

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18792

Sponsor(s): Greg Grounds

Date: April 13, 2015

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Three Twelve Month Options to Extend for the furnishing of Asphaltic Concrete Mix, Patching Materials and Rubberized Sealant for the Public Works Department to Vance Brothers of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 8-15.</u></p>																																								
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Public Works                      Estimated Use: \$100,000.00</p> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated usage figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$83,000.00          Prior Year Actual Amount Spent (if applicable): \$53,700.00</p> <p>Additional funds are required this year due to the amount of damage last year's winter did to the roads.</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:																															
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date): 17529, March 7, 2011</p>																																								
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																																								
<b>REQUEST SUMMARY</b>	<p>The Public Works Department requires a Term and Supply Contract for the furnishing of Asphaltic Concrete, Patching Materials and Rubberized Sealant. The Purchasing Department issued Invitation to Bid No. 8-15 in response to those requirements.</p> <p>A total of seventeen notifications were distributed and one response from Vance Brothers was received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Description</th> <th>UM</th> <th>Pricing</th> <th>Pricing</th> </tr> </thead> <tbody> <tr> <td></td> <td>Asphaltic Concrete</td> <td></td> <td>Delivered</td> <td>Picked-UP</td> </tr> <tr> <td>01</td> <td>Base and Surface</td> <td>Ton</td> <td>\$65.75</td> <td>\$60.00</td> </tr> <tr> <td>02</td> <td>APWA, Type II, Base</td> <td>Ton</td> <td>\$60.75</td> <td>\$55.00</td> </tr> <tr> <td>03</td> <td>APWA, Type II, Surface</td> <td>Ton</td> <td>\$60.75</td> <td>\$55.00</td> </tr> <tr> <td>04</td> <td>APWA, Type II, Fine</td> <td>Ton</td> <td>\$73.25</td> <td>\$67.50</td> </tr> <tr> <td></td> <td>Patching Materials</td> <td></td> <td>Standard</td> <td>High Performance</td> </tr> <tr> <td>05</td> <td>Delivered</td> <td>Ton</td> <td>\$88.25</td> <td>\$98.75</td> </tr> </tbody> </table>	No.	Description	UM	Pricing	Pricing		Asphaltic Concrete		Delivered	Picked-UP	01	Base and Surface	Ton	\$65.75	\$60.00	02	APWA, Type II, Base	Ton	\$60.75	\$55.00	03	APWA, Type II, Surface	Ton	\$60.75	\$55.00	04	APWA, Type II, Fine	Ton	\$73.25	\$67.50		Patching Materials		Standard	High Performance	05	Delivered	Ton	\$88.25	\$98.75
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06	Picked-Up	Ton	\$82.50	\$92.50
	Rubberized Sealant		Delivered	Picked-Up
07	Rubberized Sealing Material	Pound	\$.65	\$.60
08	Rubberized Sealing Material, melt-able	Pound	\$.65	\$.60

Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of the furnishing of Asphaltic Concrete, Patching Materials and Rubberized Sealant to Vance Brothers of Kansas City, Missouri under the terms and conditions of Invitation to Bid No. 8-15 as the lowest and best bid received.

This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)
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ATTACHMENTS	The Abstract of Bids Received, a Recommendation Memorandum from Jim Evans of the Public Works Department and the pertinent pages of Vance Brother's bid.
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REVIEW	Department Director: <i>Earl Newill</i>	Date: <i>3-30-15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>N/A</i> <i>Mary Rasmussen</i>	Date: <i>3/31/15</i>
	Division Manager: <i>Mary Lou Brown</i>	Date: <i>4/8/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Jackson County  
Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

MEMORANDUM

TO: Barbara Cassamento, Purchasing Supervisor

FROM: Jim Evans, Public Works – Road Maintenance

DATE: March 5, 2015

SUBJECT: Asphaltic Concrete Mix & Patching Materials Bid No. 8-15

Barbara, We have evaluated the above referenced bid for Asphaltic Concrete Mix & Patching Materials, Bid No. 8-15. We recommend the bid be awarded to Vance Brothers. We will spend approximately \$100,000.00 out of account 004-1506-57380.

