

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord. No.: 18476

Sponsor(s): Theresa Garza Ruiz

Date: April 14, 2014

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply contract with 3 Twelve Month options to Extend for the Furnishing, Installation, & Recycling of Carpet & Flooring for use by Various County Departments to Carpet Factory Outlet d/b/a RD Mann Commercial of Kansas City, Kansas under the Terms and Conditions of Bid No. 8-14.</u></p>																									
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table style="width:100%;"> <tr> <td style="width:50%;">Department: Facilities Maintenance</td> <td style="text-align: right;">Estimated Use: \$40,000.00</td> </tr> <tr> <td style="padding-left: 20px;">Parks + Rec</td> <td style="text-align: right;">\$20,000.00</td> </tr> <tr> <td style="padding-left: 20px;">Corrections</td> <td style="text-align: right;"><u>\$ 5,000.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$65,000.00</td> </tr> </table> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funders were already appropriated through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$74,000.00 Prior Year Actual Amount Spent (if applicable): \$139,656.00</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO		Department: Facilities Maintenance	Estimated Use: \$40,000.00	Parks + Rec	\$20,000.00	Corrections	<u>\$ 5,000.00</u>	Total	\$65,000.00							
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 16861, March 19, 2009</p>																									
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cassandra Cheek, Senior Buyer, 881-3265</p>																									
REQUEST SUMMARY	<p>Various County departments require a Term and Supply Contract for the Furnishing, Installation & Recycling of Carpet & Flooring, Purchasing issued Invitation to Bid No. 64-13 in response to those requirements.</p> <p>A total of 9 notifications were distributed with 2 responses received the following is a summary of the 2 responses evaluated:</p> <table style="width:100%; text-align: center;"> <tr> <td></td> <td>RD MANN</td> <td></td> <td>The Wilson Group</td> <td></td> </tr> <tr> <td></td> <td>Kansas City, Kansas</td> <td></td> <td>Greenwood, MO</td> <td></td> </tr> </table> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;">Carpet</th> <th style="width:15%;"></th> <th style="width:15%;">Manufacturer</th> <th style="width:15%;"></th> <th style="width:15%;">Manufacturer</th> </tr> </thead> <tbody> <tr> <td>High Performance Carpet</td> <td style="text-align: right;">\$ 1.30 sq. ft.</td> <td>Shaw</td> <td style="text-align: right;">\$ 2.36 sq. ft.</td> <td>Shaw</td> </tr> <tr> <td>Standard Performance Carpet</td> <td style="text-align: right;">\$ 1.05 sq. ft.</td> <td>Shaw</td> <td style="text-align: right;">\$ 2.16 sq. ft.</td> <td>Shaw</td> </tr> </tbody> </table>		RD MANN		The Wilson Group			Kansas City, Kansas		Greenwood, MO		Carpet		Manufacturer		Manufacturer	High Performance Carpet	\$ 1.30 sq. ft.	Shaw	\$ 2.36 sq. ft.	Shaw	Standard Performance Carpet	\$ 1.05 sq. ft.	Shaw	\$ 2.16 sq. ft.	Shaw
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Base Performance Carpet	\$.92 sq. ft.	Shaw	\$ 1.77 sq. ft.	Shaw
Carpet Tiles				
High Performance Carpet Tiles	\$ 2.13 sq. ft.	Shaw	\$ 3.40 sq. ft.	Shaw
Standard Performance Carpet Tiles	\$ 2.00 sq. ft.	Shaw	\$ 2.75 sq. ft.	Shaw
Base Performance Carpet Tiles	\$ 1.64 sq. ft.	Shaw	\$ 2.58 sq. ft.	Shaw
Vinyl Composition Tile				
Base Grade Vinyl Composition Tile	\$.78 sq. ft.	Mannington	\$ 1.01 sq. ft.	Armstrong
Premium Grade Composition Tile	\$ 1.75 sq. ft.	Mannington	\$ 3.11 sq. ft.	Armstrong
Slip Retardant Composition Tile	\$ 1.92 sq. ft.	Mannington	\$ 4.85 sq. ft.	Armstrong
Sheet Vinyl				
Base Grade Sheet Vinyl	\$ 1.55 Roll sq. ft. \$ 1.71 Cut sq. ft.	Mannington	\$ 2.90 sq. ft.	Armstrong
Standard Grade Sheet Vinyl	\$ 3.10 Roll sq. ft. \$ 3.34 Cut sq. ft.	Mannington	\$ 5.28 sq. ft.	Armstrong
Premium Grade Sheet Vinyl	\$ 3.35 Roll sq. ft. \$ 3.76 Cut sq. ft.	Mannington	\$ 6.15 sq. ft.	Armstrong
Slip Retardant Sheet Vinyl	\$ 3.92 Roll sq. ft. \$ 4.44 Cut sq. ft.	Mannington	\$ 7.64 sq. ft.	Armstrong
Linoleum Tile (2.5mm Thickness)	\$ 3.20 sq. ft.	Forbo	\$ 5.21 sq. ft.	Armstrong
Linoleum Sheet (2.5mm Thickness)	\$ 3.29 sq. ft.	Forbo	\$ 5.63 sq. ft.	Armstrong
Resilient Wall Base/Cove Base				
Vinyl Base 4"	\$.58 lf. ft.	Johnsonite	\$.84 lf. ft.	Flexco
Vinyl Base 6"	\$ 1.05 lf. ft.	Johnsonite	\$ 1.30 lf. ft.	Flexco
Rubber Base 4"	\$.67 lf. ft.	Johnsonite	\$.84 lf. ft.	Flexco
Rubber Base 6"	\$ 1.25 lf. ft.	Johnsonite	\$ 1.33 lf. ft.	Flexco
Removal of existing flooring	\$.35 sq. ft.		\$.82 sq. ft.	

