/2023 11:09 AM

Customer:

JACKSON COUNTY,
MISSOURI

QTY	Product Name	DESCRIPTION
1.00	Hosting & Security Annual Fee - CivicEngage Central Renewal	Hosting & Security Annual Fee
1.00	Premium Department Header Annual Fee - CivicEngage Renewal	Premium Department Header Annual Fee - COMMUNITY
1.00	Premium Department Header Annual Fee - CivicEngage Renewal	Premium Department Header Annual Fee - JUSTICE
1.00	Premium Department Header Annual Fee - CivicEngage Renewal	Premium Department Header Annual Fee - TREATMENT
1.00	Premium Department Header Annual Fee - CivicEngage Renewal	Premium Department Header Annual Fee - PREVENTION
1.00	SSL Management – CP Provided Only Renewal	SSL Management – CP Provided Only 1 per domain (Annually Renews)
1.00	Premium Department Header Annual Fee - CivicEngage Renewal	Premium Department Header Annual Fee - STRIVIN'
1.00	CivicSend Annual - CivicEngage Central Renewal	CivicSend Annual
1.00	Annual - CivicEngage Central Renewal	CivicEngage 5 Annual
1.00	Design Center Pro Annual Fee - CivicEngage Central Renewal	Design Center Pro Annual Fee
Annual Recurring Services - Initial Term		USD 13,086.41
Annual Recurring Services - (Subject to Uplift)		USD 13,086.41

1. This renewal Statement of Work ("SOW") is between Jackson County COMBAT ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 4/23/2024 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Name:

Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

Jackson County Missouri Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

CivicPlus, LLC
302 S 4th St Suite 500
Manhattan, KS 66502
2024 Certificate: 20240322VC545

Issued: 2024-03-22
Expires: 2024-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Melinda Bolling

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jacksonsongov.org