NO	DESCRIPTION	UNIT	QTY	Vance Brothers		AMOUNT		AMOUNT		AMOUNT	
				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		
<b>BID NO: 8-15</b> <b>DATE: 2/24/2014</b> <b>COMMODITY: Asphaltic Concrete Mix &amp; Patching Material; and Rubberized Sealant</b>											
<b>Asphaltic Concrete (Hot Mix)</b>											
1	Asphaltic Concrete base & surface course, Type II				65.75						
2	APWA, Type II, base				60.75						
3	APWA, Type II, surface				60.75						
4	APWA, Type II, fine				73.25						
<b>Cold Asphaltic Concrete Mix &amp; Patching Material</b>											
5	Delivered				88.25						
6	Picked up and placed in County-Owned Vehicle Rubberized Sealant				82.50						
7	Rubberized Sealing Material				1.65						
Rubberized Sealing Material with fully meltable package, no cardboard or paper waste from packaging, no opening of package required, materials go directly from pallet to melter, STM D-6690 II grade											
CERTIFICATION OF BID OPENING BIDS WERE PUBLICLY OPENED AND RECORDED ON: <u>February 24, 2015</u> BY <u>[Signature]</u> CLERK OF THE LEGISLATURE <u>[Signature]</u> PURCHASING											
8					1.65						

- 8.2 Days and Hours of Operation for shop locations.
- 8.3 Point of Contact Name and Telephone Number for this Contract.
- 8.4 Submit manufacturer's certifications stating compliance with specified physical properties for asphalt emulsions cutbacks and rubberized sealing material with your completed bid

Failure to provide these submittals MAY result in the REJECTION OF YOUR BID.

**9.0 EVALUATION PROCESS**

All bids received that are responsive to the General Conditions, Specifications and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri personnel will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

**9.0 QUESTIONS**

All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page Ten of this Invitation to Bid by 5:00 PM, CST on February 19, 2015. Point of Contact for the Purchasing Department is Cassandra Cheek, email address: [ccheek@jacksongov.org](mailto:ccheek@jacksongov.org). All questions will be answered in the form of Addenda on the Jackson County, Missouri website. Failure to follow this procedure MAY result in the REJECTION OF YOUR BID.

**10.0 QUOTATION**

**ASPHALTIC CONCRETE (HOT MIX)**

NO	DESCRIPTION	U/M	DELIVERED	PICKED UP
			PRICE PER TON	PRICE PER TON
1.	Asphaltic concrete base & surface course, Type II	ton	\$ 65.75	\$ 60.00
2.	APWA, Type II, base	ton	\$ 60.75	\$ 55.00
3.	APWA Type II, surface APWA Type III	ton	\$ 60.75	\$ 55.00
4.	APWA Type II, fine APWA Type IV	ton	\$ 73.25	\$ 67.50

**COLD ASPHALTIC CONCRETE MIX & PATCHING MATERIAL**

NO	DESCRIPTION	U/M	YEARLY EST QTY	STANDARD TYPE MATERIAL	HIGH PERFORMANCE TYPE MATERIAL
				PRICE PER TON	PRICE PER TON
5.	Delivered	Ton	500	\$ 88.25	\$ 98.75
6.	Picked up and placed in County-Owned Vehicle	Ton	500	\$ 82.50	\$ 92.50

3. Hours of business and days of operation for product pick up:

Hours: 7am - 5pm

Days of Operation: Monday-Friday (Some Saturdays)

4. Delivery time after receipt of order: 24 / hours

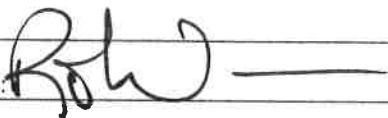
5. Supplier's Storage Location Address:

5201 Brighton

Kansas City, MO

**RUBBERIZED SEALANT**

NO	DESCRIPTION	YEARLY EST QTY	U/M	DELIVERED PRICE PER POUND	PICKED UP PRICE PER POUND
7.	Rubberized Sealing Material	20,000	pound	\$ 0.65	\$ 0.60
8.	Rubberized Sealing Material with fully meltable package, no cardboard or paper waste from packaging, no opening of package required, materials go directly from pallet to melter, STM D-6690 II grade	20,000	pound	\$ 0.65	\$ 0.60

SIGNATURE: 		DATE: 2-23-15
NAME: Robert A. Vance	(Print or Type)	PHONE: 816-923-4325
TITLE: Vice President	(Print or Type)	CELL: 816-204-6154
COMPANY NAME: Vance Brothers, Inc	(Print or Type)	FAX: 816-923-6472
WEB ADDRESS: www.vancebrothers.com	(Print or Type)	
E-MAIL: rvance@vancebrothers.com	(Print or Type)	