	Per Hour	Per Hour
Installation, regular business hours	\$ 54.00	\$ 72.53
Installation, outside of regular business hours	\$ 72.50	\$ 79.78
Furniture moving before & after installation, regular business hours	\$ 45.05	\$ 65.35
Furniture moving before & after installation, outside of regular business hours	\$ 59.61	\$ 72.00

	<p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of a Twenty-Four term and Supply Contract for the Furnishing Installation & Recycling of Carpet & Flooring to Carpet Factory Outlet d/b/a RD Mann Commercial of Kansas City, KS as lowest and best bid received.</p> <p>This award is made on an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase is subject to annual appropriations.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Bid Recap, Recommendation by Facilities Maintenance & Pertinent pages from Bid 8-14	
REVIEW	Department Director: <i>Earl Newick</i>	Date: <i>4-1-14</i>
	Finance (Budget Approval): <i>If applicable N/A</i> <i>Subman & Ball</i>	Date: <i>4-2-14</i>
	Division Manager: <i>So</i>	Date: <i>4/10/14</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

RD MANN
Kansas City, Kansas

The Wilson Group
Greenwood, MO

Carpet			Manufacturer		Manufacturer	
High Performance Carpet	\$ 1.30	sq. ft.	Queen/Philadelphia	\$ 2.36	sq. ft.	Shaw
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RD MANN

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Furniture moving before & after installation, outside of regular business hours	\$ 59.61	\$ 72.00

Cassandra L. Cheek

From: Craig A. Mosher
Sent: Thursday, March 20, 2014 8:43 AM
To: Cassandra L. Cheek
Subject: RE: Carpet Bid 8-14 Evaluation

Facility Management recommends award to RD Mann.

From: Cassandra L. Cheek
Sent: Monday, March 17, 2014 4:51 PM
To: Craig A. Mosher
Subject: Carpet Bid 8-14 Evaluation
Importance: High

Craig,
Attached is the Bid Recap of Carpet Bid 8-14 along with the Specifications. I have also include each of the company's Manufactures specification sheets & warranty sheets to provide additional information needed to make an informed decision. Please provide me your recommendation as soon as possible.

Cassandra Cheek

Senior Buyer & Office Services Coordinator
Jackson County Courthouse
Finance & Purchasing Department
415 East 12th ST, RM G-1
Kansas City, MO 64106
816-881-3265 (p)
816-881-3268 (f)

6.0 EVALUATION PROCESS

All bids received that are responsive to the General Conditions, Specifications, and other provisions of this Invitation to bid will be evaluated. An Evaluation Committee made up of Jackson County, Missouri personnel will evaluate bids and make recommendations. Jackson County, Missouri shall be the sole judge of the bids submitted and its decision shall be final.

7.0 QUESTIONS


All questions regarding this Invitation to Bid must be in writing and emailed as detailed under the General conditions, Item Number Five on Page 10 of this Invitation to Bid by 5:00 PM, CST on February 20, 2014. Point of Contact for the Purchasing Department is Cassandra Cheek, email address: ccheek@jacksongov.org. All questions will be answered in the form of Addenda on the Jackson County, Missouri website. Failure to follow this procedure MAY result in the REJECTION OF YOUR BID.

8.0 QUOTATIONS

No.	Description	Price Per Square Foot	Manufacturer	Recycled Content
	Carpet			
1	High Performance Carpet	\$ 1.30 sq. ft.	Queen/Philadelphia	25 min %
2	Standard Performance Carpet	\$ 1.05 sq. ft.	Queen/Philadelphia	25 min %
3	Base Performance Carpet	\$.92 sq. ft.	Queen/Philadelphia	25 min %
	Carpet Tiles			
4	High Performance Carpet Tiles	\$ 2.13 sq. ft.	Queen/Philadelphia	25 min %
5	Standard Performance Carpet Tiles	\$ 2.00 sq. ft.	Queen/Philadelphia	25 min %
6	Base Performance Carpet Tiles	\$ 1.64 sq. ft.	Queen/Philadelphia	25 min %
	Vinyl Composition Tile			
7	Base Grade Vinyl Composition Tile	\$.78 sq. ft.	Mannington	0 %
8	Premium Grade Composition Tile	\$ 1.75 sq. ft.	Mannington	0 %
9	Slip Retardant Composition Tile	\$ 1.92 sq. ft.	Mannington	0 %
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11	Standard Grade Sheet Vinyl	\$ 3.10 Roll sq. ft. 3.34 Cut	Mannington	0 %
12	Premium Grade Sheet Vinyl	\$ 3.35 Roll sq. ft. 3.76 Cut	Mannington	0 %
13	Slip Retardant Sheet Vinyl	\$ 3.92 Roll sq. ft. 4.44 Cut	Mannington	0 %
14	Linoleum Tile (2.5mm Thickness)	\$ 3.20 sq. ft.	Forbo	0 %
15	Linoleum Sheet (2.5mm Thickness)	\$ 3.29 sq. ft.	Forbo	0 %

Resilient Wall Base/Cove Base				
16	Vinyl Base 4"	\$.58 LF ^{sq.} ft.	Johnsonite 14 %
17	Vinyl Base 6"	\$	1.05 LF ^{sq.} ft.	Johnsonite 14 %
18	Rubber Base 4"	\$.67 LF ^{sq.} ft.	Johnsonite 14 %
19	Rubber Base 6"	\$	1.25 LF ^{sq.} ft.	Johnsonite 14 %
20	Removal of existing flooring	\$.35 sq. ft.	

No.	Description	Price Per Hour
21	Installation, regular business hours	\$ 54.00
22	Installation, outside of regular business hours	\$ 72.50
23	Furniture moving before & after installation, regular business hours	\$ 45.05
24	Furniture moving before & after installation, outside of regular business hours	\$ 59.61

SIGNATURE: 	DATE: 2/24/2014
NAME: Steve Colgan (Print or Type)	PHONE: (913) 963-6151
TITLE: Project Manager (Print or Type)	CELL: (913) 261-6883
COMPANY NAME: RD Mann (Print or Type)	FAX: (913) 261-6881
EMAIL ADDRESS: SColgan@RDMann.com (Print or Type)	
WEB ADDRESS: McintyreMann.com (Print or Type)	

ATTACHMENT A

RECLAMATION AND RECYING PROGRAM

Flooring and Carpet Reclamation and Recycling Program Submittal Form

1. Describe your program for reclamation/recycling of carpet. Please indicate what fiber types (Nylon 6; Nylon 6,6; Polypropylene; other) are included, and affirm that carpet tiles and broadloom are included.

Indicate if there are types of carpet your program cannot recycle. Note that carpet recycling is a mandatory requirement- minimum qualification for responding to the Invitation to Bid.

*Phil Draves with Quality Flooring Removal will pick up & deliver to Midwest Carpet Recycle 6603 Wilson Rd, KCMO
Fibers are tested & separated for different recycling uses. This includes Broadloom, Carpet Tile,
and Carpet padding.*

2. Describe your program for reclamation/recycling of resilient flooring.

List which types of resilient flooring your program cannot recycle.

We usually do not remove resilient flooring. Most resilient areas are "Hot" and are removed during abatement process. We currently do not have a location to recycle resilient flooring.

3. Describe your program for reclamation/recycling of associated products and any other flooring not addressed above, if you can recycle them (Examples carpet pad, buckets, tack strips, base cove, wood, etc.)

Padding, Cove Base & wood can all be recycled at above location.